

MASON COUNTY CENTRAL SCHOOLS BOARD OF EDUCATION

DISTRICT VISION STATEMENT:

Mason County Central Graduates will have the required skills to Successfully COMPETE in their global environment.

DISTRICT MISSION STATEMENT:

Our actions will inspire and equip students to excel.

Regular Meeting Agenda

August 27, 2012

- I. CALL TO ORDER: President (7:00 p.m.)
- II. ROLL CALL: President
- III. CONSENT APPROVAL OF AGENDA
- IV. *CONSENT AGENDA
 - a. Minutes
 - b. Claims
- V. DELEGATIONS, COMMUNICATIONS AND EXPRESSIONS FROM THE PUBLIC (30 minutes maximum; see attached citizen's participation sheet)
- VI. INFORMATIONAL REPORTS
 - a. Mason-Lake Adult Education Report – Elizabeth Stark
 - b. Headlee Millage Restoration- Sherry Wyman
 - c. Discussion of Transportation Contracted Services– Randy Saxton
- VII. ADMINISTRATIVE REPORTS
 - a. High School Principal – Brad Jacobs
 - b. Middle School Principal – Kevin Kimes
 - c. Elementary Principal – Chris Etchison
 - d. Business Manager - Kris Courtland-Willick
 - e. Superintendent – Jeff Mount
- VIII. BOARD REPORTS
 - a. President's Report – Randy Saxton
 - b. Other
- IX. *ACTION ITEMS
 - a. Approval of Mason-Lake Adult Ed Classes and Calendar for 2012-13 – Elizabeth Stark
 - b. Recommendation to Restore Non-Homestead Operational Millage to 18 mils – Sherry Wyman
 - c. Recommendation for Contracting Transportation Services with METS/PCMI – Randy Saxton
 - d. Establish Prices for Student Hot Lunch and Milk for 2012-13 – Kris Courtland-Willick
 - e. Other
- X. ADDITIONAL EXPRESSIONS FROM THE PUBLIC (20 minutes maximum: see attached citizen's participation sheet).
- XI. *CLOSED SESSION
 - a. Discussion of Negotiations
- XII. OTHER
- XIII. ADJOURNMENT

** Denotes Action*

BOARD MEETING PUBLIC PARTICIPATION POLICY

State Law calls for the Board of Education to have the responsibility for making policy decision. Though the seven (7) elected Board members make decisions they, as well as the administration, are interested in receiving input from the public.

Citizens may wish to bring certain matters to the Board's attention and are encouraged to do so by utilizing the public participation opportunities provided during each Board meeting and following the guidelines below. For matters that may require considerable time or that involve a group of persons, it is best to select a spokesperson and then request to be placed on the agenda. Such request must be made in writing to the Board President at least seven (7) days prior to the Board meeting.

*If you wish to record the proceedings of the meeting you are asked to inform the Board President prior to the start of the meeting. Recording devices should be placed in plain sight.

The following guidelines are in accordance with Board Policy #1370, adopted by the Board in March, 2005.

At each meeting of the Board, the President or the presiding Board officer shall welcome all visitors to the Board meeting.

The Board President shall ask, at the appropriate time, those members of the public attending the Board meeting if any of them have something to bring to the attention of the Board. All those wishing to address the Board shall be subject to the following procedural regulations:

- a. The public participation portion of the meeting shall be limited to one-half hour. An exception can be made so that no one's right to address the Board will be denied.
- b. Each person shall be allowed to speak for up to five minutes, except where the number of speakers exceeds the time limit. In those instances, either the Board President may reduce the five-minute limit to a three-minute limit for each speaker or the Board may waive the one-half hour time limit and establish a longer period.
- c. Each person wishing to address the Board shall identify himself/herself by name and address. If the person is representing an organization or group, the person should indicate whether the comments or presentation represent the official view of the organization or group.
- d. If a delegation is present to address the Board, the delegation may select up to five representatives to speak on its behalf, for a total of not more than 15 minutes.
- e. All written statements should be given to the Board Secretary so that copies may be made available to all Board members. All written statements and documents presented to the Board by an individual or group during the meeting are considered public documents.
- f. Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board member, District employee, or student that are totally unrelated to the administration of the District. If the comments constitute a complaint against a Board member or employee, the Board member or employee has a right to request a closed hearing.
- g. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the superintendent for investigation, study, and recommendation or designated as future agenda items for Board consideration.

Handling of Complaints (Cf. 9450)

Speakers are encouraged to present complaints about a specific employee, board member, or student through proper channels established under Board policy before requesting Board consideration.

SUPERINTENDENT'S INFORMATIONAL REPORT MCCS Vol. VII, August 24, 2012

Re: Board Meeting Flyer

- 1) ***AGENDA & MINUTES** – Attached for your review is the agenda for the August 27, 2012 Regular Board of Education meeting to be held in the High School Conference Room, minutes of the August 13, 2012 regular board meeting, and claims for the month.
- 2) **RESTORATION OF 18 MILL OPERATING MILLAGE INFORMATIONAL REPORT AND CONSIDERATION FOR WHEN TO PUT ON THE BALLOTT FOR VOTER APPROVAL -** Currently our 18 mill operating millage on all property except principal residence (or exempted by law) has eroded due to Headlee Rollback to 16.5729. This results in the district only being able to levy the 16.5729 mills and a loss of revenue over \$135,000 annually as the state assumes we collect the full 18 mills and does not make up the difference in our state aid payment. The Board Finance Committee met to discuss this matter and decided to bring the question to the full board for discussion prior to making a recommendation at Monday's meeting.

