

* AGENDA *
LUDINGTON CITY COUNCIL MEETING

Municipal Building
Monday, November 12, 2012
6:30 pm

- 1.) Roll Call
- 2.) Invocation
- 3.) Pledge of Allegiance
- 4.) Approve Agenda
- 5.) Meeting Open for Public Comments
- 6.) Approval of Minutes - Regular Meeting – October 22, 2012
- 7.) Communications
- 8.) Committee Reports
 - a.) Finance
 - 1.) Payment of Bills
 - 2.) First Presentation Ordinance No. 252-12 – Assessing Services
 - 3.) Approve Contract with Mason County to Supervise the Preparation of 2013 Assessment Roll for the City of Ludington
 - 4.) 2013 Budget and Capital Improvement Plan
 - a.) Set Public Hearing – November 26, 2012
 - b.) Personnel
 - c.) Public Safety / Public Utilities
 - d.) Buildings & Licenses / Long Range Planning & Industrial Development
 - 1.) October Building, Zoning and Enforcement Report
 - e.) Cemetery, Parks, and Recreation / Waterfront
 - 1.) Approve Agreement for Weed Control on Lincoln Lake
 - 2.) Approve Agreement – Maintenance of Dog Park
 - 3.) Approve Tri To Finish – Ludington Triathlon / Duathlon Proposal
- 9.) Communications from City Officials
- 10.) Miscellaneous Business
- 11.) Adjournment



JOHN HENDERSON, MAYOR
JOHN E. SHAY, CITY MANAGER
DEBORAH L. LUSKIN, CITY CLERK
LINDA J. ROGERS, CITY TREASURER

CITY OF LUDINGTON

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MEMORANDUM

TO: Mayor Henderson and the Ludington City Council
FROM: John Shay, City Manager *B*
DATE: November 8, 2012
RE: City Manager's Report

The following are updates on issues, which are not on the agenda for the November 12, 2012 City Council meeting:

Leaf Pick-Up Schedule and Leaf Corral

The Department of Public Works will continue to pick up leaves at the curb or edge of the roads until the leaves are all picked up or until it begins to snow. The schedule showing the dates that the leaves will be picked up in each section of the City is available on the City's website. In addition, the City's leaf corral on Bryant Road will be open on Saturdays only from 1:00 p.m. – 5:00 p.m. through November 10. This schedule, of course, may change based upon the weather and the rate at which the leaves actually fall to the ground. The City does not plan to pick up leaves in the spring. Allied Waste will continue to provide yard-waste services until the last Monday in November.

Thanksgiving Hours

The offices at City Hall and the Police Department will be closed on Thursday, November 22 and Friday, November 23 in observance of the Thanksgiving holiday.

Water & Sewer Rates

The Consumer Price Index that the State of Michigan uses to calculate the inflation rate for adjustments to taxable values has indicated that the inflation rate for 2013 will be 2.4%. Therefore, in accordance with City ordinance, all of the City's water and sewer rates will increase by 2.4% effective with the January 1, 2013 bill. The average City resident's bill (both water and sewer) will increase by about \$2.21 per quarter or less than \$1 per month.

On the Shores of Lake Michigan

Regular meeting of the Ludington City Council held in the Council Chambers of the Municipal Building on Monday, October 22, 2012, at 6:30 o'clock p.m.

Present: His Honor Mayor John Henderson and Councilors Kaye Holman, Richard Rathsack, Wally Taranko, Les Johnson, Wanda Marrison, Nick Tykoski, and Gary Castonia.

Absent: None.

Also present were City Manager John Shay, City Attorney Richard Wilson, Police Chief Mark Barnett, Fire Chief Jerry Funk, City Treasurer Linda Rogers, and City Clerk Deborah Luskin.

Invocation was pronounced by Police Chief Barnett.

Pledge to the Flag was given.

His Honor Mayor Henderson asked that item 9 d, Temporary Construction Easement between the City of Ludington and the U S Post Office be placed on the Agenda. Moved by Councilor Castonia, seconded by Councilor Homan, that the Agenda be approved as corrected. Motion Carried.

The meeting was opened for public comments.

Tom Rotta, City of Ludington, commented that his choice of shirt was a point of concern in the past and he had hoped that the same people would comment on his choice of words when he spoke on the problems of the current administration. Disobeying the Freedom of Information Act, the Open Meetings Act, Standard of Conduct for Public Officials and Laws, violations of the City Code and Charter does not merit any discussion by the public. The three words on the back of his shirt representing a public organization for which he served loyally for 8 years merits the attention of those who have yet to realize that buildings on fire, gas leaks, and car accidents were not the hostile working environment he feared before he resigned. Working for the City of Ludington and staying silent about the unethical behavior that he noticed within the public body had become unendurable. He stated he did not fit in with the rest of the Fire Department when he held a different view. He then stated that a current member of the Fire Department Bob Hanna spoke at the last meeting and commented on the clothes worn by Tom Rotta and the web blog that is run by him. Four members of the Ludington Fire Department were present and listened to these words without comment. Tom Rotta stated that he has always commented on public policy and yet Bob Hanna did not comment on public policy but was listened to by Council. The Fire Department has publicly denounced him through his spokesman and even though he greatly respects their work on the fire department; Tom Rotta does not want to be associated with them. He then commented that he wears a fire jumpsuit given to him by a Polish friend who understood his dedication to his work and he stated that this was appropriate attire for him in the hostile environment. Tom Rotta then referred to the September 10, 2012 City Council meeting whereby City Manager Shay informed the public that the City of Ludington had won a lawsuit concerning FOIA in a local district court. Tom Rotta stated that he committed perjury by withholding documents and later received over 5 months after they were requested. The new judge from Lake County decided that Tom Rotta's points were moot. On September 10, 2012 Tom Rotta was given papers on what the City of Ludington said was owed them. This was the first time he had seen any of these costs for 10 requests. He made this clear to the courts on that day to no avail and he was saddled with over \$700 in FOIA costs.

Bob Hanna, City of Ludington, apologized to the City Council, Mayor Henderson, Councilor Tykoski and Councilor Castonia, that their names and his name have been dragged through the mud by Tom Rotta and Aquaman/Ed Thompson since he has been speaking at these meetings. He wants to know how long Tom Rotta is going to get away with harassing the City Council and the City's residents.

Nick Krieger, City of Ludington, introduced himself to City Council as one of two candidates running for Mason County Probate Judge. He stated that he wanted to clear up some misinformation about what he does. He explained that he works for the Michigan Court of Appeals for 8 years as a staff attorney for one of the judges. He writes judicial reviews on cases in all 83 counties and probate and family and juvenile cases. He writes 6-7 abuse and neglect opinions each month, 5-6 juvenile delinquency opinions each month, and 3-4 probate estate opinions per month. He has a substantial amount of experience with probate law and family law and he would like to bring this back to Ludington. He stated that he works for a judge that was a former probate judge and he has learned a lot from this judge.

After no further comments were received, the regular order of business was resumed.

Moved by Councilor Johnson, seconded by Councilor Marrison, to approve the minutes of the regular meeting 10/8/12, as presented. Motion Carried.

The meeting was opened for the scheduled public hearing on the proposed Historic District. His Honor Mayor Henderson asked the study committee make a presentation and then allow people to make public comment. He then asked the study committee to clarify information received from the questions. He asked that this not be a debate but rather a gathering of information and requested that it be held for 60 minutes. If it appeared to go longer than 60 minutes he asked that a second public presentation be made at the next scheduled council meeting.

Bill Stumpf, City of Ludington, a member of the East Ludington Ave. Historic District Study Committee, presented the background for this district. The Ludington Area Convention and Visitors Bureau held a workshop on January 23, 2009 on preservation and the economic impact this has on the community. Several residents discussed this and then they held a public meeting in May 2009 at Cartier Mansion and a State Historic Preservation Officer attended and explained the process of establishing a Historic District. In August 2009 a number of individuals met with the Building and Licensing Committee at the City of Ludington to explain what this district was and on October 12, 2009, the City Council passed a resolution establishing a Historic District Study Committee and selected seven members of this Committee. These individuals were recognized as being on the Committee and identified as Dr. Bill Anderson, Ron Wood, Heather Venzke-Tykoski, Bill Stumpf, Kendra Thompson, Sharon Bluhm, and Dave Germain. By March 2010, the Committee came up with a mission statement, which was read. A second public hearing was held in August 2010, and a report was given to all residents on the progress of the Committee. In 2010 and 2011 each member of the Committee researched the properties within the proposed District, considering the architecture of the structure, the contribution of past owners to the community, and past historic events associated with the property. On June 1, 2011, the Proposed Historic District Study Committee Report was released. The Committee then gave the presentation to 18 groups in Ludington.

Heather Venzke-Tykoski, City of Ludington, commented that the State of Michigan has done away with the state historic tax credits. The Committee is currently working with Senator Hansen's office to come up with a local tax abatement for any significant improvements to houses in this district. He is supportive of this venture but is waiting on the public comments received from this meeting.

Erica Karneisool Reed, Executive Director of the Ludington Area Center for the Arts, commented on her encouragement and support of the Historic District. The Historic District recognizes that the individual homes are important to the community and they are treasures. We only occupy buildings for a short while. These buildings will recognize our roots. She asked that everyone look at the facebook page called "Vanished Ludington". Her hope is that as we establish these districts, we are recognizing the importance of these structures that we want to see them continue for the long term. Making these districts does not have to freeze ourselves in time, but she suggested that the community encourage relevancy over time. She used the example of a church as the site for the Ludington Area Center of the Arts. She thanked the property owners for allowing their homes to be a historic treasure for the community. She also thanked the group that put this report together for their work on this project. These buildings are community treasures and she asked that we preserve these treasures.

Don Clingan, City of Ludington, commented that he is conflicted as to whether a government should infringe on the individual rights of a property owner but in this case but he does support this district. He stated that this is because he has owned and preserved 2 historic homes in the City of Ludington. He asked Council to consider two questions as they ponder their decision to establish this Historic District. First, "Does historic designation have a negative economic impact on the property owners of the District?" He stated that the State Historical Preservation Office created a study about the history of property values in five communities that had established historic districts and these properties did maintain their values as well and did better than the comparable non historical district properties. The second question he asked the Council to ponder, "Is preserving our history important to the future of Ludington?" He stated that heritage is important to Ludington and used the Waterfront Park Sculpture Park and the SS Badger as examples of the importance of heritage to the community. Both of these assets are visited by the visitors to the community. When residents have guests they take their guests to Waterfront Park and to watch the Badger depart or return. These are examples of how important our history and heritage is to our character and who we are. He then asked the audience to think about how important the Historic District is to our future. He asked if we would trade our beautiful historic Court House for a Walmart or trade Cartier Mansion for another auto parts store. This is another opportunity for City Council to reinforce and support an important asset to ensure that Ludington would continue to be a unique place to live and visit.

Paul Peterson, City of Ludington, spoke in support the Historic District. He stated that this would be an asset to Ludington. You enter town through one of the most beautiful vistas which would take you through the Historic District, on to the Library, the Ludington Area Arts Center, and Sandcastles. The property owners should be commended for what they have done so far and this District will be a tool to help them.

Bob Snyder, City of Ludington, spoke against the idea of establishing a historic district in the City of Ludington. He stated that he has great neighbors and friends on the avenue that have invested a lot of time on the study. The study was very thorough. He is against the intrusion on the rights of the property owners. In 1999, he came in and bought an old 4 room apartment building. When he made improvements he used vinyl siding and railings instead of wood. The chimney was not needed and was in disrepair, so he took it down. He could not have done these improvements if there had been a Historic District in place. He probably would not have bought it with all of the requirements in place. Also, future buyers down the road would be difficult to find for the property in the District, unless they are history buffs. He objects to having to go before a committee before he makes any changes to his property. He referred to a list from Secretary of Interior website which states that a property owner is pretty limited on what they can do to their own property. He stated that the Building and Licensing Committee is pretty reasonable now, but what about the future committee. Most of the people on the committee do not live in this historic district. To establish a historic district the decision should be made by the 79 property owners that live in this District. He objects what he wants to do with his property, the extra requirement will cost him more money, and he objects that this will affect future buyers of his home. He stated the intentions of the study committee are admirable but urged City Council to vote no on the proposal.

His Honor Mayor Henderson did clarify that the purpose of this meeting was only to hear public comment and that no decisions will be made tonight. If this moves forward it will have to come back to City Council and there would be a first and second presentation before a decision is made.

Budde Reed, City of Ludington, congratulated the City on their vision to explore the possibility of the District. In his opinion he stated that this is all about jobs. There is no business bigger than tourism in Mason County. One day one of those jobs will be someone who drives a tour bus down Ludington Avenue and they will tell the story about the person behind the house and the impact they had on the economy of Ludington. He asked the Council to look at what has been accomplished since 2008. The Library, Sandcastles, the Ludington Area Center for the Arts, the OPRA designations in downtown, the sculpture park, and the new maritime museum are some of the accomplishments. He understands the individual owners' property rights and that this would be a tough pill to swallow, but he did share one story about going to Escanaba where they did have a historic district, and they claim that this district is the reason for their existence. The Historic District does create a uniqueness that will separate you from the pack and create a brand new beginning.

Linda Germain, City of Ludington, explained that they have lived at 808 E. Ludington Ave. since 2004. The house is over 106 years old and the siding was falling off and the roof leaked. It took 2 years to put in new vinyl siding, new windows, a new roof, and she took 2 chimneys down. She attended all of the meetings that were put on by the Historic District Study Commission, and read and understands the proposals. She stated that this property is a contributing factor to this district even with the improvements that have been made to the property. She stated that if you changed the structure of the property you may have to go before the Committee to get approval, but there are a lot of misconceptions on what you can do with your house out in the public. She asked the property owners to ask their questions to the people representing the District as well as the State of Michigan. She finished by saying that she supports this District and hopes it gets passed.

Denny Lavis, City of Ludington, is a caretaker of the house at 712 E. Ludington Ave. since 1991. He explained that in the 20 years he has lived there he has tried to maintain the house in as fine a fashion as it was when he took over. He likes history and he spends a lot of time researching things. He stated that he puts the work into the house because of its history. He does not need any one telling him what he could or could not do with the house. If the Historic District was in place today, he would not be able to put vinyl siding or decks on. He stated that we are not the Heritage Hills District of Grand Rapids. This is on a state public highway that has traffic all hours of the day.

Sharon Ferraro, Historic Preservation Coordinator for the City of Kalamazoo, explained that there are 275 properties in the Historic District in Kalamazoo. She stated that nationwide 95-97% of the work proposed to the Historic District Commission is approved. The Historic District Commission cannot tell you to do work you have not asked to do. If it already exists it can stay the way it is. The Historic District Commission usually does not regulate paint colors. The Secretary of Interior Standards which are required to be followed by the Historic District Commission as the basis of the decision making of historic districts, state the materials must match in dimension, size and "where possible, materials." The local Historic Commission is appointed by the City Council because they want local people making these decisions. The standards are set by the Commission within the parameters of the Secretary of Interior standards by trying to keep the historic character by keeping the same configuration, size, shape and setback of the original property. For the non contributing property they are also regulated by the Historic District Commission, but they look at what is the impact of the work on the surrounding contributing structures. She also stated that having a Historic District may give you more leverage with MDOT and ADA requirements. There are tax benefits for income producing properties. The Historic District has been very successful as there are fewer foreclosures and more people moving into the area. These properties are all worth protecting and keeping.

Tom Tyron, City of Ludington, owns several parcels in the proposed Historic District. He has not heard anything tonight that says we need a district. He believes there is already a district here. He asked if any one of the council members would like to go in and speak to a committee to make changes to their house. There will be a day when the houses will not be there any more. He stated that he does not want people telling him what to do with his property.

Shawn McDonald, City of Ludington, stated that he echoes Tom Tyron's thoughts. He stated that he owned his house at 412 E. Ludington Ave. for 29 years and fixed it up and did not need any government money to do so. He stated that we need less government than more government. There is some misinformation out there, some people say you can put vinyl siding on but the Secretary of Interior standards say no vinyl siding. It depends on the Committee overseeing the Historic District now and the committee in the future as to whether the work can be done. Ludington Avenue is well preserved as it is. The people who care about their houses will keep their houses in nice condition. He stated that he is against this Historic District.

Mark Niemeyer, City of Ludington, commented on his house at 706 E Ludington Ave., the Daniel Goodenough House, which he has had for 30 years. This is one of the first homes on the Michigan Historic Register. He stated that he has served on the Planning Commission and the Historic District Study Committee for a proposed downtown historic district which did not go through in the past. He looked back at the work they did, they did not have visual cameras and they took pictures and had to put it on individual cards. He stated that if he could do it again, he would have gone to each property owner and sat down with each owner to find out what their concerns are. One of the things that the study committee could do is tot talk to individual homeowners to build momentum for the District. He stated that he values historic preservation and commented that the Secretary of Interior standards for historic preservation are some of the best standards out there. They are well conceived and are a gift to the Committee and to the property owners because they provide guidance. One of

his main concerns is that the vinyl siding does need to be clarified. He stated that he has a large corner tower on the side of his house and if they find out that it has rotted and if this has to come off and be rebuilt, he may choose to look at this and have someone come in and put a flat roof covering on it instead of rebuilding the octagonal tower, which would be too expensive. His house is a primary residential property which does not qualify for any federal tax credit and the State tax credit is gone. If the tower rots off and he is serving on the Historic District Commission and looking at these standards and he does not have the money to put a new tower on, situations like this have to be looked at. He referred to Arizona where they passed a preservation bond ordinance whereby they put in \$15 million for historic preservation and they have a program whereby people can put in their requests for proposals and people qualify for money to pay for part of the projects. He stated that he is for the Historic District and preservation. He commented that Ludington Avenue looks better than it did 30 years ago. People have done a lot of work to keep their property up. If there is a District formed in Ludington then we must find a financial base to support it.

Dan King, City of Ludington, commented that he and his wife, Kelly Aloe, own two properties in the proposed Historic District. One is his office on the corner of Washington Ave. and Ludington Ave. He has invested heavily and updated the building and landscaping. He also owns the property at 608 E Ludington Ave. for which he has put as little money in as possible. It needs a lot of work and he is unable to rent this house for the mortgage, insurance and taxes. He would like to see Ludington continue to thrive and Ludington Avenue has improved over the years. People who own property will take care of their property. For the Historic District to be successful for the City, you must involve the people who own the property right now. If not, there will be chaos and anger. He is urging the Historic District Committee owners to involve the property owners and help the property owners to understand the value in it. The Commission that the property owners will have to go to if this is in place must have common sense in their decision making.

