

MASON COUNTY CENTRAL SCHOOLS BOARD OF EDUCATION

DISTRICT VISION STATEMENT:

Mason County Central Graduates will have the required skills to Successfully COMPETE in their global environment.

DISTRICT MISSION STATEMENT:

Our actions will inspire and equip students to excel.

Regular Meeting Agenda

November 19, 2012

- I. CALL TO ORDER: President (7:00 p.m.)
- II. ROLL CALL: President
- III. CONSENT APPROVAL OF AGENDA
- IV. *CONSENT AGENDA
 - a. Minutes
 - b. Claims– October 22 and November 19 claims
- V. DELEGATIONS, COMMUNICATIONS AND EXPRESSIONS FROM THE PUBLIC (30 minutes maximum; see attached citizen's participation sheet)
- VI. INFORMATIONAL REPORTS
 - a. State and Federal Programs Report- Angie Taylor
 - b. Mason-Lake Adult Education Report – Elizabeth Stark
- VII. ADMINISTRATIVE REPORTS
 - a. High School Principal – Brad Jacobs
 - b. Middle School Principal - Mark Olmstead
 - c. Upper Elementary Principal – Kevin Kimes
 - d. Scottville Elementary Principal – Chris Etchison
 - e. Business Manager - Kris Courtland-Willick
 - f. Superintendent – Jeff Mount
- VIII. BOARD REPORTS
 - a. President's Report – Randy Saxton
 - b. Other
- IX. *ACTION ITEMS
 - a. Approval for Mason-Lake Adult Ed High School Diploma – Elizabeth Stark
 - b. Best Practices Resolution – Jeff Mount
 - c. Resolution for Special Election – Sherry Wyman
 - d. Letter of Support for WSESD Consolidation of Services Grant – Jeff Mount
 - e. Approval of WSESD Seat Time Waiver Application– Jeff Mount
 - f. Acceptance of 2011-12 Annual Audit Report – Sherry Wyman
- X. ADDITIONAL EXPRESSIONS FROM THE PUBLIC (20 minutes maximum: see attached citizen's participation sheet).
- XI. *CLOSED SESSION
 - a. Discussion of Negotiations
- XII. OTHER
- XIII. ADJOURNMENT

** Denotes Action*

**SUPERINTENDENT'S INFORMATIONAL REPORT MCCS Vol. VII, November 14,
2012**

Re: Board Meeting Flyer

- 1) ***AGENDA & MINUTES** – Attached for your review is the agenda for the November 19, 2012 Regular Board of Education meeting to be held in the **Upper Elementary Library**, and minutes of the October 9 and 22, 2012 regular board meetings as well as financials for the months of October and November.
- 2) **STATE AND FEDERAL PROGRAMS INFORMATIONAL REPORT** - Angie Taylor, Director of VECC and State and Federal Programs (Comp Ed.), will provide an informational report about the Perception Surveys that will be sent out to parents, staff and our 8th and 12th grade students. She will describe the survey and the process we will use for each subgroup to make every effort to get the most accurate information possible. This is the first time we have done anything like this and are looking forward to the feedback from our district stakeholders.
- 3) ***MASON-LAKE ADULT EDUCATION INFORMATIONAL REPORT** - Liz Stark, Adult Education Program Director, will provide an informational report on the changes happening in the Adult Education world and how these changes could impact our program. She will also make a recommendation to the board for approval of the Mason-Lake Adult Education High School Diploma as required in the changes she will share at Monday's meeting. Attached is a handout of MLAIE data compared to state percentages.
- 4) **ANNUAL SCHOOL AUDIT** – The Board Finance Committee has reviewed the draft of the 2011-12 district audit with representatives from Dennis, Gartland & Niergarth, P.C. Copies of the draft audit are available for Board Members prior to this Monday's regular board meeting. At the October 22, 2012 board meeting, Trina Edwards, a representative from Dennis, Gartland & Niergarth presented the audit to the board. Approval is required by the full board at this meeting and will be recommended by Kris Willick, Business Manager.
- 5) ***RECOMMENDATION TO APPROVE THE WEST SHORE ESD SEAT TIME WAIVER APPLICATION** - While this is something that has been approved annually by the ISD board on behalf of the local districts, it now requires approval by the local school districts' boards of education each year. Seat time waivers are for those students that have on-line classes. A copy of the waiver is enclosed in your board packet for your review.
- 6) ***2012/13 BEST PRACTICES RESOLUTION** - Section 22f of the 2012/13 State School Aid Act provides \$52 per pupil one-time grants to districts that meet at least 7 of the 8 best practices criteria. Enclosed for your review, is the resolution that will require board approval at Monday's meeting. We are pleased to say that we easily meet 7 of the 8 practices and are close to meeting the 8th as we continue to prepare for the technology infrastructure necessary for the implementation of the 2014/15 on-line assessments. The 7 criteria we meet are summarized below.