In consulting with Bev Bonning, school election attorney from Thrun Law Firm, we need to restore our millage rate back to the full 18 mills before asking for a renewal in 2014 when Proposal A expires (20 years). At that time we will need to pass a renewal of the 18 mill Non-Homestead tax levy. The Superintendent will explain at Monday's meeting the limited options the district has in placing the question on a ballot and, with successful passage, levying the full 18 mills.

According to Bev, we can do this in any of the designated school election dates but placing it on a general election ballot, such as the upcoming November Election, would cost significantly less than having a special election with a cost of approximately \$10,000. In general elections, the cost is spread across all entities placed on the ballot.

As a board, we will need to decide when to go forward with placing the restoration of the 1.4721 mills that have eroded due to Headlee Rollback on an election ballot. The timeline to be placed on this November's general election ballot requires board action at Monday's meeting. If it is decided to place the question on this November's ballot we have enclosed a resolution to be acted on by the board at Monday's meeting. However, if it is decided to wait and place it on a special election ballot at a later date we can pass on making a motion to approve the resolution until the board determined timeline.

- 3) **DISCUSSION AND RECOMMENDATION TO PLACE TRANSPORTATION STAFF WITH METS/PCMI** – In order to qualify for the state's best practice incentive during the 2011-12 school year, districts needed to solicit bids for a service with an annual cost in excess of \$50,000. The Mason County Central School District in cooperation with 6 neighboring districts sought bids for Transportation Services. We received bids from three Transportation Services - Dean's Transportation, First Student, and METS (Michigan Educational Transport Services Inc.).

Upon receipt of the bids, it was determined that Dean's and First Student would not result in a savings for the district and would require us to sell our bus fleet to them for their use. METS, an affiliate of PCMI and a company we are very familiar and comfortable with, do not require the sale of the district's bus fleet to them but rather are responsible for providing payroll and human resource services for the transportation staff. Our bus fleet will remain MCC's.

We have been successfully using PCMI employees for positions throughout the district dating back to June of 2008, and substitute teachers through their Will-Sub program since 2006. Currently, we have employees contracted through PCMI in all areas of the district including: Social Workers, Instructional Assistants, Adult Education Instructors, Student Success Specialist, Office Assistants, Senior Center Staff, Transportation Supervisors, Coaches, Class

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Advisors & Extra-Curricular Instructors (Drama, Forensics, Band), Substitute Teachers, Early Childhood Center Staff, some Food Service Staff and Summer Migrant Program Staff. The number of positions with PCMI (not including Substitute Teachers) totals over 90 and the district has more than 10 other positions contracted in custodial/maintenance and technology outside of PCMI. Please keep in mind, all of these contracted employees are valued members of the MCC School Family and are dedicated to the children and district they serve.

Also to be noted, it is imperative that we start replacing/updating our aging fleet of busses with an average age of 10 years. While our bus maintenance staff is doing extraordinary work to keep our busses running safely down the road, we have to re-start the replacement process of our most aged busses so as to prevent breakdowns and increased maintenance costs.

Due to our past and current successful relationship with PCMI/METS, the anticipated annual savings of approximately \$100,000 and the need to start replacing our aged bus fleet – it is the recommendation of the Board Finance Committee to expand our contracted services for District Transportation with METS/PCMI.

- 4) MCC EDUCATIONAL FOUNDATION 23rd ANNUAL GOLF CLASSIC** - The 23rd Annual Mason County Central Educational Foundation Golf Outing is scheduled for Saturday, September 8th at Lakeside Links.

5) *UPCOMING EVENTS - CALENDAR AT-A-GLANCE -

August 20	Building Offices Open to the Public	8:00 am – 3:00 pm
August 27	Victory Early Childhood Center Back To School Night Freshmen Parent Meeting	6:00 pm 7:30 pm
August 28	Middle School Back to School Night 6 th Grade 7 th & 8 th Grade ISD-Wide Staff In-Service	5:30 pm 7:00 pm All Day
August 29	Elementary Back-to-School Night UE (3 rd – 5 th) SE (Ktgn - 2 nd) MCC Welcome Back Breakfast** MCC Staff In-Service	5:30 pm 6:30 pm 7:45 am All Day

September 4 First Day of School

**Please note that our District's Welcome Back Breakfast will begin at 7:45 the morning of August 29th in the Middle School Cafeteria. On this day we also recognize our years of service to Mason County Central Schools. We always appreciate Board Members joining us that morning as we kick off another successful school year.

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- 6) *ADULT EDUCATION INFORMATIONAL REPORT AND RECOMMENDATION FOR CLASSES AND CALENDAR** - Enclosed in your packet for your review and request for approval at Monday's meeting are a list of those course offerings that will be offered to our Adult Education students in the 2012-2013 school year and a calendar for the school year. Liz Stark, program director, will also provide an update to any further changes in the program.
- 7) RECOMMENDATION TO ESTABLISH MEAL AND MILK PRICES FOR THE 2012-13 SCHOOL YEAR** - Kris Courtland-Willick, Business Manager, will make the following recommendations for Meal and Milk prices for the 2012-13 school year. Please note that the Federal Government now requires districts to base pricing on the Paid Lunch Equity Calculation that resulted in the following recommendations:

 - a. K-8 Lunch - increase from \$2.30 to \$2.35
 - b. High School Lunch - increase from \$2.50 to \$2.55
 - c. ISD - no change at \$2.75
 - d. Breakfast - no change at \$1.50
 - e. Milk - no change at \$.35
 - f. Reduced Lunch - no change at \$.40
 - g. Reduced Breakfast - no change at \$.35
- 8) LEGISLATIVE UPDATE** – Both the House and Senate passed the MPSERS Reform Bill (SB 1040) in their one day of session on August 15th. It awaits the Governor's Signature for final approval.
- 9) CLOSED SESSION-** We will plan to enter closed session during Monday's meeting to consider items for negotiations.