Ryan Reed, City of Ludington, explained that his building at 115 W Ludington Ave is a block and a half short of the proposed Historic District. He commented that he wishes that his building were included in this District as he is supportive of the District. He stated that we are in a community and rely on one another for many things. He spoke of trust and that we are forced to trust each other on a daily basis. It is very important to bring a spirit of trust in our civic decisions. He explained that the words of equity and concept of caretaker are significant words. The City has lost a lot of the inventory of fantastic buildings. When we own something we have an ethic to try to preserve buildings and leave it better than when we owned it. We must understand as a community that we must come before zoning when changes are made and the Historic Commission would be another level that could provide us with some much needed direction.

Kendra Thompson, Architect serving Manistee and Mason Counties commented that she has worked in the Manistee Downtown Historic District. She was asked to serve on the East Ludington Avenue Historic District Study Committee. She stated that on this committee they utilized the standards issued by the U. S. Department of the Interior and the State of Michigan Historic Preservation Office. Volunteers did a property survey of each and every one of the resources and individual data sheets were provided for each of the 88 properties. The proposed district boundaries were drawn, a pictorial review was prepared, and a justification of the proposed district was written utilizing the U. S. Department of Interior National Register of Criteria including the association of significant events, notable people in your history, and significant architecture and building features. Detailed maps were then prepared. 70 of the 88 properties were identified as historical contributing and only 18 were considered noncontributing. The study committee report has been reviewed and endorsed by the State of Michigan Historical Preservation Office. There is an intense concentration of resources that exemplify this community's heritage. The establishment of a local historic district would garner a claim for its significance, nurture its development, preserve its integrity, and be stewards for its continuance. She offered to donate in kind services for twelve months to assist the new Historic Commission Committee, to help staff, to develop policies and guidelines and to also help in outreach programs for those property owners.

Randy Bowden, owner of the Stearns Motor Inn, commented that he has a problem in that his building has been modified extensively over the years. He is sure that very little of what was done would have been in compliance with the historic district. Everything that has been done to this building has been with the idea to modernize it and now to fit with guidelines that would make this go backwards and make the building look old again, would be not fit into a business plan. He commented that he is opposed to the Historic District.

Linda Wallace, City of Ludington, owns the house at 812 E Ludington Ave. She favors the Historic District. She has questions about how much this District cost in the future. She would be very interested in a meeting for the property owners. She asked that various questions be considered such as how much will be levied to the property owners in the future, what would the property owners be responsible for if someone cannot maintain their property and the District wants to take it over, who will pay for the costs of the Historic District Committee, who pays for an architect and an engineer. She stated that everyone should be aware of any encumbrances for the property owners. She is in favor but would like to be more educated.

Councilor Castonia asked whether a property owner can use vinyl siding or not. Kendra Thompson responded that the Secretary of Interior Standards for Rehabilitation state that the desire is to retain original features where possible. Where they need to be replaced they should be done with proportions in the similar texture and profile. Mark Niermeyer asked if he was tired of painting could he get standard vinyl siding. Kendra Thompson explained that the first priority would be to encourage you to get a material that was originally there. This does not mean that vinyl siding is not allowed as long as it is the right scale, proportion and size.

His Honor Mayor Henderson summarized questions that should be addressed by the Committee when they come back before City Council.

1. Understand the process for improvements, what are the steps for the improvements, what are improvements
2. Materials of construction
3. Consider one on one visit for educational purposes with the property owners
4. Individual residences versus a business, clarify
5. Out of the box thinking ideas on a fund to help people in the district to help subsidize some of the improvements, the Arizona model
6. What are the costs of the Commission being established and the costs of City staff who would handle the requests of the property owners, is this a special tax or levy against the homeowner. If the Commission needs to consult with an architect, engineer, what encumbrance would be the responsibility of the homeowner. Who is going to pay for the costs down the road and this should be understood by all.
7. How would the district be dissolved if this becomes necessary
8. Who sits on the Historic District Committee
9. Can a property owner choose a color for their property
10. What happens if the house burns down, how would the property owner rebuild within the confines of the Historic District

Councilor Castonia stated that in the intensive level survey he would like to see if the property owner was contacted. Bill Stumpf stated that there was an effort to have several public hearings. However, he asked that if there are people who would like to have a one on one session, the City could help the Historic District Study Committee by sending out letters and making arrangements to set up these meetings.

Moved by Councilor Castonia, seconded by Councilor Holman, to take a 10 minute break at 8:20 p.m. Motion Carried.

City Council was called back into session at 8:30 p.m.

Kathy Maclean, President/CEO of Ludington Scottville Chamber of Commerce, and Kristen O'Hare, Events Coordinator, presented an update on the 2012 Gus Macker. Kathy Maclean thanked the City of Ludington for allowing the Chamber of Commerce to hold the Gus Macker tournament at City Park for 21 years. She personally thanked Jackie Steckel, Police Chief Mark Barnett, and DPW Superintendent Shawn McDonald. The distribution of the proceeds was identified with the City of Ludington receiving \$5,000 which will be used for wheeled trash barrels. The Chamber was presented a new 3 year contract and the Chamber Board approved this contract with the condition that Kathy ask City Council for their blessing on this tournament. This new contract did go to the Parks Committee and it was recommended that the Chamber continue with this contract. Nick Tykoski, Chairman of the Parks Committee, commented that he thinks this is a great economic event for the City and it is his recommendation to continue the event for the next 3 years. His Honor Mayor Henderson asked the Council if anyone had an objection to the Chamber using the City's property to hold this event over the next 3 years. No objections were noted.

Moved by Councilor Taranko, seconded by Councilor Rathsack, that the Finance Report with total expenditures in the amount of \$403,898.96 for this period can be approved and orders drawn according to the City Charter. Motion Carried.

Moved by Councilor Taranko, seconded by Councilor Rathsack, to approve the purchase a new server and related equipment in the amount of \$27,054. Motion Carried.

ORDINANCE NO: 250-12

CITY OF LUDINGTON MASON COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF LUDINGTON BY ADDING AN ADDITIONAL RESTRICTED ZONE IN SECTION 18-163 OF ARTICLE VI OF CHAPTER 18 TO REGULATE THE USE OF GROUNDWATER IN CERTAIN AREAS OF THE CITY.

THE CITY OF LUDINGTON ORDAINS:

Section 1: Amendment. The Code of Ordinances of the City of Ludington, Michigan is hereby amended by amending Section 18-163 of Article VI of Chapter 18, entitled "Water Well Restriction Ordinance" to read as follows:

SEC. 18-163. RESTRICTED ZONE. The following described areas in the City shall be Restricted Zones under this Article. They may be referred to by reference to the names provided in the caption preceding their descriptions. Additional Restricted Zones, along with a map illustrating the Restricted Zone, may be added by amending the Ordinance in accordance with Sections 11 and 12 and all other applicable laws.

Whittier/Delia Restricted Zone – legally described on the attached Schedule 1 and depicted in the map attached as Schedule 2.

Hackert Restricted Zone – legally described as follows:

Being part of Blocks 34, 35, 36, 40, and 41 of the original Plat of the Village of Ludington, now the City of Ludington, according to the recorded plat thereof, Mason County, State of Michigan. Being more precisely described as:

Beginning at the Northwestern corner of Lot 5 Block 35 of said Plat;

Thence Easterly along the Southern line of Ludington Avenue (US-10) to the Northeastern corner of Lot 1 Block 36;

Thence Southerly along the East line of Lot 1 Block 36 to the Southeastern corner of Lot 1 Block 36;

Thence Westerly along the South line of Lot 1 Block 36 to the Southwestern corner of Lot 1 Block 36;

Thence continuing Westerly to the Southeastern corner of Lot 1 of Block 35;

Thence Southerly along the West line of Harrison Street to the Southeastern corner of Lot 10 Block 35;

Thence along the South line of Lot 10 Block 35 to the Southeastern corner of Lot 9 Block 35;

Thence Southerly to the Northeastern corner of Lot 2 Block 40;

Thence continuing Southerly along the East line of Lot 2 Block 40 to the Southeastern corner of Lot 2 Block 40;

Then Westerly along the North line of the Platted alley of Block 40 to the Southwestern corner of Lot 5 Block 40;

Thence continuing Westerly to the Southeastern corner of Lot 1 Block 41;

Thence continuing Westerly along the North line of the Platted alley of Block 41 to the West line of the East half of Lot 3 Block 41;

Thence Northerly along the West line of the East half of Lot 3 Block 41 to the centerline of Loomis Avenue;

Thence Easterly along the centerline of Loomis Avenue to the extended West line of the East 17.5 feet of Lot 8 Block 34;

Thence Northerly along the extended West line of the East 17.5 feet of Lot 8 Block 34 to the South line of the Platted alley of Block 34;

Thence Easterly along the South line of the Platted alley of Block 34 to the Northeastern corner of Lot 10 Block 34;

Thence continuing Easterly to the Northwestern corner of Lot 6 Block 35;

Thence Northerly along the West line of Block 35 to the Point of Beginning

Section 2. Effective Date. This Ordinance shall be effective immediately upon its adoption and publication as required by law.

Moved by Councilor Castonia, seconded by Councilor Johnson, that Ordinance No. 250-12 be adopted.

Roll Call: Ayes: Councilors Tykoski, Johnson, Rathsack, Taranko, Castonia, Marrison, and Holman.

Nays: None. Motion Carried.

ORDINANCE NO. 251-12

AN ORDINANCE TO AMEND CHAPTER I, SECTION 1-2 OF THE LUDINGTON CITY CODE TO DEFINE "DISPLAY FIREWORK" AND "FIREWORK" AND AMEND CHAPTER 22, ARTICLE IV, SECTION 22-97- SECTION 22-100 AND CHAPTER 38, ARTICLE III, SECTION 38-71 TO REGULATE THE DISCHARGE AND USE OF FIREWORKS AND TO REPEAL ALL ORDINANCES IN CONFLICT HERewith

THE CITY OF LUDINGTON ORDAINS:

Section 1. Chapter 1, Section 1-2 of the hereby amended to add the following definitions:

"Consumer fireworks" means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product Safety commission under 16 CFR parts 1500 and 1507, and that re listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks does not include low-impact fireworks.

"Display fireworks" means large fireworks devices that are explosive materials intended for use in fireworks displays and designed to produce visible or audible effects by combustion, deflagration, or detonation, as provided in 27 CFR 555.11, 49 CFR 172, and APA standard 87-1, 4.1.

"Firework" or "fireworks" means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks, and special effects.

"Low-impact fireworks" means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Section 2. Chapter 22, Article IV, Section 22-97 is hereby amended to read as follows:

Sec. 22-97. Reckless Endangerment.

No person shall recklessly endanger the life, health, safety or well-being of any person by the use sale, possession, transport, display or discharge of display fireworks or consumer fireworks.

Section 3. Chapter 22, Article IV, Section 22-98 is hereby amended to read as follows:

Sec. 22-98. Discharge during certain hours.

No person shall at any time fire, discharge or display consumer fireworks or display fireworks within the city between the hours of 10:00 p.m. and 10:00 a.m. except on the day preceding, the day of, or the day after a national holiday as permitted by state law.

Nothing in this section shall prevent the City in conjunction with individuals or other groups from using, firing or discharging display fireworks for special events as approved by City Council.

Section 4. Chapter 22, Article IV, Section 22-99 is hereby amended to read as follows:

Sec. 22-99. Discharge near private property or in public places.

No person shall at any time fire, discharge or display consumer fireworks or display fireworks upon another person's property or within 15 feet of another person's property without such property owner's permission. No person shall at any time fire, discharge or display consumer fireworks or display fireworks on any public property, school property, or church property.

Nothing in this section shall prevent the City in conjunction with individuals or other groups from using, firing or discharging display fireworks for special events as approved by City Council.

Section 5. Chapter 22, Article IV, Section 22-100 is hereby amended to read as follows:

Sec. 22-100. Age Limitation

No person under the age of 18 years shall purchase or possess consumer fireworks or display fireworks within the city.

No person shall sell consumer fireworks or display fireworks to a person under 18 years of age within the city.

Section 6. Chapter 38, Article III, Section 38-71 is hereby amended to read as follows:

Sec. 38-71. Weapons and explosives.

No person, except a law enforcement officer, shall bring onto park or beach property or have in his possession on park or beach property any firearm or ammunition, any explosive, dynamite cap, consumer fireworks, or display fireworks, any air gun, pellet gun, or any device by means of which a projectile can be propelled, any incendiary bomb or material; any smoke or stink bomb; any tear gas or other disabling chemical or agent; any inflammable liquid, except fuel in a fuel tank of a vehicle, vessel, camp stove or camp heater; any lighter fluid or starter fluid expressly manufactured for lighting charcoal or other cooking fuel in a designated picnic area only and but no more than one quart of such, which shall be kept in its original container. In approved camping areas, an amount of fuel not to exceed one gallon in a closed container may be in the possession of a registered camper for a lantern, camp stove or heater other than that contained in the unit's fuel tank.

Section 7. Repeal all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 8. This ordinance shall become effective 20 days after its adoption and publication is required by the city charter.

Moved by Councilor Castonia seconded by Councilor Holman, that Ordinance No. 251-12 be adopted.

Roll Call: Ayes: Councilors Holman, Taranko, Marrison, Tykoski, Rathsack, Castonia and Johnson.

Nays: None. Motion Carried.

Councilor Casontia presented the monthly police activity report

Moved by Councilor Castonia, seconded by Councilor Holman, to approve the Temporary Construction Easement dated October 22, 2012. His Honor Mayor Henderson publicly thanked City Manager Shay for his efforts to bring this to Council tonight. Motion Carried.

His Honor Mayor Henderson recognized the efforts of the Ludington Police Department during the two fires which occurred last week and publicly thanked them for their help.

Moved by Councilor Taranko, seconded by Councilor Holman, that the meeting be adjourned. So carried at 8:55 p.m.



Deborah L. Luskin, CMC
City Clerk

"Resolution For Payment of Bills"

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

THE FOLLOWING ACCOUNTS HAVE BEEN EXAMINED BY YOUR FINANCE COMMITTEE AND PAYMENT IS HEREBY RECOMMENDED.

TOTAL ACCOUNTS PAYABLE FOR THIS PERIOD:	<u>\$ 224,186.54</u>
TOTAL EXPENDITURES SINCE 10/22/2012, ARE	<u>\$ 230,854.33</u>

THEREFORE THE FINANCE REPORT WITH TOTAL EXPENDITURES IN THE AMOUNT OF	<u>\$ 455,040.87</u>
FOR THIS PERIOD CAN BE APPROVED AND ORDERS DRAWN ACCORDING TO THE	
CITY CHARTER AND I SO MOVE.	

INVOICE DISTRIBUTION REPORT FOR THE CITY OF LUDINGTON
 CHECKS DATED FROM 10/23/2012 TO 10/12/2012
 GENERAL FUND

FOR THE CITY COUNCIL MEETING TO BE ON NOVEMBER 12, 2012

Dept	Account	Payee	Description	Amount
FUND: 101	GENERAL FUND			
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	32,402.37
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	30,750.53
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	32,186.49
000	068-100	THE LINCOLN NATIONAL LIFE INSURANCE	DUE FROM LINCOLN LIFE INSURANCE USERS	220.52
172	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	36.88
172	727-000	VERTIZON WIRELESS	OFFICE SUPPLIES	(14.99)
172	853-100	VERTIZON WIRELESS	CELLULAR PHONE	147.40
172	853-100	VERTIZON WIRELESS	CELLULAR PHONE	181.66
172	956-000	FIRST NATIONAL BANK OMAHA	MEETINGS - J SHAY	88.02
172	956-000	FIRST NATIONAL BANK OMAHA	MEETINGS - J SHAY	24.96
172	956-000	FIRST NATIONAL BANK OMAHA	MEETINGS - J SHAY	10.00
215	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	39.99
215	853-000	CHARTER COMMUNICATIONS	TELEPHONE	307.55
253	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	23.97
253	727-000	FIRST NATIONAL BANK OMAHA	OFFICIALS GUIDE - TREASURER	56.00
253	820-000	FIRST NATIONAL BANK OMAHA	MEMBERSHIP DUES - TREASURER	90.00
253	956-000	FIRST NATIONAL BANK OMAHA	FC FEES/OVERLIMIT CHARGE	(141.79)
257	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	15.43
262	956-000	LUSKIN, DEBORAH L	MISCELLANEOUS	96.20
265	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	10.10
265	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	1,304.45
268	923-000	DTE ENERGY	UTILITIES - GAS	52.37
276	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	16.76
276	853-000	CHARTER COMMUNICATIONS	TELEPHONE	43.21
276	853-100	VERTIZON WIRELESS	CELLULAR PHONE	18.93
276	853-100	VERTIZON WIRELESS	CELLULAR PHONE	29.63
276	864-000	FIRST NATIONAL BANK OMAHA	CONFERENCE - K CAITHAMER	35.00
276	923-000	DTE ENERGY	UTILITIES - GAS	28.70
301	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	161.57
301	719-040	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS - SSCENT	11.96
301	740-000	FIRST NATIONAL BANK OMAHA	MEMORY CARD	29.34
301	853-100	VERTIZON WIRELESS	CELLULAR PHONE	261.85
301	853-100	VERTIZON WIRELESS	CELLULAR PHONE	59.86
301	853-100	VERTIZON WIRELESS	CELLULAR PHONE	260.74
301	864-000	FIRST NATIONAL BANK OMAHA	CONFERENCE - HARRIE	363.03
301	977-000	FIRST NATIONAL BANK OMAHA	ADAPTER CABLE	56.13
301	977-000	FIRST NATIONAL BANK OMAHA	ENVELOPES	20.48
301	977-000	FIRST NATIONAL BANK OMAHA	INTERNAL SOLID STATE DRIVE/ADAPTER CABLE	221.78
301	977-000	FIRST NATIONAL BANK OMAHA	COMPUTER POWER SUPPLY	225.50
302	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	9.37
336	853-000	FRONTIER	TELEPHONE	36.96
336	853-100	VERTIZON WIRELESS	CELLULAR PHONE	59.96
336	860-000	FUNK, GERALD	WEST MICHIGAN FIRE CHIEF'S MEETING	111.00
336	923-000	DTE ENERGY	UTILITIES - GAS	118.69

