

**NOTICE OF MEETING**  
**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT**

809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

**Mission:** The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

**MEETING:** Regular Meeting  
**DATE:** February 11, 2013  
**TIME:** 6:00 pm  
**PLACE:** Central Business Office/Administration Office  
809 E. Tinkham Avenue, Ludington MI 49431

- 1) CALL TO ORDER & ROLL CALL
- 2) AGENDA MODIFICATION
- 3) CONSENT AGENDA
  - a) Approval of Minutes – Regular, Special and Closed Meeting January 21, 2013;  
Special and Closed Meeting January 29, 2013
  - b) Ratification of Bill Payment - Per Summary Dated February 11, 2013
- 4) CITIZEN PARTICIPATION
- 5) AD HOC COMMITTEE REPORTS
  - a) Transition Committee Report by Sue Peterson for January 23, 2013, February 4, 2013
  - b) Finance Committee Report by Shawn McDonald for January 30, 2013
- 6) PRINCIPALS' REPORTS
- 7) SUPERINTENDENT'S REPORT and COMMENTS
  - a) Technology Update Prepared by Rebecca Szilagy, Communication by Design
  - b) Communicating With Your Child's School
  - c) Superintendent Search Profile & Posting
- 8) DISCUSSION ITEMS
  - a) Sinking Fund Millage
  - b) Transportation Bond
  - c) School Forest Mountain Bike Race Request – Andy Klevorn
- 9) ACTION ITEMS
  - a) Best Practices Incentive Resolution
  - b) Multimedia Bid Award
  - c) Sinking Fund Millage Proposal Resolution
- 10) OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- 11) ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider.

***Memorandum - Office of the Interim Superintendent***

***DATE: February 6, 2013***

***TO: Board of Education / Media***

***FROM: David Killips***

***RE: Regular Meeting February 11, 2013– Agenda and Notes***

**REGULAR MEETING**

**BOARD COMMITTEE REPORTS**

Transition Committee Report by Sue Peterson for January 23, 2013, February 4, 2013  
Finance Committee Report by Shawn McDonald for January 30, 2013

**SUPERINTENDENT'S REPORT AND COMMENTS**

**Technology Update - Submitted by Rebecca Szilagy, Communications by Design**

Rebecca's report is in your board packet, information regarding the district Technology Plan can be found on our website at [www.lasd.net](http://www.lasd.net) under the Technology Bond icon.

**Communicating With Your Child's School**

We have created an informational home/school communication for parents on how to communicate with school personnel for review.

**Superintendent Search Profile and Posting**

As planned the superintendent job posting went out on February 6, 2013, it has also been placed on our website.

**DISCUSSION ITEMS**

**Sinking Fund Millage / Transportation**

In 2012 Ludington Area Schools assessed 1.94 mils in taxes; .94 mils were associated with the 2003 Construction Bond; .5 mils for the 2012 Technology Bond; and .5 mils for a Sinking Fund.

The Board of Education has been discussing the need for a new Sinking Fund as the current one expired in 2012. An aging bus fleet is also becoming more problematic. The newest bus in the fleet is 9 years old.

Legislation restricts the use of a Sinking Fund and a Transportation Bond. A Sinking Fund can only be used for - "the purchase of real estate for, and the construction or repair

of, school building". The Transportation Bond will be limited in scope by the approved ballot language, usually for the purchase of buses.

Several options are under consideration to address the Sinking Fund and transportation needs without increasing the 2012 tax rate and possibly still allowing for a small decrease in the tax rate. The two options for consideration would replace twenty (20) buses over an eight (8) year period of time. One option would be to bond for nine (9) years, while the other option would be to bond for ten (10) years. Both options would include a .25 mil levy for the Sinking Fund.

The options under consideration would not extend debt beyond the current payoff date in 2022-23 school year.

Discussion has taken place with the Finance Committee with a recommendation to bring forth the options to the Board.

If the Board wishes to place a Sinking Fund request and/or a Transportation Bond on the May ballot a resolution will need to be approved prior to February 26. If both were to be placed on the ballot it would require separate questions for the electorate.

### **School Forest Mountain Bike Race Request – Andy Klevorn**

Following last year's successful mountain bike race *The Singletrack Showdown*, held at the last minute, with the Ludington Area School Board's gracious approval, Andy Klevorn would like to renew the request to use the school forest for a mountain bike race and add a running race the morning of the Saturday after Thanksgiving. The 2012 event drew over 70 riders from west Michigan to Ludington for the inaugural Singletrack Showdown. The running race would be held earlier in the day and incorporate an unsanctioned event that has been previously held on the morning of Thanksgiving. The date for the 2013 event is slated for November 30.

The bike course will be similar to the 2012 race and the running race will use trails on the south side of Bryant only. They plan to secure insurance through the bike club, as they did last year, and a majority of the proceeds will benefit the Shoreline Cycling Club. Last year's race raised nearly \$1,100 for the club. This was enough to cover their insurance expense for the year and provide tools to build more trails. Andy will be present at the meeting to answer your questions.

## **ACTION ITEMS**

### **Best Practices Incentive Resolution**

Bruce Doggett will be at the meeting to answer your questions regarding Best Practices Incentive Resolution. I recommend you approve the Best Practices Incentive Resolution as written.

## **Multimedia Bid Award**

As discussed at prior board meetings, multi-media bids were requested on December 7, 2012. The pre-bid meeting was held on December 14, 2012, and bids were opened on January 8, 2013. Since that time, Communications by Design has assisted the district in analyzing the bids submitted, conducting post bid interviews and bid equalization exercises. These exercises included adjusting for differences in materials and omitted components required for project completion, as well as considering multiple alternate scenarios.

Ludington Area School District staff that were involved in this review process were Bruce Doggett, Andy Klevorn, and Mary Jo DeMorrow. The technology plan budget allocated approximately \$1,191,250.00 for this purpose. The total amount of the recommendations for this portion of the project is \$741,302.49. If we are approved, we plan to start installation on the project following dismissal of school in late June. Prior to installation, Communications by Design will work execution. This plan will proceed following electrical renovation work now being planned and subsequent state review. Also included in your packet is a Bid Review Report, dated January 30, 2013, with the selected contractor to prepare for an organized and time efficient plan of Carl VanderZee, Communications By Design, will be at the February 11, 2013, meeting to discuss and to answer any questions you may have.

As supported by Communications By Design and our technology director(s), we have the following recommendation:

- ✓ Award contract for Multi-Media Technology Renovations to The Professional Group of Novi, Michigan in the amount of \$741,302.49, which includes adjustments for selected voluntary alternates. These are funded by voter approved Technology Bonds.

## **Sinking Fund Millage**

This action item is in place if you are comfortable with the discussion item and wish to move forward with the millage proposal.

See you Monday at 6:00 p.m. for the regular meeting.