The District:

- a. is the Policy Holder for Medical Benefit Plans (SET/SEG HSA).
 - b. has obtained a competitive bid on a non-instructional service for 2012-13 (Transportation).
 - c. participates in Schools-of-Choice (430 School-of-Choice Students this year = 31%).
 - d. provides Dual Enrollment opportunities (avg. 45 Dual Enrolled students per semester at WSCC plus fully participate in ASM Tech)
 - e. offers On-Line classes (avg. 10 students per semester enrolled on-line).
 - f. provides a link on the district's home page to the MiSchoolData Portal (See website).
 - g. provides Health Education consistent with the 2004 State Board's Policy on Comprehensive Health Education (Section 7055 of the Mason County Central Board Policy).
- 7) ***LETTER OF SUPPORT FOR WEST SHORE ESD CONSOLIDATION OF SERVICES GRANT** - The West Shore ESD is applying for a Consolidation of Services Grant totaling \$1,848,500 that will benefit the local districts, particularly in the area of Science Curriculum. As part of the grant application

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process, the ESD needs a letter of support from each of the local school districts. Enclosed for your review are the Application Summary and a letter of request from Randy Howes, Interim Superintendent, asking for your blessing. With the support of board action at Monday's meeting, a letter from the superintendent on behalf of the Mason County Central School District will be sent to West Shore ESD on Tuesday, November 20th.

- 8) ***RESOLUTION FOR SPECIAL ELECTION** - In the August 24, 2012 regular board meeting it was recommended by the Board Finance Committee to seek the Restoration of the Non-Homestead Operational Millage back to the full 18 Mills in the February special election rather than the November general election. To meet the timelines for getting the ballot language placed on the February ballot, board action is needed to approve the special February election. Enclosed for your review is a copy of the Resolution that Sherry Wyman, Board Treasurer, will recommend for approval. As you likely recall, the 18 mills has eroded to 16.5729 mills due to Headlee rollback which costs the district over \$135,000 annually in revenue that the State of Michigan assumes we collect in taxes.
- 9) ***LEGISLATIVE UPDATES** – On November 1, the Michigan Department of Education sent out a Memorandum regarding Section 25 of the State School Aid Act (MCL 388.1625) amended for this school year. The memorandum states "that the dissemination of that process is temporarily delayed while the Legislature considers questions and concerns related to Section 25 implementation." As I had mentioned in last month's meeting, this Section 25 amendment would most likely impact our budget this school year. I am glad to see that our legislature is at least considering the impact to local district budgets when implementing an amendment in October, after budgets are put together in June.
- 10) **CLOSED SESSION-** We will plan to enter closed session during Monday's meeting to consider items for negotiations.
- 11) ***COMMUNICATIONS-** The WSESD Superintendent's newsletter is attached.

BOARD MEETING PUBLIC PARTICIPATION POLICY

State Law calls for the Board of Education to have the responsibility for making policy decision. Though the seven (7) elected Board members make decisions they, as well as the administration, are interested in receiving input from the public.

Citizens may wish to bring certain matters to the Board's attention and are encouraged to do so by utilizing the public participation opportunities provided during each Board meeting and following the guidelines below. For matters that may require considerable time or that involve a group of persons, it is best to select a spokesperson and then request to be placed on the agenda. Such request must be made in writing to the Board President at least seven (7) days prior to the Board meeting.

*If you wish to record the proceedings of the meeting you are asked to inform the Board President prior to the start of the meeting. Recording devices should be placed in plain sight.

The following guidelines are in accordance with Board Policy #1370, adopted by the Board in March, 2005.

At each meeting of the Board, the President or the presiding Board officer shall welcome all visitors to the Board meeting.

The Board President shall ask, at the appropriate time, those members of the public attending the Board meeting if any of them have something to bring to the attention of the Board. All those wishing to address the Board shall be subject to the following procedural regulations:

- a. The public participation portion of the meeting shall be limited to one-half hour. An exception can be made so that no one's right to address the Board will be denied.
- b. Each person shall be allowed to speak for up to five minutes, except where the number of speakers exceeds the time limit. In those instances, either the Board President may reduce the five-minute limit to a three-minute limit for each speaker or the Board may waive the one-half hour time limit and establish a longer period.
- c. Each person wishing to address the Board shall identify himself/herself by name and address. If the person is representing an organization or group, the person should indicate whether the comments or presentation represent the official view or the organization or group.
- d. If a delegation is present to address the Board, the delegation may select up to five representatives to speak on its behalf, for a total of not more than 15 minutes.
- e. All written statements should be given to the Board Secretary so that copies may be made available to all Board members. All written statements and documents presented to the Board by an individual or group during the meeting are considered public documents.
- f. Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board member, District employee, or student that are totally unrelated to the administration of the District. If the comments constitute a complaint against a Board member or employee, the Board member or employee has a right to request a closed hearing.
- g. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the superintendent for investigation, study, and recommendation or designated as future agenda items for Board consideration.

Handling of Complaints (Cf. 9450)

Speakers are encouraged to present complaints about a specific employee, board member, or student through proper channels established under Board policy before requesting Board consideration.