Dept	Account	Payee	Description	Amount
336	956-000	FUNK, GERALD	WEST MICHIGAN FIRE CHIEF'S MEETING	15.00
441	719-000	WEST SHORE BANK	HSA DEDUCTIBLE - JOSH TAIBL	600.00
441	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	109.94
441	719-000	WEST SHORE BANK	HSA DEDUCTIBLE - J WOOD	400.00
441	853-100	VERIZON WIRELESS	CELLULAR PHONE	34.52
441	853-100	VERIZON WIRELESS	CELLULAR PHONE	74.61
441	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	90.04
448	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	92.70
448	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	38.82
448	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	46.26
448	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	33.92
728	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	11.45
751	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	16.76
751	923-000	DTE ENERGY	UTILITIES - GAS	54.51
751	923-000	DTE ENERGY	UTILITIES - GAS	43.44
753	853-000	FRONTIER	TELEPHONE	42.56
756	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	44.82
756	930-000	LAKESHORE MOTOR SPORTS	SHORE MASTER RHINO FLOATS	649.00
			Total for fund 101 GENERAL FUND	102,466.91
FUND: 202 MAJOR STREETS FUND				
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	418.53
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	529.51
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	401.17
469	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	27.23
			Total for fund 202 MAJOR STREETS FUND	1,376.44
FUND: 203 LOCAL STREETS FUND				
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	1,805.85
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	1,040.53
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	565.36
			Total for fund 203 LOCAL STREETS FUND	3,411.74
FUND: 208 RECREATION FUND				
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	1,116.56
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	2,205.05
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	1,018.25
000	744-000	LUDINGTON MONKEY BUSINESS LLC	GIRLS BASKETBALL T-SHIRTS	798.00
000	744-000	B & M SCREEN PRINTING	JIU JITSU T-SHIRTS	219.00
			Total for fund 208 RECREATION FUND	5,356.86
FUND: 211 SENIOR CENTER				
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	2,205.06
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	1,288.86
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	2,205.07
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	20.56
000	802-000	CHARTER COMMUNICATIONS	CONTRACTUAL SERVICES	5.99
000	853-000	CHARTER COMMUNICATIONS	TELEPHONE	102.99
			Total for fund 211 SENIOR CENTER FUND	5,828.53
FUND: 493 DDA OPERATING FUND				
000	740-300	FIRST NATIONAL BANK OMAHA	SUPPLIES - OKTOBERBEST BAGS OF ICE	19.95
000	740-400	FIRST NATIONAL BANK OMAHA	SUPPLIES - NYE GLASSES	3,000.69
			Total for fund 493 DDA OPERATING FUND	3,020.64
FUND: 508 CARTIER PARK CAMPGROUND FUND				
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	916.33

Dept	Account	Payee	Description	Amount
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	1,207.83
000	802-000	CHARTER COMMUNICATIONS	CONTRACTUAL SERVICES	49.99
000	853-000	CHARTER COMMUNICATIONS	TELEPHONE	86.10
			Total for fund 508 CARTIER PARK CAMPGROUND FUND	2,260.25

FUND: 591 WATER MAINTENANCE & WATER FUND

000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	11,467.20
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	11,490.24
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	11,357.10
000	355-000	CHAVALIA, KIRK	Deposit Refund	500.00
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	36.07
000	853-000	CHARTER COMMUNICATIONS	TELEPHONE	80.87
000	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	121.04
000	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	93.95
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	85.59
556	740-000	PITNEY BOWES	MAILING OF WATER / SEWER BILLS	172.28
556	853-000	FRONTIER	TELEPHONE	174.94
556	853-000	CHARTER COMMUNICATIONS	TELEPHONE	34.83
556	853-100	VERIZON WIRELESS	CELLULAR PHONE	3.95
556	853-100	VERIZON WIRELESS	CELLULAR PHONE	2.82
556	864-000	BROOKS, ERICH	CORRESPONDENCE COURSE - CEC'S	115.00
556	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC	39.40
556	923-000	DTE ENERGY	UTILITIES - GAS	112.00
556	923-000	DTE ENERGY	UTILITIES - GAS	574.54
556	923-000	DTE ENERGY	UTILITIES - GAS	44.19
			Total for fund 591 WATER MAINTENANCE & WATER FUND	36,506.01

FUND: 592 SEWER MAINTENANCE & WASTEWATER FUND

000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	6,923.05
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	8,027.41
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	7,275.52
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	15.38
000	835-000	DISTRICT HEALTH DEPARTMENT #10	HEPATITIS A VACCINE 1 OF 2 - SAMUELS	42.00
000	853-100	VERIZON WIRELESS	CELLULAR PHONE	43.29
000	853-100	VERIZON WIRELESS	CELLULAR PHONE	2.59
527	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	55.86
527	740-000	STATE OF MICHIGAN	LICENSE RENEWAL - M ANDERSON	95.00
527	740-000	PITNEY BOWES	MAILING OF WATER / SEWER BILLS	172.28
527	853-000	FRONTIER	TELEPHONE	13.03
527	853-000	FRONTIER	TELEPHONE	25.02
527	853-000	FRONTIER	TELEPHONE	21.79
527	853-000	FRONTIER	TELEPHONE	92.06
527	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC - LIFT STATION	2,562.98
527	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC - LIFT STATION	25.11
527	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC - LIFT STATION	191.49
527	921-000	CONSUMERS ENERGY	UTILITIES - ELECTRIC - LIFT STATION	632.50
527	923-000	DTE ENERGY	UTILITIES - GAS - LIFT STATION	49.51
527	923-000	DTE ENERGY	UTILITIES - GAS - LIFT STATION	48.78
			Total for fund 592 SEWER MAINTENANCE & WASTEWATER FUND	26,314.65

FUND: 594 MUNICIPAL MARINA FUND

000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	1,927.63
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	1,005.73
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	1,005.71

Dept	Account	Payee	Description	Amount
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	10.25
000	853-000	CHARTER COMMUNICATIONS	TELEPHONE	198.64
000	864-000	FIRST NATIONAL BANK OMAHA	TRAINING - J CHRISTENSEN	150.00
000	923-000	DTE ENERGY	UTILITIES - GAS	198.02
Total for fund 594 MUNICIPAL MARINA FUND				4,495.98

FUND: 650 TECHNOLOGY FUND

000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	49.99
000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	49.99
000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	49.99
000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	49.99
000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	127.99
000	802-100	CHARTER COMMUNICATIONS	INTERNET CONNECTIONS	178.39
000	977-000	TERRAPIN NETWORKS	FILE SERVER/OPERATING SYSTEM/NETWORK BK	24,754.00
Total for fund 650 TECHNOLOGY FUND				25,310.33

FUND: 661 MOTOR POOL FUND

000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/20/2012	4,053.64
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 10/27/2012	4,353.63
000	002-100	CITY OF LUDINGTON	PAYROLL WEEK ENDING 11/10/2012	4,609.63
000	719-000	THE LINCOLN NATIONAL LIFE INSURANCE	FRINGE BENEFITS	43.93
000	853-000	FRONTIER	TELEPHONE	22.08
000	864-000	FIRST NATIONAL BANK OMAHA	TRAINING - D WROBLE	150.00
000	864-000	FIRST NATIONAL BANK OMAHA	TRAINING - S MCDONALD	150.00
000	921-000	CONSUMERS ENERGY	UTILITIES-ELECTRIC	1,123.08
Total for fund 661 MOTOR POOL FUND				14,505.99

GRAND TOTAL FOR ALL FUNDS: 230,854.33

INVOICE DISTRIBUTION REPORT FOR THE CITY OF LUDINGTON
 CHECKS DATED 11/12/2012
 GENERAL FUND

FOR THE CITY COUNCIL MEETING TO BE HELD ON NOVEMBER 12, 2012

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101	GENERAL FUND			
Dept 000				
101-000-111-000	SUPPLY INVENTORY	EVERGREEN SOLUTIONS LLC	TOWELS/DISINFECTANT/SOAP/TISSUE/BLEACH	592.42
101-000-123-000	PREPAID EXPENSE - CLERK	BASIC	SECTION 125 RENEWAL FEE PLAN	710.00
101-000-123-000	PREPAID EXPENSE	MICHIGAN STATE FIREMEN'S ASSOC	MEMBERSHIP DUES - FUNK	75.00
101-000-239-200	DUE TO DELTA DENTAL	MICHIGAN RETAILERS ASSOCIATION	DENTAL INSURANCE	420.69
		Total For Dept 000		1,798.11
Dept 101	CITY COUNCIL & MAYOR			
101-101-853-000	TELEPHONE	TARANKO, WALTER	TELEPHONE REIMBURSEMENT	30.00
		Total For Dept 101 CITY COUNCIL & MAYOR		30.00
Dept 172	MANAGER'S OFFICE			
101-172-727-000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	TONER	75.59
101-172-727-000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	INK CARTRIDGE/ENVELOPE MOISTENURE	51.99
101-172-728-000	SAFETY COMM./SUPPLIES	MCDONALD'S BAKERY INC	SAFETY MEETING	35.64
101-172-864-000	CONFERENCE - SHAY	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	21.13
		Total For Dept 172 MANAGER'S OFFICE		184.35
Dept 215	CLERK'S OFFICE			
101-215-719-100	HEALTH INSURANCE REIMBURSE	HANSEN, GERRY L	HEALTH INSURANCE REIMBURSE	250.00
101-215-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	CITY ENVELOPES	28.61
101-215-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	POST ITS/MARKERS/ENVELOPES	11.07
101-215-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	PAPER	370.00
101-215-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	PAPER	4.89
101-215-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	COPY PAPER	48.90
101-215-727-000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	WASTE HOPPER	73.00
101-215-727-000	PROFESSIONAL SERVICES	STAPLES BUSINESS ADVANTAGE	INK CARTRIDGE/ENVELOPE MOISTENURE	2.32
101-215-801-000	PROFESSIONAL SERVICES	MUNICIPAL CODE CORPORATION	SUPPLEMENT PAGES	965.00
101-215-802-000	CONTRACTUAL SERVICES	MICHIGAN OFFICE SOLUTIONS	COPIER MAINTENANCE (11/01 - 02/01)	470.96
		Total For Dept 215 CLERK'S OFFICE		2,224.75
Dept 253	TREASURER'S OFFICE			
101-253-719-100	HEALTH INSURANCE REIMBURSE	REEDS MORTENSEN, MARY	HEALTH INSURANCE REIMBURSE	250.00
101-253-727-000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	INKJET CARTRIDGES	47.98
101-253-727-000	MEMBERSHIP - ROGERS	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	5.00
101-253-802-000	CONTRACTUAL SERVICES	KENT COMMUNICATIONS INC	POSTAGE - WINTER TAX BILLS	1,470.00
101-253-956-000	REFUND CC FEE	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	2.95
		Total For Dept 253 TREASURER'S OFFICE		1,775.93
Dept 257	ASSESSOR & BUILDING INSPECTOR'S OFFICE			
101-257-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	CITY ENVELOPES	28.60
101-257-727-000	OFFICE SUPPLIES	JACKRINE BUSINESS CENTER	BLANK BUSINESS CARDS	16.82
101-257-727-000	OFFICE SUPPLIES	NEW LIFE CARTRIDGES INC	INKJET	(23.99)
101-257-801-000	PROFESSIONAL SERVICES	NICHOLSON & KRUSNIAK	SERVICES RENDERED	682.00

101-257-802-100 CONTRACTUAL SERVICES-BLDG I FULKER, THOMAS I BUILDING INSPECTIONS/REVIEWS W/E 10/29 611.34
 101-257-802-200 CONTRACTUAL SERVICES-AS BOSLEY ASSESSING & APPRAISAL ASSESSING SERVICES - NOVEMBER 1,800.00
 Total For Dept 257 ASSESSOR & BUILDING INSPECTOR'S OFFICE 3,114.77

Dept 262 ELECTIONS
 101-262-727-000 OFFICE SUPPLIES JACKPINE BUSINESS CENTER 10.14
 101-262-727-000 OFFICE SUPPLIES NEW LIFE CARTRIDGES INC 71.99
 101-262-740-000 OPERATING SUPPLIES JACKPINE BUSINESS CENTER 49.54
 101-262-740-000 OPERATING SUPPLIES MICHIGAN ELECTION RESOURCES 192.93
 Total For Dept 262 ELECTIONS 324.60

Dept 265 CITY HALL & GROUNDS
 101-265-740-000 OPERATING SUPPLIES WAL-MART COMMUNITY VACCUM BAGS 11.96
 101-265-802-000 CONTRACTUAL SERVICES LARSEN'S LANDSCAPING LLC FERTILIZER APPLIED IN OCTOBER 33.62
 101-265-802-000 CONTRACTUAL SERVICES WEST SHORE BANK LAWN CARE 160.00
 101-265-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 187.40
 101-265-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 794.02
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES BRIGGS TRUE VALUE HARDWARE TUBE LIGHTS 121.93
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES BRIGGS TRUE VALUE HARDWARE BATTERIES 11.61
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES BRIGGS TRUE VALUE HARDWARE BULBS 8.13
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES LUDINGTON PAINT & GLASS REPAIR GLASS 9.45
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES MODEL COVERALL SERVICE CLEAN MATS/RUNNERS 89.00
 101-265-930-000 REPAIRS, MAINT. & SUPPLIES MODEL COVERALL SERVICE CLEAN MATS/RUNNERS 89.00
 Total For Dept 265 CITY HALL & GROUNDS 1,516.12

Dept 266 CITY ATTORNEY
 101-266-801-100 PROFESSIONAL SERVICES - CIVIL GOCKERMAN WILSON SAYLOR & HESS RETAINER/SERVICES RENDERED - OCTOBER 367.00
 101-266-801-100 PROFESSIONAL SERVICES - CIVIL GOCKERMAN WILSON SAYLOR & HESS RETAINER/SERVICES RENDERED - OCTOBER 4,000.00
 101-266-801-200 PROFESSIONAL SERVICES - CRIM SNIGOWSKI & BILALIS PLC SERVICES RENDERED - NOVEMBER 1,200.00
 Total For Dept 266 CITY ATTORNEY 5,567.00

Dept 268 CITY PROPERTY-DOWNTOWN
 101-268-740-000 OPERATING SUPPLIES EVERGREEN SOLUTIONS LLC SOAP 48.15
 101-268-802-000 CONTRACTUAL SERVICES LARSEN'S LANDSCAPING LLC FERTILIZER APPLIED IN OCTOBER 12.00
 101-268-802-000 CONTRACTUAL SERVICES WEST MICHIGAN CMH SYSTEM CLEANING OF PUBLIC RESTROOMS 312.00
 101-268-802-000 CONTRACTUAL SERVICES WEST SHORE BANK LAWN CARE 140.00
 101-268-921-000 UTILITIES - ELECTRIC CONSUMERS ENERGY ELECTRIC 22.24
 101-268-921-000 UTILITIES - ELECTRIC CONSUMERS ENERGY ELECTRIC 22.24
 101-268-921-000 UTILITIES - ELECTRIC CONSUMERS ENERGY ELECTRIC 82.57
 101-268-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 86.61
 101-268-930-000 REPAIRS, MAINT & SUPPLIES BRIGGS TRUE VALUE HARDWARE DRILL BITS/BOLTS/WASHERS 7.79
 Total For Dept 268 CITY PROPERTY-DOWNTOWN 733.60

Dept 269 CITY PROPERTY-OTHER
 101-269-802-000 CONTRACTUAL SERVICES WEST SHORE BANK LAWN CARE 140.00
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES HOME DEPOT CREDIT SERVICES SCREW BOXES 170.94
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES HOME DEPOT CREDIT SERVICES TIE PLATES 127.54
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES HUGHES BUILDERS INC 2 ROOF PURLINS 500.00
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES LOWES BUSINESS ACCOUNT BOLTS 54.14
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES LOWES BUSINESS ACCOUNT BLUE CHALK/SHARPENER SET/EXTENSION 94.80
 101-269-930-000 REPAIRS, MAINT. & SUPPLIES LOWES BUSINESS ACCOUNT EXTENSION/BOLTS/BLADES/BITS 121.00

101-269-930-000	REPAIRS, MAINT. & SUPPLIES	LUDINGTON PAINT & GLASS	ROLLER/PAINT	109.98
101-269-930-000	REPAIRS, MAINT. & SUPPLIES	STANDARD LUMBER & SUPPLY LLC	LAG BOLTS	220.00
101-269-930-000	REPAIRS, MAINT. & SUPPLIES	STANDARD LUMBER & SUPPLY LLC	FIR UNDERLAY	1,285.68
101-269-930-000	REPAIRS, MAINT. & SUPPLIES	STANDARD LUMBER & SUPPLY LLC	LAGS/BITS CARDED	66.62
101-269-930-000	REPAIRS, MAINT. & SUPPLIES	STANDARD LUMBER & SUPPLY LLC	LAGS/BITS	55.18
101-269-930-000	REPAIRS, MAINT. & SUPPLIES	STANDARD LUMBER & SUPPLY LLC	LAGS/FIR UNDERLAY	165.54
		Total For Dept 269 CITY PROPERTY-OTHER		3,111.42

Dept 276 CEMETERY				
101-276-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	GLOVES/NUMBERS	49.11
101-276-740-000	OPERATING SUPPLIES	VOELKER IMPLEMENT SALES INC	EDGER	455.92
101-276-741-000	COLUMBARIUM PLAQUES	GRANIT BRONZ	PLAQUE	113.00
101-276-741-000	COLUMBARIUM PLAQUES	GRANIT BRONZ	PLAQUE	157.50
101-276-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	58.83
101-276-802-000	CONTRACTUAL SERVICES	SPILLER CONCRETE	REPAIR/REPLACE SIDEWALK @ LAKEVIEW	2,132.75
101-276-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	233.50
101-276-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	51.72
101-276-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	589.61
101-276-930-000	REPAIRS, MAINT. & SUPPLIES	ETNA SUPPLY COMPANY	VACUUM BREAKER	426.35
101-276-930-000	REPAIRS, MAINT. & SUPPLIES	LOWES BUSINESS ACCOUNT	DRILL BITS	39.64
101-276-930-000	REPAIRS, MAINT. & SUPPLIES	LOWES BUSINESS ACCOUNT	TREATED LUMBER	192.84
101-276-930-000	REPAIRS, MAINT. & SUPPLIES	LOWES BUSINESS ACCOUNT	LUMBER	(10.92)
101-276-930-000	REPAIRS, MAINT. & SUPPLIES	SEYMOUR'S SALES & SERVICE	BAR	47.44
101-276-936-000	FOUNDATIONS	LUDINGTON CONCRETE PRODUCTS	PRECAST FORMS	60.30
101-276-936-000	FOUNDATIONS	LUDINGTON CONCRETE PRODUCTS	PRECAST FORMS	163.80
101-276-936-000	FOUNDATIONS	LUDINGTON CONCRETE PRODUCTS	PRECAST FORMS	92.00
		Total For Dept 276 CEMETERY		4,853.39

Dept 301 POLICE DEPARTMENT				
101-301-719-100	BC/BS REIMBURSEMENT	HARPER, JACK	HEALTH INSURANCE REIMBURSE	100.00
101-301-719-100	BC/BS REIMBURSEMENT	HOGENSON, WILLIAM	HEALTH INSURANCE REIMBURSE	121.07
101-301-719-100	BC/BS REIMBURSEMENT	WESTON, DAVID	HEALTH INSURANCE REIMBURSE	200.00
101-301-719-100	HEALTH INSURANCE REIMBURSE	TARANKO, WALTER	HEALTH INSURANCE REIMBURSE	200.00
101-301-719-100	HEALTH INSURANCE REIMBURSE	GRAMS, DENNIS	HEALTH INSURANCE REIMBURSE	200.00
101-301-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	FOLDERS	12.94
101-301-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	ENVELOPES	2.38
101-301-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	FOLDER LABELS	9.99
101-301-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	BINDERS/INDEX TABS/PAPER	34.32
101-301-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	REIMBURSE - SUPPLIES PURCHASED	62.86
101-301-740-000	OPERATING SUPPLIES	MALTBIE, DAVID	FLASHLIGHTS	1,500.00
101-301-740-000	OPERATING SUPPLIES	TEL-RAD INC	KEY	22.36
101-301-744-000	CLOTHING ALLOWANCE	URKA AUTO CENTER, INC.	CLOTHING REIMBURSEMENT	500.00
101-301-802-000	CONTRACTUAL SERVICES	KRAUSE, DAVID K	SPRING 2012 DISTRIBUTION	464.03
101-301-802-000	CONTRACTUAL SERVICES	WEST MICHIGAN CRIMINAL JUSTICE	LAWN CARE	60.00
101-301-860-000	TRANSPORTATION	WEST SHORE BANK	TRANSPORTATION	80.14
101-301-864-000	TRAINING	FLEET SERVICES	PETTY CASH REIMBURSEMENT - OCT	33.00
		ROGERS, LINDA J		
		Total For Dept 301 POLICE DEPARTMENT		3,603.09

Dept 302 POL CLERK/SP POL/PK RNGRS		DUNIAP, LINDA	HEALTH INSURANCE REIMBURSE	75.00
101-302-719-100	BC/BS REIMBURSEMENTS			75.00
		Total For Dept 302 POL CLERK/SP POL/PK RNGRS		75.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Dept 336 FIRE DEPARTMENT				
101-336-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	BOLT	0.29
101-336-740-000	OPERATING SUPPLIES	CREATIVE CANVAS	REPAIR TARP	80.00
101-336-740-000	OPERATING SUPPLIES	EVERGREEN SOLUTIONS LLC	AIR FRESHENER/DISPENSER/TOWELS	51.09
101-336-744-000	CLOTHING ALLOWANCE	APOLLO FIRE EQUIPMENT CO	SUSPENDERS	184.47
101-336-802-000	CONTRACTUAL SERVICES	APOLLO FIRE APPARATUS REPAIR	SERVICE FIRE TOOLS	525.59
101-336-802-000	CONTRACTUAL SERVICES	ENGINEERED PROTECTION SYSTEM INC	ALARM SYSTEM (12/01/12-02/28/13)	177.00
101-336-802-000	CONTRACTUAL SERVICES	NICK'S RADIO & ELECTRONICS	DEMO 301 WILLIAM	400.00
101-336-851-000	RADIO MAINTENANCE	WEST SHORE BANK	LAWN CARE	45.00
101-336-880-000	COMMUNITY PROMOTIONS	TEL-RAD INC	REPAIRED RADIO	60.00
101-336-921-000	UTILITIES - ELECTRIC	POSITIVE PROMOTIONS	COMMUNITY PROMOTIONS	309.07
101-336-930-000	REPAIRS, MAINT. & SUPPLIES	CONSUMERS ENERGY	ELECTRIC	351.58
		BRIGGS TRUE VALUE HARDWARE	SMOKE ALARMS	12.90
		Total For Dept 336 FIRE DEPARTMENT		2,196.99

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Dept 441 DPW/MUNICIPAL SERVICES				
101-441-740-000	OPERATING SUPPLIES	AMERICAN SAFETY AND FIRST AID	FIRST AID SUPPLIES	25.38
101-441-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	PLIERS/BOLT SNAPS	11.81
101-441-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	RAKES	35.87
101-441-740-000	OPERATING SUPPLIES	FASTENAL COMPANY	PAINT	51.63
101-441-740-000	OPERATING SUPPLIES	FASTENAL COMPANY	SAFETY VESTS	120.53
101-441-740-000	OPERATING SUPPLIES	MCDONALD'S BAKERY INC	RETIREMENT - ANES	84.40
101-441-740-000	OPERATING SUPPLIES	WAL-MART COMMUNITY	VACUUM BAGS	10.94
101-441-740-000	OPERATING SUPPLIES	WAL-MART COMMUNITY	RETIREMENT - ANES	82.01
101-441-786-000	TRAFFIC CONTROL SUPPLIES	DORNBOSS SIGN & SAFETY INC	SIGNS	220.68
101-441-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	33.62
101-441-802-000	CONTRACTUAL SERVICES	SPULLER CONCRETE	REPAIR/REPLACE SIDEWALK @ 604 MADISON	425.00
101-441-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	205.00
101-441-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	CODE ENFORCEMENT 109 WASH/301 PM	120.00
101-441-835-000	HEALTH SERVICES	PRECISION MEDICAL/OCCUPATNL HEALTH	PRE-EMPLOYMENT PHYSICAL	462.00
101-441-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	KEY CUT	9.00
101-441-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	KEYS	4.00
101-441-956-000	MISCELLANEOUS	CTT / MTU	WEBINAR	20.00
101-441-956-000	MEETINGS - SHAY	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	34.82
		Total For Dept 441 DPW/MUNICIPAL SERVICES		1,956.69

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Dept 448 STREET LIGHTING				
101-448-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	22.77
101-448-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	92.90
101-448-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	138.62
101-448-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	43.72
		Total For Dept 448 STREET LIGHTING		298.01

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Dept 728 ECONOMIC & COMMUNITY DEVELOPMENT				
101-728-801-000	PROFESSIONAL SERVICES	MASON COUNTY REGISTER OF DEEDS	RECORDING FEES	26.00
		Total For Dept 728 ECONOMIC & COMMUNITY DEVELOPMENT		26.00
Dept 751 PARKS DEPARTMENT				
101-751-740-000	OPERATING SUPPLIES	ALL SEASONS	PORTABLE RESTROOMS	70.00
101-751-740-000	OPERATING SUPPLIES	ALL SEASONS	PORTABLE RESTROOMS	70.00
101-751-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	ANTI FREEZE	41.88

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
101-751-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	1,223.48
101-751-802-000	CONTRACTUAL SERVICES	SPULLER CONCRETE	REPAIR/REPLACE SIDEWALK @ WATERFRONT PK	4,113.50
101-751-802-000	CONTRACTUAL SERVICES	WEST MICHIGAN CMH SYSTEM	CLEANING OF PUBLIC RESTROOMS	312.00
101-751-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	3,270.00
101-751-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	0.63
101-751-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	181.16
101-751-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	33.62
101-751-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	26.00
101-751-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	24.90
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	207.48
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	82.63
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	689.68
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	2,162.47
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	44.27
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	225.74
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	23.00
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	225.74
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	36.42
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	28.97
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	46.19
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	236.11
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	3.00
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	1,071.98
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	31.78
101-751-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	7.56
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	COMBO WRENCH/IMPACT SOCKET	14.10
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	PLIERS/BOLT SNAPS	10.10
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	ANTI FREEZE	41.88
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	LOWES BUSINESS ACCOUNT	POST	9.09
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	LUDINGTON PAINT & GLASS	PAINT	134.64
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	LUDINGTON PLUMBING CORP	TOILET SEAT HINGE	37.21
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	LUDINGTON PLUMBING CORP	TOILET SEAT	197.24
101-751-930-000	REPAIRS, MAINT. & SUPPLIES	VOIM COMPANIES INC	VISION BARRIER FENCE	2,016.68
		Total For Dept 751 PARKS DEPARTMENT		16,951.13

Dept 756 LAUNCHING RAMPS				
101-756-802-000	CONTRACTUAL SERVICES	ERICKSON'S INC	REMOVE DOCKS AT COPENYON	1,470.00
101-756-802-000	CONTRACTUAL SERVICES	WEST MICHIGAN CMH SYSTEM	CLEANING OF PUBLIC RESTROOMS	624.00
101-756-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	150.00
101-756-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	41.67
101-756-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	268.19
101-756-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	272.44
		Total For Dept 756 LAUNCHING RAMPS		2,826.30

Total For Fund 101 GENERAL FUND 53,167.25

Fund 202 MAJOR STREETS FUND				
Dept 451 CONSTRUCTION & SURFACING				
202-451-802-000	CONTRACTUAL SERVICES	SPULLER CONCRETE	REPAIR/REPLACE SIDEWALK @ 915 GAYLORD	1,168.50
202-451-821-000	ENGINEERING EXPENSES	HALIACK CONTRACTING INC	STORM WATER /SEWER SEPERATION	22,041.50
		Total For Dept 451 CONSTRUCTION & SURFACING		23,210.00

Dept 494 TRAFFIC SIGNALS
 202-494-921-000 UTILITIES - ELECTRIC
 CONSUMERS ENERGY ELECTRIC
 Total For Dept 494 TRAFFIC SIGNALS 406.16
 Total For Fund 202 MAJOR STREETS FUND 23,616.16

Fund 208 RECREATION FUND
 Dept 000
 208-000-930-000 REPAIRS, MAINT. & SUPPLIES BRIGGS TRUE VALUE HARDWARE SEA FOAM 13.18
 Total For Dept 000 13.18
 Total For Fund 208 RECREATION FUND 13.18

Fund 211 SENIOR CENTER FUND
 Dept 000
 211-000-740-000 OPERATING SUPPLIES BAUDE, DONNA REIMBURSE - COMPUTER CABLE 39.99
 211-000-740-000 OPERATING SUPPLIES WAL-MART COMMUNITY AEROSOL/CANDY/DRINKS 54.20
 211-000-802-000 CONTRACTUAL SERVICES WHEATON, MARK REPAIR PLASTER CEILING 100.10
 211-000-921-000 UTILITIES - ELECTRIC CONSUMERS ENERGY ELECTRIC 227.52
 211-000-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 57.92
 211-000-930-000 REPAIRS, MAINT. & SUPPLIES BRIGHAM'S OF LUDINGTON BOWLS/PLATES/TISSUE 98.78
 211-000-930-000 REPAIRS, MAINT. & SUPPLIES LUDINGTON PAINT & GLASS SILICONE 162.81
 Total For Dept 000 741.32
 Total For Fund 211 SENIOR CENTER FUND 741.32

Fund 493 DDA OPERATING FUND
 Dept 000
 493-000-740-200 SUPPLIES - FNL INSTRUMENTAL MUSIC AND SOUND RENTAL OF SOUND EQUIPMENT 125.00
 493-000-740-400 SUPPLIES - NYE CNA SURETY NYE LIQUOR LICENSE 50.00
 493-000-802-000 CONTRACTUAL SERVICES WEST SHORE BANK LAWN CARE 50.00
 Total For Dept 000 225.00
 Total For Fund 493 DDA OPERATING FUND 225.00

Fund 495 WATCHCASE CONTAMINATION FUND
 Dept 000
 495-000-921-000 UTILITIES - ELECTRIC CONSUMERS ENERGY ELECTRIC 295.01
 495-000-927-000 UTILITIES - SEWER CITY OF LUDINGTON WATER 2,742.07
 Total For Dept 000 3,037.08
 Total For Fund 495 WATCHCASE CONTAMINATION FUND 3,037.08

Fund 508 CARTER PARK CAMPGROUND FUND
 Dept 000
 508-000-123-000 PREPAID EXPENSE STATE OF MICHIGAN CAMPGROUND LICENSE FEE 248.00
 508-000-740-000 OPERATING SUPPLIES EVERGREEN SOLUTIONS LLC TOWELS/SOAP 61.97
 508-000-802-000 CONTRACTUAL SERVICES CONSUMERS ENERGY UNDERGROUND ELECTRIC SERVICE UPDATE 32.50
 508-000-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 37.57
 508-000-927-000 UTILITIES - WATER CITY OF LUDINGTON WATER 183.63
 508-000-930-000 REPAIR, MAINTENANCE, SUPPLIES BRIGGS TRUE VALUE HARDWARE SANDPAPER/HINGES 9.93

Fund 591 WATER MAINTENANCE & WATER FUND

Dept 000	PREPAID EXPENSE	STATE OF MICHIGAN	ANNUAL FEE - WATER SUPPLY	2,921.45
591-000-123-000	BC/BS-EMPLOYEE REIMBURSEMEN	KOWATICH, JAMES	HEALTH INSURANCE REIMBURSE	200.00
591-000-740-000	OPERATING SUPPLIES	COPENHAVER, DANIEL D	CLOTHING REIMBURSEMENT	125.00
591-000-740-000	OPERATING SUPPLIES	JACKPINE BUSINESS CENTER	TONER	91.97
591-000-740-000	OPERATING SUPPLIES	PLAMONDON, DARYLL	CLOTHING REIMBURSEMENT	125.00
591-000-802-000	CONTRACTUAL SERVICES	C&I ELECTRIC INC	WORK ON LIGHTS @ LAKE ST FACILITY	4,974.00
591-000-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	29.41
591-000-802-000	CONTRACTUAL SERVICES	SPULIER CONCRETE	REPAIR/REPLACE SIDEWALK @ WATER TANK STA	425.00
591-000-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	35.00
591-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	28.76
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	CAP	1.96
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	CONNECTORS/DRILL BITS	20.23
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	EJ USA INC	WATER MAIN VALVES/MEGA LUGS	3,249.28
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	ETNA SUPPLY COMPANY	SLEEVE	450.00
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	ETNA SUPPLY COMPANY	COUPLINGS	500.00
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	ETNA SUPPLY COMPANY	COUPLINGS	1,147.53
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	ETNA SUPPLY COMPANY	METER BOLT	22.53
591-000-930-000	REPAIRS, MAINT. & SUPPLIES	MICHIGAN PIPE & VALVE	LUG/SLEEVE	368.00
591-000-982-000	METERS & HYDRANTS	ETNA SUPPLY COMPANY	SENSUS METERS	9,180.00
		Total For Dept 000		23,895.12

Dept 556 WATER FUND

591-556-740-000	OPERATING SUPPLIES	AMERICAN SAFETY AND FIRST AID	FIRST AID SUPPLIES	33.06
591-556-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	BATTERIES	19.71
591-556-740-000	OPERATING SUPPLIES	EVERGREEN SOLUTIONS LLC	MOP HEADS	19.05
591-556-740-000	SHIPPING CHARGES	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	18.96
591-556-740-000	OPERATING SUPPLIES	SHOP-N-SAVE FOOD CENTER	AMMONIA	5.07
591-556-740-000	OPERATING SUPPLIES	SHOP-N-SAVE FOOD CENTER	VINEGAR	7.28
591-556-740-000	OPERATING SUPPLIES	VWR INTERNATIONAL INC	LAB CHEMICALS	576.93
591-556-740-000	OPERATING SUPPLIES	VWR INTERNATIONAL INC	LAB CHEMICALS	690.74
591-556-801-000	PROFESSIONAL SERVICE	BIOLOGICAL RESEARCH SOLUTIONS	LAB ANALYSIS	325.00
591-556-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	136.20
591-556-802-000	CONTRACTUAL SERVICES	OUDBIER INSTRUMENT CO.	REPAINT DANAHAR TANK PANEL	150.00
591-556-802-000	CONTRACTUAL SERVICES	OUDBIER INSTRUMENT CO.	MAINTENANCE	700.00
591-556-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	540.00
591-556-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	7,567.92
591-556-921-000	UTILITIES - ELECTRIC	GREAT LAKES ENERGY	ELECTRIC	31.82
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	CLEANER	11.27
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	BATTERIES/WOOD GLUE	11.17
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	STEEL ROD	3.79
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	DUCT TAPE/AC COVER	14.28
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	SWITCH	4.26
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	ELBOW/BALL VALVE/BUSHINGS	8.46
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	RUBBER HOSE	0.76

591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	MOLD BLOCKER/BRUSHES	11.92
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	PIPE	27.30
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHAM'S OF LUDINGTON	OIL	44.97
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	HOME DEPOT CREDIT SERVICES	SPRAY ADHESIVE	9.97
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	MEDLER ELECTRIC COMPANY	SERRATED DUCT KNIFE	14.13
591-556-930-000	REPAIRS, MAINT. & SUPPLIES	PREMIER HEATING/COOLING INC.	FLEX INSULATION	57.90
Total For Dept 556 WATER FUND				11,041.92

Total For Fund 591 WATER MAINTENANCE & WATER FUND 34,937.04

Fund 592 SEWER MAINTENANCE & WASTEWATER FUND				
Dept 000				
592-000-802-000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	29.42
592-000-802-000	CONTRACTUAL SERVICES	WEST SHORE BANK	LAWN CARE	35.00
592-000-853-100	CELLULAR PHONE	PLAMONDON, DARRYL	CELL PHONE REIMBURSEMENT	45.00
592-000-927-000	UTILITIES - SEWER	CITY OF LUDINGTON	WATER	32.23
Total For Dept 000				141.65

Dept 527 WASTEWATER FUND				
592-527-740-000	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORPORATION	CHLORINE	1,760.00
592-527-740-000	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORPORATION	CYLINDER RETURNS	(750.00)
592-527-740-000	OPERATING SUPPLIES	AMERICAN SAFETY AND FIRST AID	FIRST AID SUPPLIES	17.27
592-527-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	INSECT KILLER/BUBBS	24.68
592-527-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	NOZZLE/PLUG SET	8.55
592-527-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	KEY LOCK PARTS	5.00
592-527-740-000	OPERATING SUPPLIES	BRIGHAM'S OF LUDINGTON	DIRT	34.95
592-527-740-000	OPERATING SUPPLIES	BRIGHAM'S OF LUDINGTON	OIL	59.88
592-527-740-000	OPERATING SUPPLIES	BRIGHAM'S OF LUDINGTON	RIVETS	21.29
592-527-740-000	OPERATING SUPPLIES	GRAINGER	BELT MOTOR	168.20
592-527-740-000	OPERATING SUPPLIES	LUDINGTON PLUMBING CORP	CHECK BALL/ADAPTER	124.76
592-527-740-000	OPERATING SUPPLIES	LUDINGTON PLUMBING CORP	PUMP/FLOAT CORD	426.25
592-527-740-000	OPERATING SUPPLIES	NORTHERN SAFETY CO INC	EYE FLUSH SOLUTION/SALINE	98.09
592-527-740-000	OPERATING SUPPLIES	PREMIER HEATING/COOLING INC.	FARM-O-STAT	152.00
592-527-740-000	OPERATING SUPPLIES	WEBB CHEMICAL SERVICE CORP.	CHLORIDE SOLUTION	4,612.97
592-527-802-000	CONTRACTUAL SERVICES	C&I ELECTRIC INC	WORK ON CLARIFIER SWITCH	197.00
592-527-802-000	CONTRACTUAL SERVICES	ENVIRONMENTAL RESOURCE ASSOC	TESTING	1,040.00
592-527-802-000	CONTRACTUAL SERVICES	ERH ELECTRONICS	RATH AVE SERVICE CALL	348.65
592-527-853-000	TELEPHONE	ALLARD JR, ROBERT J	TELEPHONE / CELL PHONE REIMBURSEMENT	30.00
592-527-853-100	CELLULAR PHONE	ALLARD JR, ROBERT J	TELEPHONE / CELL PHONE REIMBURSEMENT	45.00
592-527-921-100	ELECTRIC - WWTTP	CONSUMERS ENERGY	ELECTRIC	7,317.23
592-527-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	10.49
592-527-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	344.23
592-527-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	6.00
Total For Dept 527 WASTEWATER FUND				16,102.49

Total For Fund 592 SEWER MAINTENANCE & WASTEWATER FUND 16,244.14

Fund 594 MUNICIPAL MARINA FUND				
Dept 000				
594-000-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	ANTI FREEZE	41.88
594-000-740-000	OPERATING SUPPLIES	BRIGGS TRUE VALUE HARDWARE	CABLE PADLOCK	(9.63)

594-000-802-000	CONTRACTED SERVICES	LARSEN'S LANDSCAPING LLC	FERTILIZER APPLIED IN OCTOBER	141.83
594-000-802-000	CONTRACTED SERVICES	S & R CONSTRUCTION	UNDERWATER SURVEY OF FLOATING DOCKS	1,200.00
594-000-802-000	CONTRACTED SERVICES	SPULLER CONCRETE	REPAIR/REPLACE SIDEWALK @ WATERFRONT PK	4,113.50
594-000-802-000	CONTRACTED SERVICES	WEST SHORE BANK	LAWN CARE	700.00
594-000-853-100	CELLULAR PHONE	CHRISTENSEN, JAMES	CELL PHONE REIMBURSEMENT	45.00
594-000-864-000	URD STORAGE TANK TRAINING	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	20.00
594-000-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	28.20
594-000-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	748.45
594-000-921-000	UTILITIES - ELECTRIC	CONSUMERS ENERGY	ELECTRIC	138.79
594-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	48.05
594-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	649.54
594-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	452.04
594-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	CAUTION TAPE/WASHERS	24.18
594-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	ANIT FREEZE	125.64
594-000-930-000	REPAIRS, MAINT. & SUPPLIES	LUDINGTON PLUMBING CORP	WINTERIZE RESTROOMS	305.00
		Total For Dept 000		8,772.47

Total For Fund 594 MUNICIPAL MARINA FUND 8,772.47

Fund 650 TECHNOLOGY FUND				
Dept 000				
650-000-802-000	CONTRACTUAL SERVICES	TERRAPIN NETWORKS	ONSITE VISITS	400.00
650-000-802-000	CONTRACTUAL SERVICES	TERRAPIN NETWORKS	DPW FIREWALL REPLACEMENT	526.00
650-000-802-000	CONTRACTUAL SERVICES	TERRAPIN NETWORKS	DOWNSTAIRS RACK REPLACEMENT SWITCH	335.00
650-000-802-000	CONTRACTUAL SERVICES	TERRAPIN NETWORKS	MARINA WORK STATION	898.50
650-000-802-100	INTERNET CONNECTIONS	MICHAWE INTERNET SERVICES	INTERNET SERVICE - NOVEMBER	70.00
		Total For Dept 000		2,229.50

Total For Fund 650 TECHNOLOGY FUND 2,229.50

Fund 661 MOTOR POOL FUND				
Dept 000				
661-000-123-000	PREPAID EXPENSE	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM FEES	1,890.00
661-000-740-000	OPERATING SUPPLIES	BRIGHAM'S OF LUDINGTON	BATTERIES	27.11
661-000-740-000	OPERATING SUPPLIES	BRIGHAM'S OF LUDINGTON	BATTERY	21.12
661-000-740-000	OPERATING SUPPLIES	LAKE WELDING SUPPLY COMPANY	CYLINDER RENTAL	6.23
661-000-740-000	OPERATING SUPPLIES	ROHR GASOLINE EQUIPMENT, INC.	AUTOSTIK PAPER/RIBBON	57.40
661-000-740-000	OPERATING SUPPLIES	VESCO OIL CORPORATION	ANTI FREEZE	319.95
661-000-740-000	OPERATING SUPPLIES	VESCO OIL CORPORATION	MULTI PURPOSE SOLVENT	95.52
661-000-743-000	TOOLS	BRIGHAM'S OF LUDINGTON	PLUG TAP	3.59
661-000-751-000	GASOLINE, MOTOR OIL, ETC.	BLARNEY CASTLE OIL COMPANY	GASOLINE / DIESEL PURCHASED	39,876.07
661-000-751-000	PROPANE FILL	LAKE WELDING SUPPLY COMPANY	PROPANE FILL	41.09
661-000-801-100	CDL DRUG/ALCOHOL TESTING	LEXISNEXIS OCC HEALTH SOLUTIONS	TESTING	70.00
661-000-864-000	URD STORAGE TANK TRAINING	ROGERS, LINDA J	PETTY CASH REIMBURSEMENT - OCT	40.00
661-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	272.09
661-000-927-000	UTILITIES - WATER	CITY OF LUDINGTON	WATER	679.23
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	AUTOZONE	FHP BELT	5.99
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGGS TRUE VALUE HARDWARE	LIFT HANDLE	3.18
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHAM'S OF LUDINGTON	GRINDING DISKS	16.69
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHAM'S OF LUDINGTON	AIR SWITCH	24.09
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHAM'S OF LUDINGTON	FILTERS	99.39

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BELT	8.95
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BELT	8.95
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER	8.25
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER	29.56
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	SWITCH	12.74
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTERS/WASHER SOLVENT	25.14
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER	39.47
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BLADES	57.38
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTERS	26.21
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER/MIRROR	20.70
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	WATER PUMP	33.78
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BULB	15.99
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BULB	15.99
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER/FUEL LINE	38.93
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	DRAIN PLUG	6.69
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BRAKE PADS/VALVE STEM	48.96
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	O-RINGS/BATTERIES/FILTERS	316.45
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	O-RINGS	7.70
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FUELS TANKS/PUMP/STRAINER	212.74
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	O-RINGS	7.70
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	HYDRAULIC O-RING KIT	193.77
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	ROLLER CHAIN/LINKS	26.35
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	CLAMPS/BATTERIES/FILTERS/PLUGS	398.64
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	CORE DEPOSITS	(66.00)
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FILTER	26.79
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BRAKE SHOE KIT	179.98
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	STARTER	254.89
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	NUTS/PINS/BOLTS	99.30
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BOLTS	38.25
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BOLTS/SCREWS/WASHERS-STOCK	329.80
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	STEEL ANGLE	95.50
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	F-S 15' TURBO	170.75
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	NOZZLES	85.60
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	IMPELLER SUCTION BLADE	1,143.27
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FAUCET/WRENCH	30.76
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	TYPE D ADAPTER	10.48
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	FENDER	100.00
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	LENS	105.16
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BULBS	78.64
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BLADES/NUTS/BOLTS	1,310.52
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	CLEAN MATS/RUNNERS	48.61
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BALL BEARINGS	43.65
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BALL BEARINGS	208.49
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	BLADES/PLOW SHOES	5,106.66
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	SUBSCRIPTION RENEWAL	81.00
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	HANDLE	43.24
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	PIN	43.28
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	MUFFLER	378.43
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	BRIGHTAM'S OF LUDINGTON	LIGHT	27.36

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
661-000-930-000	REPAIRS, MAINT. & SUPPLIES	WINGFOOT COMMERCIAL TIRE SERVICES	TIRES	536.64
661-000-977-000	EQUIPMENT	SHAHEEN AUTOMOTIVE GROUP	2011 POLICE TAHOE	24,992.00
		Total For Dept 000		80,612.83

Total For Fund 661 MOTOR POOL FUND

80,612.83

TOTAL FOR ALL FUNDS 224,186.54

TOTAL FOR ACCOUNTS PAYABLES:

Fund 101 GENERAL FUND	53,167.25
Fund 202 MAJOR STREETS FUND	23,616.16
Fund 208 RECREATION FUND	13.18
Fund 211 SENIOR CENTER FUND	741.32
Fund 493 DDA OPERATING FUND	225.00
Fund 495 WATCHCASE CONTAMINATION FUND	3,037.08
Fund 508 CARTIER PARK CAMPGROUND FUND	590.57
Fund 591 WATER MAINTENANCE & WATER FUND	34,937.04
Fund 592 SEWER MAINTENANCE & WASTEWATER FUND	16,244.14
Fund 594 MUNICIPAL MARINA FUND	8,772.47
Fund 650 TECHNOLOGY FUND	2,229.50
Fund 661 MOTOR POOL FUND	80,612.83
TOTAL FOR ALL FUNDS	224,186.54

Summary

PREPAID EXPENDITURES

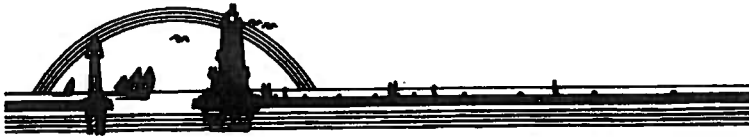
All Funds	\$	230,854.33		
Building Rehab Fund 422	\$	-		
Building Authority Fund 371	\$	-		
Police Pension Fund 732	\$	-		
Tax Distributions	(2969 - 2978)	\$	1,733,665.06	
TOTAL EXPENDITURES SINCE 10/22/2012:	\$		1,964,519.39	
LESS TAX DIST., TRANSFERS & CD PURCHASES:	\$		1,733,665.06	
TOTAL PREPAID EXPENDITURES SINCE 10/22/2012:	\$		230,854.33	

ACCOUNTS PAYABLE

ALL FUNDS:	\$	224,186.54		
TOTAL ACCOUNTS PAYABLE FOR THIS PERIOD:	\$		224,186.54	
TOTAL PREPAID EXPENDITURES:	\$		230,854.33	
TOTAL EXPENDITURES SINCE 10/22/2012:	\$		455,040.87	



Deborah L. Luskin, City Clerk



JOHN HENDERSON, MAYOR
JOHN E. SHAY, CITY MANAGER
DEBORAH L. LUSKIN, CITY CLERK
LINDA J. ROGERS, CITY TREASURER

CITY OF LUDINGTON

400 SOUTH HARRISON STREET
LUDINGTON, MICHIGAN 49431
PHONE (231) 845-6237
FAX (231) 845-1146

MEMORANDUM

TO: Mayor Henderson and the Ludington City Council
FROM: John Shay, City Manager *B*
DATE: November 8, 2012
RE: Agreement for Professional Assessor Services

I have attached an agreement between the City and Brent Bosley to perform the City's assessing services. It is very similar to the agreement that the City had with Chuck Zemla. In short, the City would pay Brent Bosley \$24,000 per year to provide assessing services. Since this agreement is longer than one year, it must be approved by ordinance.

Since the City requires a Level III certified assessor, and Brent is only a Level II assessor, I am also proposing that the City enter into an agreement with Mason County (see attached) for its equalization director, who is a Level III assessor, to provide those assessing services (such as signing the assessment roll) that can only be performed by a Level III assessor. This would cost the City \$5,000 for the 2013 tax year. The combination of the two agreements would still cost the City less than what the City was paying Chuck (\$36,000 per year).

It is Brent's intention to take the necessary courses and pass the required exams in order to become a Level III assessor. Once this is accomplished, then it will no longer be necessary to contract with Mason County.

CITY MANAGER'S RECOMMENDATION: 1) Adopt Ordinance No. 252-12 to Approve the Agreement for Professional Assessor Services with Brent Bosley; 2) Approve the Contract to Supervise the Preparation of the 2013 Assessment Roll for the City of Ludington.

On the Shores of Lake Michigan

ORDINANCE NO. 252-12

An Ordinance to Approve a Contract or Lease.

THE CITY OF LUDINGTON ORDAINS:

Section 1: APPROVAL. Pursuant to Section 8.10 of the Charter of the City of Ludington, the City Council hereby approves the City Manager and City Clerk to enter into a two year contract (November 1, 2012 through March 31, 2014) with Brent Bosley, Bosley Assessing and Appraisal Services, LLC for assessing services.

Section 2: Severability: Should any provisions of this ordinance or any part thereof be held unconstitutional or invalid, such holding shall not be construed as affecting the validity of any of the remaining provisions hereof or of any other provisions of the City Code.

Section 3: Repeal: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4: Effective date: This ordinance shall be effective 20 days after publication.

Dated: _____

Ayes: _____

Nays: _____

Deborah Luskin, CMC
City Clerk

Certification

I, Deborah Luskin, being the Clerk of the City of Ludington, certify that the above is a true and accurate copy of the Ordinance adopted by the City Council at their regular meeting on the _____ day of _____ 2012.

AGREEMENT FOR PROFESSIONAL ASSESSOR SERVICES

THIS AGREEMENT (“Agreement”), made and entered into this ~~13th~~-12th day of ~~August~~-November 2012 by and between the **CITY OF LUDINGTON**, a Michigan Municipal Corporation, 400 South Harrison Street, Ludington, Michigan 49431, hereinafter referred to as “**CITY**,” and ~~Charles S. Zemla~~Brent Bosley, P.O. Box 98, St. Johns 973 Elmwood Road, Howard City, Michigan 4887949329, hereinafter referred to as “**ASSESSOR**.”

WITNESSETH:

WHEREAS, it is the intent of the City to retain Assessor to perform the duties as its certified assessor as an independent contractor, as outlined in the City’s “Request for Proposals – Assessing Services”; and

WHEREAS, Assessor retains qualified personnel with the proper State CMAE certification to act in that capacity for and on behalf of the City; and

WHEREAS, the parties wish, by this Agreement, to define their respective rights and responsibilities during the term of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants herein expressed, **IT IS HEREBY AGREED** by and between the parties hereto as follows:

SECTION I: BASIC SERVICES OF THE ASSESSOR

The following are deemed services or requirements included in the compensation of the Assessor under Section III - Payment unless otherwise stated:

1.1 General Duties:

Consistent with his level of certification, ~~The~~ Assessor shall be required to perform all duties of an Assessor pursuant to City Charter, Michigan statute and law, and all other rules and guidelines established for the proper performance of said position, and as same may be from time to time amended, while this Agreement is in effect, and shall conduct and perform same in accordance with all applicable standards of professional conduct required of such Assessors. Said duties shall include, but not be limited to, any and all requirements made effective or promulgated under Michigan Public Act 415 of 1994. In the event material changes in the laws, statutes, rules, guidelines or City Charter during the term of this Agreement result in a substantial additional work burden on the Assessor, then the Assessor and City shall renegotiate the compensation paid pursuant to the terms and provisions of this Agreement. For purposes of this paragraph, the term “substantial additional work burden” shall be determined to exist by mutual agreement of the parties to this Agreement, provided, in the event the parties cannot agree as to whether a substantial additional work burden has been imposed upon the Assessor, then the parties shall select a mutually agreeable mediator who shall make such determination and whose determination shall be final, however, said mediator shall not have authority to establish the amount of additional compensation, if any.

1.2 Office Hours:

During the term hereof, the Assessor shall maintain office hours at the Ludington City Hall at the above address, as follows:

- A. The Assessor, or his designee, shall devote at least 16 hours each week to maintaining office hours at the City office for public appointments for the two weeks immediately preceding the March Board of Review. At all other times, the Assessor, or his designee, shall devote at least 24 hours every two weeks to maintaining office hours at the City office for public appointments. The parties shall specifically agree upon a regular schedule for the maintenance of such office hours. In the event the Assessor is unable to be present for office hours on the appointed days, he shall notify the City of the fact as soon as is reasonably practicable and an alternative day shall be substituted.
- B. Days spent at the Small Claims Division of the Michigan Tax Tribunal shall count as office days.
- C. If specified office days of the Assessor fall on a day recognized as a holiday to City employees, then it will be recognized as a holiday by the Assessor, however, an alternate day agreeable to both parties shall be substituted.

1.3 Public Relations/Customer Service:

The Assessor shall work with and advise property owners in the ad valorem taxation system in an attempt to eliminate adversarial situations and establish positive public relations. The parties acknowledge that holding specific office hours for the public is valuable in the process of providing high quality customer service. The City wants to ensure that members of the public and City staff that need information from the Assessor, or wish to speak to the Assessor, are able to do so on a relatively convenient basis. In that regard, in addition to the hours specified in Paragraph 1.2, the Assessor agrees to meet with or contact residents and City staff members beyond normal office hours as appropriate to address their tax assessment-related concerns. Phone calls and answers to e-mails and faxes will be responded to in a timely manner, expected within 24 hours of receipt by the Assessor.

1.4 New Construction/Loss Adjustment:

During the term of this Agreement, the Assessor shall physically observe all new construction and real estate improvements through cooperation with the Zoning Administrator and will review all building permits. A copy of all building permits shall be provided for the Assessor's use. All permits shall be provided with the correct permanent parcel identification number entered thereon. Likewise, the Assessor shall physically observe damaged or destroyed properties with respect to the making of any loss adjustments as shall be necessary in the performance of his duties. To assist with this requirement, the City shall also supply the Assessor with a copy of all fire calls involving improved properties with permanent parcel number attached.

1.5 Economic Condition Factors (ECF):

During the term hereof, the Assessor shall review and prepare new land values and economic condition factors (ECF) by areas and apply these factors to property records so that the current assessment is reflected as 50% of true cash value on the assessment record.

1.6 "Proposal A" Requirements:

The requirements of Michigan Public Act 415 of 1994 and all related property tax reform legislation amendments and updates shall be followed and monitored as required. This includes

by example, but is not limited to, the filing of all associated reports and forms to fulfill the following requirements:

- A. Approve or deny homestead and agricultural exemptions;
- B. Track property transfer affidavits, matching them with deeds within 45 days of being filed;
- C. Apportion the homestead portion of a combination-use building;
- D. Determine the homestead status of parcels resulting when homestead parcels are split or combined; and
- E. Calculate both assessed and tentative taxable values for all parcels, taking into consideration losses, new construction and replacement in any given year.

1.7 Assessment Roll Preparation and Records:

To the extent the services described in this Section 1.7 are not performed by Mason County pursuant to its separate contract with the City, the Assessor shall enter the assessments onto the Ad Valorem assessment roll, specific tax rolls (IFTs, OPRAs, PILTs, TIFs, Tool & Die Renaissance Recovery Zone, Outside District Fire Roll, etc.), and special assessment rolls and prepare the warrant authorizing the collection of taxes by the City Treasurer. The Assessor, in cooperation with the City Treasurer and City Clerk, shall also enter any delinquent City utility payments onto the appropriate rolls. Assessor shall prepare, obtain and maintain, as necessary or desirable, such property cards, photographs, measurements, sketches, records and documents to meet all requirements set by the City and/or the State of Michigan regarding such assessment rolls and shall organize same on a basis that will provide easy access and comprehension of the information contained in each respective file and regarding each respective roll.

1.8 Annual Reports:

The Assessor shall prepare a report at least once each month outlining and summarizing the activities of the Assessor to the date of the report from the date of the last report, and annually shall prepare a report summarizing the entire year that shall advise the City of the overall activities, progress, problems and corrective measures regarding the various aspects of the duties of the Assessor under this Agreement. City shall have the right at any time to require the Assessor to make available to the City, within 48 hours of notice being provided, all records and documents developed and maintained by the Assessor under the terms of this Agreement for review and audit. All time spent in the preparation and presentation of such reports or in gathering and making information available to City by the Assessor shall be deemed a part of the services contracted under the terms and provisions of this Agreement.

1.9 Board of Review:

The Assessor, or his designee, shall attend each of the two (2) March Board of Review sessions. (In the event the City chooses to hold additional meetings, the Assessor may choose to have a non-certified staff member in attendance in his absence.) March Board of Review sessions shall be scheduled as provided in the City Charter, within the time limits prescribed by law. The Charter requires two sessions in March of each year. The first session convenes on the Tuesday following the first Monday in March and the day following (if necessary) for the purpose of reviewing and correcting the roll. The second session of the Board convenes on the second Monday of March each year and continues in session for one day and as much longer as may be necessary.

The Assessor shall provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined to allow them to determine how best to decide a taxpayer's appeal; such information shall include the following:

- A. Sales map indicating all neighborhood increases or decreases
- B. Sales "comparable" book to include the following:
 - 1. Current picture
 - 2. Sales price versus assessment at time of sale
 - 3. Building permits issued before or after the sale.

The Assessor shall also attend the July and December Boards of Review. If the Assessor is unable to attend these two sessions, however, the Assessor must supply the City Manager with a written agenda for the Board of Review that contains the reasons for all recommended adjustments.

1.10 Sales and Appraisal Studies:

The Assessor shall prepare sales studies using available data and evaluate all equalization and/or appraisal studies and respond as appropriate.

1.11 Forms:

The Assessor shall file all forms fully completed with the Mason County Equalization Department, State Tax Commission and other agencies and entities, as required, in a timely manner.

1.12 Defense of Appeals:

This Section shall apply to real and personal, IFT and ad valorem property tax appeals.

The City shall retain ultimate control of all litigation and settlement negotiations and Assessor shall operate under the direction of the City in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Any appeal to the Tax Tribunal may result in the City obtaining competent legal counsel at its expense. If counsel shall desire the assistance of the Assessor in the defense of such appeals, additional fees for preparing necessary appraisals and/or consultation shall be reviewed in advance by the City and agreed upon on a case-by-case basis. The City may choose to retain the Assessor to prepare this report at an additional fee or may employ another firm to prepare a supportable and defensible report for an additional fee.

The Assessor shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. City hereby authorizes Assessor, subject to approval by the City Manager, to settle where Assessor deems it appropriate or advisable any appeal. All the foregoing regarding appeals to the Small Claims Division is deemed to be included the services compensated pursuant to the terms and provisions of this Agreement.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, Assessor shall provide as part of the services included under the terms and provisions of this Agreement such time and effort as is necessary to properly provide to City information, documents, analysis

and advice as may be required in the determination of the Assessor or the City to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the City or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, the Assessor shall make himself available to the City for such further assistance as is required by the City in the defense of such appeal and shall be compensated for same as agreed by the City on a case-by-case basis. The Assessor shall make himself available as an expert witness on behalf of the City in any proceedings. Mileage expenses for out-of-city travel required for appearance at Tax Tribunal hearings or State Tax Commission hearings shall be reimbursed at the rate per mile recognized by the Internal Revenue Service's allowance for business use of an automobile. In the event of the termination of this Agreement and the necessity for the services of the Assessor for purposes of consulting, review of information, analysis or expert testimony after the date of termination, the Assessor shall make himself available, notwithstanding the termination of this Agreement, for assistance in the defense of such appeals, provided, same shall not apply to appeals filed in the Small Claims Division of the Michigan Tax Tribunal. Assessor shall keep the City Manager informed of all appeals on a quarterly basis in written format and provide the City Manager with any recommendation regarding said proceedings, the manner in which same are to be handled, any proposed settlement and like advice.

The provisions of Paragraph 1.12 regarding appeals shall be and are hereby incorporated regarding any appeal of a personal property tax assessment.

1.13 Reappraisal Program:

The Assessor shall continue to reappraise at least 20% of the City's properties each year to ensure proper assessments when parcels are "uncapped." Maintenance renovations to structures are to be tracked so that said costs can be claimed as "new construction" when property is sold rather than treated as an increase in value that is subject to "uncapping" and results in the possibility of a Headlee rollback. The State Tax Commission recommends the reinspection of each property every five years or 20% of the properties each year.

1.14 Personal Property Statements, Canvas and Audits:

The Assessor shall prepare and maintain the mailing list for personal property tax statements and maintain records for personal property including data entry and calculation of depreciated values and their extension within each statement. The Assessor shall conduct a personal property canvas to ensure equity among business owners within the City. The Assessor is required to perform random personal property audits when warranted by questionable data or lack of submitted data.

1.15 Equalization Increases:

The Assessor shall strive to eliminate across-the-board increases in property values by applying any increases received through the Mason County Equalization Department to appropriate areas by using the economic condition factors hereinabove described, by adjustment of individual property assessments to 50% of true cash value, or as required by the State Tax Commission, in order to achieve maximum equity by class, and in accordance with the latest laws and regulations then in force. The Assessor shall represent the City when requested by the City Manager by attending the annual Mason County equalization meetings.

1.16 Land Division Applications:

The Assessor shall assist the City Zoning Administrator in reviewing land division applications.

1.17 Assessor Certification:

The Assessor shall be certified as a Level III Assessor in the State of Michigan.

1.18 Transportation and Equipment:

The Assessor shall provide all necessary transportation and field equipment to perform the services and meet the requirements of this Agreement.

1.19 Indemnification/Employment:

The parties hereto acknowledge that all personnel, except any current employees of the City, that may or might be utilized by the Assessor in the performance of his duties hereunder shall, for all purposes, be considered employees of the Assessor and not employees of the City. The Assessor shall be responsible for Workers' Compensation, Unemployment Compensation, state and federal withholding and payment of personnel. The Assessor shall indemnify the City and hold the City harmless from any claim, cause of action or other liability that may or might arise by virtue of any claim of any employee of the Assessor relating to his/her employment by Assessor.

1.20 Tax Increment Finance Authority:

The Assessor shall be responsible for the recording of any property value changes, new or loss, on the ad valorem assessment roll, specific tax rolls (IFTs, OPRAs, PILTs, TIFs, Tool & Die Renaissance Recovery Zone, Outside District Fire Roll, etc.) and special assessment rolls relating to the designation of properties as within the Downtown Development Authority (DDA) District boundaries.

1.21 Assessor's Recommendations:

On or before December 31, 2012, and each year thereafter, the Assessor shall prepare written recommendations and conclusions regarding the current state of the City's assessment rolls, by class, together with specific recommendations concerning actions which, in the opinion of the Assessor, should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines. Such report shall be submitted to the City Manager for his review. Preparation and submission of such recommendations shall be a part of the Basic Services to be performed by the Assessor under this Agreement.

1.22 Security of Information:

If any documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications or other products or materials are held in the possession of the Assessor outside of the City offices, then Assessor shall be under an affirmative duty to provide adequate security to safeguard said materials from fire, theft and other hazards of a like nature or type, while same are in possession of the Assessor. This may include, but not be limited to, providing for a fire proof safe or vault in which to store same, preparing and holding duplicates of same in the possession of the Assessor, but separately or providing same to the City for possession. Said security measures shall be deemed a part of the Basic Services to be provided hereunder as part of the costs to be born by the Assessor.

1.23 Optional Services:

The Assessor is responsible for determination and preparation of special assessment rolls for City projects such as sewer, street, sidewalk, drain, etc. The Assessor shall, report outstanding special assessments, properly completed, on forms required by the State Tax Commission, and same shall be deemed part of the services required by this Agreement. The Assessor shall also be responsible for assigning street addresses.

SECTION II: TERM OF AGREEMENT

2.1 Contract Period:

The Assessor shall commence performance of the services herein required on ~~April~~November 1, 2012. Unless sooner terminated, this Agreement shall, by its terms, expire ~~May~~March 31, ~~2013~~2014.

2.2 Mutual Right of Termination:

Either party may terminate this Agreement upon ninety (90) days written notice to the other. This right of termination is specifically exercisable at the sole discretion of either party, and requires no just cause nor other reason or justification for the exercise thereof. The effective date of such termination shall be ninety (90) days from the date of mailing of such notice by certified mail/return receipt requested.

2.3 Termination for Cause or Breach:

Notwithstanding anything to the contrary on this Agreement, either party may immediately terminate this Agreement in the event of material breach by the other. In such case, either party may seek such remedies as shall be available, at law or equity.

2.4 Notice of Termination:

Upon receipt of notice of termination or upon termination of this Agreement by expiration of its term, the Assessor shall immediately deliver to the City copies of all data, paper and computer files, drawings, specifications, reports, value estimates, summaries and other information and materials as may have been accumulated by the Assessor in performing the Agreement, whether completed or in process and same shall be in unaltered form, readable by the City. In the event of the failure or refusal of the Assessor to forthwith deliver the above referenced materials, documents and files, City may seek a Circuit Court order compelling the production of same forthwith, and the Assessor herein expressly waives notice of hearing thereon agreeing that a mandatory injunction may immediately issue due to the fact that the failure to receive the stated materials, documents and files will result in irreparable harm to the City without leaving the City an adequate remedy at law, thereby entitling the City to an immediate judgment in its favor in this regard. City shall be entitled to damages from Assessor for any information, materials or documents which are turned over to City in unusable or altered form.

2.5 Amendment/Renegotiation:

Nothing herein contained shall be construed to limit or abrogate the rights of the parties to modify or amend this Agreement at any time hereafter, provided however, that no such amendment or modification shall be effective unless in writing and duly executed by both parties hereto, through their authorized representatives.

If the Agreement is not renewed or extended prior to its expiration date, and the City desires to have the Assessor continue on a month-to-month basis, the fee will be that which existed for the final month of the previous term, being ~~March 2012~~2014.

SECTION III: PAYMENT

3.1 Compensation for Basic Services:

During the term of this Agreement, which shall be from ~~April-November 1, 2012~~ – March 31, ~~2013~~2014, unless sooner canceled or terminated under the provisions of Section II herein, the City agrees to pay to the Assessor for performance of the Basic Services set forth in Section I of this Agreement as follows:

Total Contract Amount: \$~~3634,000.00~~ to be paid at a rate of \$~~2,500~~1,800 per month. The remaining \$~~6,000.00~~3,400.00 shall be paid to the Assessor by March 31, ~~2013~~2014 unless the Assessor has terminated this Agreement prior to March 31, ~~2013~~2014. In the event that the City terminates this Agreement prior to March 31, ~~2013~~2014, the City shall pay the Assessor through the date of termination calculated at the rate of \$~~32,000~~ per month.

3.2 Proration of Payments on 90-Day Termination:

In the event this Agreement is terminated pursuant to Paragraph 2.2, City shall pay Assessor to the date of termination on a prorated daily basis for any part of a month for which services have been rendered by Assessor and for which no compensation has been received.

SECTION IV: CITY RESPONSIBILITIES

4.1 Basic Data:

The City shall provide access to Assessor to property description files as currently exist as of the date of execution of this Agreement, containing initial information such as property number, legal description, owner and address information, as well as all data that the City may possess concerning such properties (i.e. measurements, sketches, photographs, etc.).

4.2 Office Equipment:

The City shall provide the Assessor with appropriate tax parcel maps, office space and furniture, telephone, voice mail, personal computer, printers, copying machine, fax machine, digital camera and office supplies (as defined in Paragraph 4.5) as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel, and the Assessor will not have exclusive use of such equipment.

The Assessor shall have access, including remote access, to the City's computer network for the use of the following software products: BS&A Equalizer Assessing & Tax and Building Permit Modules and Microsoft Office applications. The City's Internet website will also have available on-line to the Assessor and the public the property record cards, digital photographs and tax payment information. The Assessor shall not use any other software within the City's network or download or upload any software to the City's network, except with the City's prior written approval. The Assessor shall be liable for any adverse consequence upon the City's computer network or function caused by any software introduced in the network by the Assessor without prior written consent of the City. Further, Assessor shall be liable for any act of negligence on the part of the Assessor in creating or causing an adverse consequence to the City's computer network.

The Assessor agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

4.3 Computer:

The City shall supply computer hardware, software and peripherals necessary to fulfill the Assessor's duties under this Agreement. The City will maintain the hardware, software and peripheral equipment through a regular maintenance program. The City will back up the system on a daily basis with alternate tapes or disks. Any data loss not due to the negligence of the Assessor as a result of hardware or software malfunction will be replaced at the City's expense.

4.4 Map Maintenance/Tax Roll Printing:

The Assessor shall assume the responsibility for preparing the tax bills and sending them to Centron Data Services, which will print and mail the assessment change notices, tax bills, etc. during the term of this Agreement. The Assessor shall assume the maintenance and updating of any parcel maps. The Assessor shall utilize such maps to develop and maintain land value maps showing dates of property sales, sale amounts and ratio to the current estimated value of the property.

4.5 Office Supplies:

The City shall provide the Assessor with office supplies, including computer paper, file folders, hanging folders, new State Tax Commission Assessor's Manual Volumes I and II, assessment notices and forms, postage and such other supplies as shall be necessary for the performance of Assessor's responsibilities hereunder.

4.6 Legal Counsel:

The City shall supply legal counsel, at its expense, for Small Claims and full Tax Tribunal hearings, should the need arise.

SECTION V: REAPPRAISAL AND OTHER NON-BASIC SERVICES

5.1 Additional Services (Pricing/Reappraisal):

In the event that the City desires to implement some or all of the recommendations made by the Assessor as herein contemplated, the City may request and the Assessor shall provide such services as are desired by the City, provided however, an addendum to this Agreement, reduced to writing and executed by both parties, shall set forth the terms and provision under which the additional services shall be rendered. Such addendum shall specify the nature, extent and timetable for the performance of such additional services and establish the rate of compensation therefor.

5.2 Implementation/Responsibility:

The parties acknowledge that it shall be the sole responsibility of the City to determine the nature and extent of implementation of the Assessor's recommendations under this Section or any other additional, non-basic services. To that end, the City assumes responsibility for defense of any claim, cause of action or other proceeding that may or might be instituted by the Michigan State

Tax Commission, or other entity, arising from any failure, or alleged failure, to implement such recommendations.

SECTION VI: MISCELLANEOUS PROVISIONS

6.1 Relationship Between City and Assessor:

In the fulfillment of the services provided herein the Assessor and his employees, agents and officers shall be at all times be deemed in a relationship of independent contractor to the City.

6.2 Indemnification/Insurance:

The Assessor shall secure and maintain general liability and property damage, unemployment, errors and omissions, workers' disability compensation, automobile liability and any other insurance required by law for the Assessor, or his employees, agents or officers as will protect him and the City from claims under the Workers' Compensation Acts and from claims for bodily injury, death or property damage that may arise from his negligence or that of his employees in the performance of services under this Agreement or failure to properly perform his duties as Assessor. The Assessor shall save the City harmless and indemnify the City from any claims for bodily injury, death or property damage that may arise due to his acts or negligence or that of his employees in the performance of services under this Agreement or that arise from his error or omission to properly perform his duties as Assessor. Assessor shall, however, have no liability arising out of adjustments to assessments or other actions by Assessor, the City's Board of Review and/or the Michigan Tax Tribunal if such adjustments or actions result from honest differences of opinion regarding the value of the subject property and if the Assessor established the assessment pursuant to professional assessment standards. Said policies shall be in such minimum amounts as shall from time to time be acceptable to the City or as set by the City.

A Certificate of Insurance incorporating such requirements and naming the City (and its officers and employees) as an Additional Insured Party and Certificate Holder along with a certificate showing its premium has been paid and a copy of the policy shall be filed each year with the City Clerk. Any such insurance policy shall provide the City will be given at least thirty (30) days advance notice before cancellation of the policy. The coverages provided by the General Liability and Automobile Liability policies of the Assessor shall be primary to any insurance maintained by the City.

6.3 Non-Assignability:

The parties to this Agreement acknowledge that, inasmuch as the Agreement is in the nature of a Personal Services Contract, and as the City's decision to contract with the Assessor is based in part on the perceived expertise and ability of the Assessor, it is agreed that the Assessor's duties and obligations hereunder may not be assigned, transferred nor conveyed without the advance written approval of the City. Nothing in this Agreement shall prevent the Assessor from employing such employees or agents, as Assessor shall deem reasonably necessary to assist him in the performance of his obligations under this Agreement. Also, in the event that vacation, illness, injury or incapacity in any form, whether elective or imposed, should cause the Assessor to be unable to personally fulfill the terms and obligations of this Agreement for a period exceeding three (3) calendar weeks (21 days), he shall provide the City, at his expense, a certified Level III Assessor to perform any and all such functions as required by this Agreement for the complete term of his absence or incapacity. The City reserves the right to approve or reject, without cause and at its sole discretion, any Assessor designee named to "fill-in" for the Assessor for a period exceeding two (2) calendar months (60 days), and to consider, as mutually agreed by

the parties hereto, that a rejection of said Assessor designee shall constitute a material breach of the Agreement pursuant to the “material breach” provision of Section 2.3 herein.

6.4 Professional Standards:

The Assessor shall be responsible, to the highest levels of competency presently maintained by other practicing professional assessors and appraisers, for the professional and technical soundness, accuracy and adequacy of property valuations, drawings, property inspection data and all other work and materials furnished under this Agreement. At the time of commencement of performance, Assessor shall be properly certified, equipped, organized and financed to perform the services required by this Agreement. Subject to compliance with the requirements of this Agreement, the Assessor shall work independently.

6.5 Ownership of Documents:

All documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications and other information, products or materials produced or held by the Assessor, of whatsoever nature or type, in connection with this Agreement shall be the sole property of the City with the City having sole and exclusive right, title and interest in any and all records, compilation, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All of the foregoing shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if any of the foregoing prepared by the Assessor are used for purposes other than those intended by this Agreement, the City does so at its sole risk and agrees to hold Assessor harmless for such use. All services performed under this Agreement shall be conducted solely for the benefit of the City and will not be used for any other purpose by Assessor without written consent of the City. Any information relating to the services shall not be released without the written permission of the City. The Assessor shall act and preserve the confidentiality of all City documents and data accessed for use in Assessor’s work products to the extent allowed or required by law. Any requests for information under the Freedom of Information Act shall be immediately forwarded to the City Manager for a proper determination of the response to be provided.

6.6 Attorney’s Fees:

In the event of material breach of this Agreement by either party, it is agreed that the non-defaulting party shall be permitted to recover, in addition to any other remedies as may be available to it, at law or at equity, all reasonable attorney’s fees and costs incurred as a direct result or consequence of such breach.

6.7 Validity:

If any paragraph or provision of this Agreement shall be determined to be unenforceable or invalid by any court of competent jurisdiction, such provision shall be severed and the remainder of this contract shall remain in force.

6.8 Survival:

All express representations, indemnifications or limitations of liability made in or given in this Agreement shall survive the completion of all services of Assessor under this Agreement or the termination of the Agreement for any reason.

6.9 Controlling Law/Venue:

This Agreement is to be governed by the laws of the State of Michigan. It is mutually agreed that, in the event of any proceeding, at law or at equity, arising under this Agreement or breach thereof, that the venue of any such action shall be in the County of Mason and the State of Michigan.

6.10 Authorization:

The respective signatories hereto expressly acknowledge that this Agreement is made and entered into with full authority of the Ludington City Council and ~~Charles S. Zemla~~ Brent Bosley and that the persons executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement by said City Council and said Assessor.

6.11 Covenant Not To Discriminate:

Assessor agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status and to comply with all other State and Federal laws, including but not limited to the Americans with Disabilities Act. Assessor further agrees that any services, programs and activities delivered pursuant to this Agreement shall be delivered without discrimination on the basis of disability, in accordance with the Americans with Disabilities Act and Rules promulgated pursuant thereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF LUDINGTON:

By: _____
John Shay, City Manager

By: _____
Deborah L. Luskin, City Clerk

Charles S. Zemla:

By: _____
~~Charles S. Zemla~~ Brent Bosley

**CONTRACT TO SUPERVISE
THE PREPARATION OF THE 2013 ASSESSMENT ROLL FOR
THE CITY OF LUDINGTON**

This agreement between the County of Mason hereafter referred to as "County", and the City of Ludington, hereafter referred to as "City", is for supervising the preparation of the City's 2013 Assessment Roll, as outlined in State Commission Bulletin No. 6 of 2012, pages 4 through 6 ("Bulletin") and as detailed in this contract.

This contract is intended to formalize the responsibilities of the County and the City with regard to the preparation of the 2013 Assessment Roll for the City. The term of this contract shall commence on November 15, 2012 and end on March 31, 2013. The City shall pay the County the sum of \$5,000 in four (4) monthly installments of \$1,250 each beginning December 15, 2012 for all services performed by the County under this contract.

In fulfillment of this contract, the County and the City acknowledge a commitment to maintain the standards of the State Tax Commission for Supervising Preparation of the Assessment Roll, as outlined in the Bulletin. The County, through its Equalization Director, will function as the City Assessor and the City, through its contracted assessor, will function as the Assessor's Assistant. The City agrees to maintain its current staffing level committed to the assessing function throughout the duration of this contract and will perform all of the duties associated with preparation of the 2013 Assessment Roll that may be delegated to the Assessor's Assistant. The County will be responsible for direct supervision of the preparation of the City's 2013 Assessment Roll and complete the tasks assigned solely to the Assessor as stated in the Bulletin.

In fulfillment of this contract and in addition to the requirements of the Bulletin, the City shall do the following:

1. The City shall make available to the County a copy of the assessing database on a timely basis.
2. The City shall be responsible for appointing a City Board of Review, which shall function in accordance with State statute. The Assessor's Assistant shall deliver the certified Assessment Roll to the Board of Review for its required March meetings and attend its sessions per City policies.
3. The City shall be responsible for the cost of postage, inserts, envelopes, and incidental materials in connection with the mailing of tax statements, personal property statements, assessment change notices and related documents.
4. The City shall be responsible for all special assessments created and levied upon property in the City and shall be responsible for the collection of said special

assessments.

5. The City shall defend and bear the cost of all appeals by City taxpayers heard before the Michigan Tax Tribunal.
6. The City shall be responsible for any claims made against the City or County resulting from the acts of the City Employees or Agents that might arise from the performance of this contract.

In fulfillment of this contract and in addition to the requirements of the Bulletin, the County shall do the following:

1. The County, through its Equalization Director, shall sign all required forms and certificates and assure timely filing of these items with the State Tax Commission.
2. The County, through its Equalization Director, shall assist the City and supervise the completion of land value studies and economic condition factor determinations.
3. The County shall be responsible for calculation of all millage rollbacks by statute and shall use its best efforts to maintain a 1.00 factor in all classes of property in the City.
4. The County shall cooperate and work with City officials, employees and agents to effectively answer questions and concerns about its role in supervising the preparation of the Assessment Roll for 2013.
5. The County shall be responsible for any claims made against the City or County resulting from the acts of County Employees or Agents that might arise from the performance of this Contract.

By their signatures below the representatives of the County and City accept the terms of this contract.

Date: _____

Lewis G. Squires, Chairman of the Mason County Board of Commissioners

John Shay, Ludington City Manager

Deborah Luskin, City Clerk



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

ANDY DILLON
STATE TREASURER

Bulletin No. 6 of 2012
Assessor Certification
August 28, 2012

TO: All Certified Assessors

FROM: The State Tax Commission

SUBJECT: Assessor Certification Requirements for the 2013 Year

The purpose of this Bulletin is to notice important issues and describe the requirements for assessor certification for the 2013 year.

1. **Timeframe:** All assessors must complete 10 hours of continuing education by October 31, 2012 and pay their recertification fee by December 31, 2012 in order to be certified for the 2013 year. Assessors are encouraged to check their renewal credit status on the STC website prior to the deadline.

Assessors who have successfully completed their required continuing education will be sent the annual renewal form during the month of November. Assessors who do not receive the renewal form in November should check the Commission's website for the status of their continuing education and contact the office of the Commission immediately if they have completed continuing education that is not recorded on the website report. Assessors who have not paid their annual renewal fee by January 15 will receive one notification that they are delinquent in their payment. Assessors who do not complete their required continuing education by October 31 and/or do not submit their fee, plus any late fee, by March 1 will no longer be certified and must recertify as an entry level assessor. There is no appeal process.

2. **Fees:** All assessors must pay a \$150 fee to be recertified for the 2013 year. Certification will remain on an annual basis. Assessors should note that the fee will increase to \$175 in 2014.
3. **Available Continuing Education Courses:** A list of classes approved for continuing education credit is available on the STC website. This list is updated regularly. If you would like to have a course approved for credit, please submit your request on Form 4738 found on the website. Be sure to include supporting materials including a timeline, syllabus, and detailed course description. In addition to the contact information on the form, the request can be emailed to tenbroeke@michigan.gov.

4. **Continuing Education for 2013 Recertification:** For their 2013 renewal, assessors must complete 10 hours of continuing education through elective classes. These 10 hours of continuing education must be completed between November 1, 2011 and October 31, 2012. *As a reminder, continuing education hours can not "roll over" to the next year.*
5. **Continuing Education for 2014 Recertification:** For their 2014 renewal, assessors must complete 12 hours of continuing education through elective classes. These 12 hours of continuing education must be completed between November 1, 2012 and October 31, 2013. Only 6 of the required 12 hours can be completed with an on-line course. *As a reminder, continuing education hours can not "roll over" to the next year.*
6. **Late Renewal and Escrow Policy:** Assessors who do not submit their annual renewal fee by December 31 will be required to pay twice their regular annual renewal fee.

If there are unforeseen circumstances, including but not limited to serious illness of the assessor or serious illness or death of an immediate family member, that affect the ability of the assessor to complete their continuing education or pay their required fee, the assessor or their authorized representative may request the Commission place their certification in escrow until they are able to complete their requirements. Requests must be made in writing on Form 4819 and must include appropriate documentation of the special circumstances. Requests must be made on or before March 1 of the year immediately following the expiration of their certificate. A request to escrow a certificate must be made on an annual basis and expires annually on December 31.

7. **Certification Levels:** The names of the certification levels changed effective January 1, 2011. Levels 1 and 2 are now Michigan Certified Assessing Officer, the former Level 3 is now Michigan Advanced Assessing Officer (3) and the former Level 4 is now Michigan Master Assessing Officer (4). Assessors are reminded that they should refer to certification levels by their appropriate title.

Level 1 assessors who have not successfully completed the transition examination will continue to use Level 1 designation until they complete the transition.

8. **Transition from Level 1 to MCAO:** All current Level 1 Assessors will be required to pass an examination by November 1, 2012 in order to become a Michigan Certified Assessing Officer. Any Level 1 assessor who does not pass the exam by November 1, 2012 will no longer be certified.

The exam is available and is offered free of charge. A study guide is available on the STC website, also free of charge. The exam is being offered in Lansing or through your County Equalization Department. Please contact your local County Equalization Department to schedule or if you want to take the exam in Lansing, call Barb Duncanson at 517-373-8320.

Candidates must receive a score of 75% to pass the exam. Candidates may repeat the exam in 90 days if they fail.

9. **Certification Level Waivers:** Required local unit and county certification levels reflect the expertise required to supervise the preparation of the assessment roll and/or county equalization as determined by the State Tax Commission. Waivers for required certification levels are intended for temporary and extraordinary circumstances only. In the future, waivers will rarely be approved. Assessors who are not certified at the proper level are encouraged to attain proper certification and local units and counties are encouraged to hire at the appropriate level or risk assumption of responsibilities by the State Tax Commission. No waivers will be approved for assessors and equalization directors to allow assessment of multiple local units or counties.
10. **Assessing Multiple Units:** Assessors are required to be aware of their certification level limits when signing for multiple assessment rolls. Should the combined SEV of all units supervised by an assessor exceed the certification limit of the assessor, all affected units will be considered uncertified and, per MCL 211.10d have their assessment roll assumed by the State Tax Commission.
11. **Assessor Contact Information:** It is extremely important that all assessors remember to report *any* change in their contact information or assessing status on Form 4689. Not only is it vital for the Commission to know who the assessor of record is in each unit, but this information is shared with the rest of the Bureau of Local Government and MTT for their communications. Assessors who fail to contact the STC with changes will miss important information and could face discipline.
12. **Contacts:** Treasury staff is available to assist and answer questions that any assessor may have. The following are key contacts:

Kelli Sobel 517-335-3429, STC Executive Secretary

Nancy Armstrong 517-241-4890, STC Educational Programs, Assessor Certification, General Questions

Kyle Ten Broeke 517-335-2532, DNR PILT, Local Unit & County Certification Levels, Continuing Education Program Approval, Computerized Tax Rolls, General Questions

Eli Prout 517-335-2311, Classification, Personal Property Examiner Certification, General Questions

Heather Frick 517-335-1215, Transfer of Ownership/Uncapping

Barb Duncanson 517-373-8320, Education Questions, Continuing Ed Credit, Assessor Certification Renewals/Fees, General Assessor Information

Tim Schnelle 517-373-6262, Personal Property, General Questions

Roni Sionakides 517-335-6519, L-4154 Petitions

Lori Parr 517-373-3489, Equalization

Kevin Van Gieson 517-241-4338, Transfer of Ownership/ Uncapping/ Qualified Ag/ State Assessed Properties

Darcy Marusich 517-335-1218, Millages/ Truth in Taxation/ Millage Rollbacks/ School District Levies

13. **Supervising Preparation of the Assessment Roll:** All assessors are required to certify that they have met the requirements contained within the Supervising Preparation of the Assessment Roll document when signing their assessment roll certification and when signing the L-4022.

State Tax Commission Supervising Preparation of the Assessment Roll

Michigan Compiled Law (MCL) 211.10d(9) states, "An assessor who certifies an assessment roll in which he or she did not have direct supervision is guilty of a misdemeanor." Assessors will be required to certify on an annual basis that they met the following guidelines when signing an assessment roll:

1. The assessor must sign the pre-Board of Review assessment roll certificate for the current assessment year by the first Monday in March or by the date specified by charter for delivery of the assessment roll to the Board of Review.
2. The assessor or the assessor's assistant(s) must timely deliver the certified assessment roll (original hard copy) to the local Board of Review for its required March meetings.
3. The assessor or the assessor's assistant(s) must timely deliver an original hard copy of the assessment roll to the County equalization department. This assessment roll is to have attached a post-Board of Review certificate which must be signed by the Board of Review.
4. The assessor or the assessor's assistant(s) must timely provide a copy of the assessor's database to the County equalization department.
5. The assessor must complete, sign (where applicable), and timely submit State Tax Commission Forms L-4021 and L-4022. These forms are to be submitted to the County equalization department and Form L-4022 is also to be submitted to the State Tax Commission.
6. The assessor must file all required State Tax Commission and equalization forms in a timely manner (in accordance with the State Tax Commission calendar and applicable statutes and administrative rules).
7. The assessor or the assessor's assistant(s) must perform the following specific duties annually (if an assistant, the assessor must have direct supervision in all of the following tasks):
 - a. Appraise and assess taxable property (including new construction and including ensuring the taxable value uncapping of property following transfers of ownership).
 - b. Prepare and maintain the assessment roll, property classifications, property descriptions, special act rolls and other assessment records and have an established procedure to update records on a regular basis.
 - c. Attend Board of Review meetings if requested by the Township.

- d. Attend meetings with the public at the Township or City municipal office facility.
 - e. Assist legal counsel in the prosecution or defense of cases arising out of assessment administration activities.
 - f. Appear before the Michigan Tax Tribunal (both Entire Tribunal and Residential Property and Small Claims Division) to defend property tax appeals.
 - g. Appear before the Township or City governing body when requested.
 - h. Conduct personal property canvasses.
 - i. Ensure the accuracy of land divisions and splits and combinations of parcels.
 - j. Respond to general inquiries for assessment records and inquiries for assessment records made under the Freedom of Information Act. Assessment records identified in MCL 211.10a must be made accessible and available for inspection and copying by the public regardless of the location of the records (e.g., local unit public offices, office/home of the Township supervisor, office/home of the assessor, other). The assessor must identify when records are available for inspection and copying as required by MCL 211.10a.
 - k. Provide reports to the Township or City governing body when requested.
 - l. Ensure that the mass appraisal methods and procedures employed are in compliance with requirements of the *Uniform Standards of Professional Appraisal Practice* and the State Tax Commission's *Assessor's Manual*.
8. Pursuant to MCL 211.10e, the assessor or the assessor's assistant(s) must use only a current version of the State Tax Commission *Assessor's Manual* or other STC approved manual.
9. Pursuant to MCL 211.10e, the assessor or the assessor's assistant(s) must use and maintain the following assessment records:
- a. Appraisal record card system
 - b. Personal property record system
 - c. Tax (cadastral) maps
 - d. Land value studies and maps
 - e. Economic condition factor determinations
 - f. Current year assessment roll
 - g. Photos of dwellings and outbuildings affixed to appraisal record cards and/or stored electronically using assessing software
 - h. Homeowner's principal residence and qualified agricultural property exemption documents
 - i. Record of site visits to individual parcels
 - j. Historical assessment data
10. The assessor or the assessor's assistant(s) must ensure that the assessment roll contains the following information:
- a. Name and address of property owner
 - b. Legal description or approved parcel identification number
 - c. School district code
 - d. Property classification
 - e. Assessed valuation
 - f. Capped valuation

Assessor Certification

- g. Taxable valuation
- h. Board of Review valuation column
- i. Michigan Tax Tribunal and/or State Tax Commission valuation column
- j. Homeowner's principal residence or qualified agricultural property exemption percentage
- k. Date of last transfer of ownership
- l. Leasehold improvements identifier, if applicable
- m. The value of non-considered improvements (under MCL 211.27), if applicable

11. The assessor or the assessor's assistant(s) must ensure that the true cash value on the appraisal record cards matches the true cash value indicated by the assessor's value on the assessment roll.



JOHN HENDERSON, MAYOR
JOHN E. SHAY, CITY MANAGER
DEBORAH L. LUSKIN, CITY CLERK
LINDA J. ROGERS, CITY TREASURER

CITY OF LUDINGTON

400 SOUTH HARRISON STREET
LUDINGTON, MICHIGAN 49431
PHONE (231) 845-6237
FAX (231) 845-1146

MEMORANDUM

TO: Mayor Henderson and the Ludington City Council
FROM: John Shay, City Manager *JS*
DATE: November 2, 2012
RE: 2013 Budget Message

While tax assessments have finally begun to rise again, if only slightly, the uncertainty over the survival of the personal property tax and the continued large increases in the cost of health insurance continue to challenge the City of Ludington's financial condition. In response to this, we have again prepared a 3-year budget to cover the years 2013, 2014 and 2015, even though the City Council is being requested to officially adopt only the 2013 budget. The City will continue to prepare 3-year budgets where we will re-evaluate all of our projections for both future revenues and expenditures in order to determine if they need to be changed.

The 3-year budget has allowed us to better project trends in our revenues and expenditures over the long-term, which would not be possible using a traditional one-year budget. Similar to the last several years, this budget has been difficult to prepare because of the projected downward trend in most of the City's major revenue sources. This has required us to continue to make significant cutbacks in the City's expenditures. At the outset of preparing the 3-year budget, we established the following objectives:

- **Maintain a 20% fund balance in the General Fund.** We are able to essentially do this for all three years, though the fund balance will drop to 19.7% in 2014 before rebounding slightly in 2015. This may change if the State eliminates personal property tax revenue, as this will result in a revenue loss of about \$589,000, which represents about 11% of General Fund revenues.
- **Continue allocating funds for the repaving of local streets.** This has been accomplished for 2014, but not in 2013 and 2015. However, the Water and Sewer Funds will pay to repave portions of Fifth Street in 2013 and 2015 due to replacement of the water main and sewer main. This has become much more difficult to achieve, as the General Fund must contribute to the Local Street Fund in order to do any paving work.
- **Maintain approximately the same cash balance in the Water Fund during the 3-year budget cycle while at the same time continue to allocate funds for operation and maintenance costs, as well as for capital-improvement costs at both the Water Treatment Plant and the water-distribution system.** The proposed 3-year budget shows the Water Fund's cash balance decreasing by about \$528,000 over the next three years. This includes only minimal capital improvements in 2013 and 2014, but spending about \$5 million in 2015 to complete anticipated MDEQ-required upgrades to the water plant. This figure is speculative at

On the Shores of Lake Michigan

this time, as the City is currently in the process of completing a reliability study to determine what improvements must be made to the water treatment plant in order to increase its reliability. Any significant upgrades to the water plant, as mandated by the MDEQ, would have to be funded by issuing bonds (borrowing funds). The water rate would have to be adjusted or a separate surcharge would have to be implemented to repay these bonds. If the trend of declining cash balances continues, the City will have to look at further adjusting the water rates, as the current rates are barely covering even operational expenses.

- **Increase the cash balance in the Sewer Fund while continuing to allocate funds for operation and maintenance costs, as well as for capital-improvement costs at both the Wastewater Treatment Plant and the sewer-distribution system.** The proposed 3-year budget shows the cash balance decreasing about \$110,200 to about \$503,100 by the end of 2015. It reflects replacing the Fifth Street sanitary sewer main (two blocks) and investigating potential improvements to the wastewater treatment plant and completing about \$3 million in MDEQ-required improvements to the WWTP. This figure is speculative at this time, as the MDEQ has not indicated what actions the City must take to deal with the toxicity and ammonia issues at the sewer plant. Any upgrades to the sewer plant, as mandated by the MDEQ, would have to be funded by issuing bonds (borrowing funds). The sewer rate would have to be adjusted or a separate surcharge would have to be implemented to repay these bonds. Even with the recent sewer rate increase, sewer revenues are barely increasing primarily due to the significant decrease in surcharge revenue from House of Flavors. Similar to the Water Fund, current revenues are barely covering day-to-day operational costs, but are not in a position to cover much-needed capital projects.

General Fund / Major Street Fund / Local Street Fund

Summary: The General Fund finances the operations and personnel in City Hall, the Police Department, the Fire Department, a good portion of the Department of Public Works, a portion of the Recreation Department, sidewalk repairs, beach maintenance and beach patrol, City Council, Elections, City Attorney, streetlights, a portion of the downtown maintenance expenses, and the cemetery and parks. Because of insufficient gas tax revenues in the Major and Local Street Funds, the General Fund will have to contribute money to the Local Street Fund in order to finance the repaving of local roads. This will cause further strain on the General Fund budget.

Revenues

The proposed 2013 budget reflects a \$275,700 increase, or a 5.5% increase, in General Fund revenues from 2012 to 2013. This is due to increases in tax revenue (\$70,400), building permit revenue (\$19,500) due to the hospital expansion project, increases in state revenue sharing payments (\$64,000) and increases to administrative fees charged to the other funds (\$76,300).

Tax Revenues: The 3-year outlook for revenues in the General Fund will remain challenging. We are projecting that total tax revenue, which is the General Fund's largest revenue source, will rise by \$70,400 or 2% from 2012 to 2013. We expect it to increase slightly in 2014 (\$58,500 or 1.6%) and again in 2015 (\$118,900 or 3.2%). The increase in tax revenue for 2013 is largely due to the small increase in the City's SEV and taxable values.

As you may know, the State Legislature is considering eliminating the personal property tax. The City's revenue from the personal property tax is about \$589,000, which represents about 11% of the General Fund's revenues. If the personal property tax is eliminated and no replacement revenue is provided, the City will be forced to layoff employees and eliminate some services. Since it is very unclear how this issue will play out, the 3-year budget assumes that the personal property tax will be eliminated beginning in 2014 but about 90% of its revenue would be replaced from another source. Thus, we reduced personal property tax revenues by about \$50,000 in the 2014 and 2015 budgets.

Revenue Sharing: Revenue-sharing payments from the State of Michigan are the second largest source of revenue for the General Fund. Revenue sharing comes from two sources. The first source is from the Michigan Constitution. These payments are protected from cuts by the State Legislature unless the constitution itself is amended by the voters. In 2013, the City budgeted to receive \$565,000 in revenue sharing from the constitutional source. This amount is used to help fund operational costs.

The second source is from state statute. As you are probably aware, this revenue has been decreasing over the years as follows:

2007	\$250,083
2008	\$241,933
2009	\$184,626
2010	\$162,504
2011	\$121,517
2012	\$100,000 (budgeted figure)
2013	\$114,600 (budgeted figure)

The State has cut funding for statutory revenue sharing (now called Economic Vitality Incentive Program or EVIP) by one-third and conditioned the payment of EVIP funds on certain criteria. This significant reduction in revenue-sharing payments will result in the need to use \$87,900 of the fund balance in order to balance the 2013 General Fund budget.

Interest Income: The drop in interest rates has had a significant adverse impact on all of the budgets, including the General Fund. The General Fund received the following amounts in interest income:

2007	\$141,159
2008	\$105,060
2009	\$48,242
2010	\$28,573
2011	\$29,164
2012	\$28,603 as of 9/30/2012

We expect to receive only \$29,000 in interest income each year in 2013, 2014 and 2015 due to significantly lower interest rates.

Fee-Based Revenue: In response to the declines in the General Fund’s major revenue sources, the City increased the following fees in 2010: grave sales, grave openings, parking fines, boat-ramp fees, and community room rental fees. The proposed 2013 budget reflects no changes to these fees.

Expenditures

Overall, General Fund expenditures will increase by 6.5% from 2012 to 2013. A significant portion of this increase (\$135,300) is due to increasing the equipment-rental charges that are paid to the Motor Pool Fund. The increase in the equipment-rental charges was implemented to offset continued declines in the Motor Pool Fund’s cash balance, which was making it more difficult to purchase replacement vehicles and equipment. Without this increase in equipment-rental charges, General Fund expenditures would have increased by only 3.9% from 2012 to 2013. Other significant factors include an increase in technology costs (\$16,000) to replace outdated and non-functioning computer equipment, improvements to park and boat launch restrooms (\$48,000) and increases in wages and benefits (\$52,200), which includes a 15% increase in health-insurance premiums.

As you can see below, the proposed 2013 General Fund budget is at approximately the same level as the 2008 budget:

2006	\$4,783,937 (actual)
2007	\$6,253,165 (actual)
2008	\$5,364,342 (actual)
2009	\$5,139,261 (actual)
2010	\$5,540,780 (actual)
2011	\$5,320,341 (actual)
2012	\$5,052,700 (budget)
2013	\$5,383,000 (budget)
2014	\$5,444,200 (budget)
2015	\$5,341,500 (budget)

Wages: In 2012, City employees received their first wage increase since 2009. The 2013 budget reflects wage increases of \$0.25/hour for SEIU-represented employees and 1.5% increases for the rest of the employees. These wage increases will be offset and, in most cases, be more than offset by employees' contributions to health-insurance costs. While the budget assumes wage freezes in 2014 and 2015, any wage increases in 2014 and 2015 for non-union employees and for those union employees whose contract has expired will be based on the condition of the City's budget at that time and the results of negotiations with the unions. It should be noted that the labor contract for the police officers expires on December 31, 2012, and the labor contract with the SEIU union expires on May 31, 2014.

Health Insurance: Subject to change based on any recommendation by the Personnel Committee, effective January 1, 2013, all City employees will pay for a portion of the health-insurance costs as follows:

- Non-Union Hourly: 7% of the premium cost for the first 15% increase in premiums plus split the cost with the City for any increase in excess of 15%.
- Non-Union Salary: 10% of the premium cost for the first 15% increase in premiums plus split the cost with the City for any increase in excess of 15%.
- SEIU: 10% of the premium cost for the first 15% increase in premiums plus split the cost with the City for any increase in excess of 15%.
- POLC: 9% of the premium cost. This amount is subject to change, as the City and the POLC will be negotiating a new contract shortly.

The City's health-insurance plan with Priority Health will be increasing 28% effective January 1, 2013. Due to this significant increase, the Health Insurance Committee is recommending that the City switch to 2-3 different Blue Cross Blue Shield plans, which will be about 15% higher than the current premium. The budget reflects a 15% increase in premiums in 2013. This will result in an additional annual cost of about \$63,852 after taking into account employees' contributions towards premiums.

Personnel Changes: The proposed 2013 General Fund budget reflects funding for three seasonal employees (one at the cemetery and two at DPW). There are no changes to the number of full-time employees funded by the General Fund.

Contributions to Street Funds: The City's street budgets are divided between two funds: Major Street Fund and the Local Street Fund. The major streets include the state trunklines, such as Ludington Avenue, South James Street and Lakeshore Drive, as well as higher-traffic roads, such as Washington Avenue, Tinkham, Bryant and North Staffon Street. The local streets include all other residential streets in the City.

As has been the case for the last several years with insufficient revenues from the state gas tax, the Local Street Fund is not self-sufficient and would run out of money without any contributions from the General Fund. In fact, the Local Street Fund would have a negative fund balance of about \$97,400 by the end of 2014 without contributions from either the General Fund or the Major Street Fund. Therefore, the General Fund budget reflects contributing \$128,600, \$303,600 and \$129,200 to the Local Street Fund in 2013, 2014 and 2015, respectively. Given the challenging revenue situation in the General Fund, it is becoming increasingly more difficult to maintain these contributions to the Local Street Fund.

As for local streets, the City will repave two blocks of Fifth Street in 2013 to be paid by the Water and Sewer Funds due to the replacement of the water and sewer mains. North Gaylord Avenue between Tinkham and Lowell will be repaved in 2014. With respect to major streets, the City plans to replace the Washington Avenue Bridge in 2013 at a cost of \$2,387,000. A grant will pay 95% of the construction costs, but none of the engineering costs. Finally, the City received a \$375,000 Small Urban grant to reconstruct Bryant Road between Lakeshore Drive and North Rath Avenue in 2014. This grant will pay 80% of the road construction costs, but none of the costs to replace underground utilities or any of the engineering costs.

Water & Sewer Funds

Summary: Even with the recent increases to the water and sewer rates, the Water and Sewer Funds will see expenditures exceed revenues. This is due to decreases in non-rate revenue sources and the need to complete capital-improvement projects. It will still remain a challenge to provide sufficient funding for capital improvements to both the water and sewer utilities. The MDEQ may mandate significant upgrades to both the water treatment and wastewater treatment plants, which would require the City to issue bonds to pay for these improvements. It would then be necessary to add a separate surcharge to customers' water and sewer bills to repay the bonds.

Revenues

Water Fund: About 82% of the Water Fund's revenues come from the water rate charged to users of the water system. Another 10% comes from the fixed ready-to-serve charges that are charged to each user on a quarterly basis. Though the inflation rate for 2013 is expected to be about 2.5% (the Michigan Department of Treasury has not yet released this information), the budget reflects a 3.9% increase in water revenues from customer sales due to increased demand this past year. It is still possible that revenues could come in less than expected, as Pere Marquette Charter Township continues to switch some of its residents from the City's water system to its own system. The budget reflects 1.5% increases to the water rate in 2014 and 2015.

The budget also reflects an increase of \$11,500 in revenue received from AT&T and Sprint to place their cellular antennae on the Gaylord and Danaher water towers.

Sewer Fund: About 76% of the Sewer Fund's revenues come from the sewer rate charged to users of the sewer system. Another 11% comes from the fixed ready-to-serve charges that are charged to each user on a quarterly basis. An additional 4% comes from a surcharge charged to House of Flavors for the BODs, which it discharges into the City's sewer system. Though the inflation rate for 2013 is expected to be about 2.5% (the Michigan Department of Treasury has not yet released this information), the budget reflects a 2.8% increase in sewer revenues in 2013 due to recent increased demand, though it is difficult to determine sewer consumption. The budget reflects 1.5% increases to the sewer rate in 2014 and 2015.

Even with the increase to the sewer rate, the City expects overall sewer revenues to be less than expenditures primarily due to the revenues derived from the House of Flavors surcharge is less than half what it was just a few years ago. House of Flavors has changed its operations such that it is sending the City significantly less BOD waste than it had in the past. Thus, the Sewer Fund will have

to rely on its prior year fund balance to pay for expenditures. In addition, this will cause the Sewer Fund's cash balance to drop to about \$503,134 by the end of 2013. The Sewer Fund has about \$307,000 in restricted cash, which may only be used for capital-improvement projects, not operational costs.

Expenditures

Water Fund: The budget reflects the same wage proposals and health-insurance contributions, as outlined above in the General Fund. The Water Maintenance budget, which covers the costs to the City's water-distribution system, reflects spending \$112,500 in 2013 to replace the water main under two blocks of Fifth Street. In addition, in order to provide closer supervision and address future leadership changes, the Water Maintenance budget reflects reorganizing the Utility Maintenance Department by hiring a new superintendent in 2014 and having Rob Allard return to the Wastewater Treatment Plant Department. The new superintendent would then also have the opportunity to take over supervising the DPW when Shawn McDonald retires within the next two years.

The Water Treatment Plant budget, which covers the costs to the water plant itself and the water towers, reflects normal operational and maintenance costs. The 2013 budget reflects entering into a maintenance agreement with Utility Service Company (\$47,600 per year over 5 years) to repaint and maintain the Brye Road water tower in the same manner that the City did with the Gaylord and Danaher water towers. The 2015 budget reflects spending \$5 million to upgrade the water treatment plant pursuant to requirements from the MDEQ. This figure is merely speculative until such time that the MDEQ outlines its requirements for increasing the reliability at the water plant.

Even with the rate increases, the City will use the Water Fund's prior year fund balance in the amount of \$234,500, \$359,300 and \$187,800 in 2013, 2014 and 2015, respectively.

Sewer Fund: The budget reflects the same wage proposals and health-insurance contributions, as outlined above in the General Fund. The Sewer Maintenance budget, which covers the costs to the City's sewer-distribution system, reflects spending \$112,500 in 2013 to replace the sanitary sewer main under two blocks of Fifth Street. It allocates spending \$177,500 in 2014 to replace the sanitary sewer as part of the project to reconstruction Bryant Road between Lakeshore Drive and Rath Avenue and spending \$112,500 in 2015 to replace an additional two blocks of sanitary sewer under Fifth Street. In addition, in order to provide closer supervision and address future leadership changes, the Sewer Maintenance budget reflects reorganizing the Utility Maintenance Department by hiring a new superintendent in 2014 and having Rob Allard return to the Wastewater Treatment Plant Department. The new superintendent would then also have the opportunity to take over supervising the DPW when Shawn McDonald retires within the next two years.

The Wastewater Treatment Plant budget, which covers the costs to the sewer plant itself and the lift stations, reflects normal operational and maintenance costs. The City's current NPDES discharge permit reduced the toxicity limit from 6.6 to 1.0 in November 2011 if the outfall pipe, which carries treated effluent from the wastewater treatment plant to the former riverbed of the Pere Marquette River, remains in its current location. There are times throughout the year when the City will be unable to meet the new lower toxicity limit, so it may be necessary to relocate the outfall pipe. It is estimated that the City would have to spend about \$713,000 to relocate the outfall pipe, such that it extends west on Conrad Road and then south on Pere Marquette Highway where it would discharge the treated effluent by the twin bridges. The City applied for a permit to extend the outfall pipe through

the wetlands to the Pere Marquette River at about half of the cost, but the Michigan Department of Natural Resources (DNR) denied our request.

The City, along with its engineering firm of Fishbeck, Thompson, Carr & Huber, met last year with the Michigan Department of Environmental Quality (MDEQ) in Lansing to discuss this issue. The MDEQ stated that it would review this issue and meet with us again to discuss what upgrades to the wastewater treatment plant and/or to the outfall pipe would be necessary to complete. Based on this recent information, the budget has allocated \$75,000 to retain Fishbeck, Thompson to complete any necessary engineering work that is required in response to the MDEQ's requirements and propose options to resolve the issues of occasional high levels of ammonia and toxicity. Due to the low cash balance in the Sewer Fund, it will be likely that the City would have to borrow funds to finance any potential sewer plant improvement projects. The 2015 budget proposes spending \$3 million on improvements to the wastewater treatment plant. This amount is merely speculative and will depend on the MDEQ's position on this issue. Depending on the cost of the project, it may also be necessary to adjust the sewer rates or implement a separate surcharge in order to repay funds borrowed to finance these projects that are being mandated by the MDEQ.

Motor Pool Fund

Summary: This fund pays for the purchase of motor vehicles and equipment. It also pays to maintain, repair, and insure them. The increase in equipment-rental revenues from the other budgets will mean that revenues will meet or slightly exceed operating costs in two of the next three years.

Revenues

The Motor Pool Fund receives about 84% of its revenues from equipment-rental charges paid by most of the other funds, such as the General Fund, Major and Local Street Funds, and the Water and Sewer Funds. Another 15% comes from the sale of gasoline to the LMTA and Pere Marquette Township. In an effort to reduce the expenditures in the other budgets, especially the General Fund, the City began reducing the amount of equipment rental charged to these funds in 2009. This had resulted in a decrease in revenues for the Motor Pool Fund to the point that the expenditures were exceeding its revenues in previous years, even without the purchase of any equipment.

The proposed 3-year budget reflects increasing the equipment-rental charges in order to maintain the same or higher cash balance by the end of 2015 as at the end of 2012.

Expenditures

The 2013 budget reflects the purchase of a new police patrol vehicle and a leaf claw that would be used to pick up leaves. There is also \$30,000 allocated for equipment to be determined at a later date. A plow truck would be purchased in 2014 for about \$150,000.

We will continue to evaluate this fund closely, and we may have to consider increasing again the equipment rental charges in order to maintain a proper cash balance in this fund. As you may expect, any increase in equipment-rental charges would increase the expenditures in the other funds.

Conclusion

As you can see from the summary sheets, the General Fund shows expenditures exceeding revenues by \$87,900 and \$227,100 in 2013 and 2014, respectively, and a small surplus of \$8,700 in 2015. The estimated fund balance by the end of 2015 will be \$1,080,483, which represents 20.2% of the General Fund expenditures.

We have gotten to the point that there are really very little, if any, non-personnel costs that can be reduced. If the State does eliminate the personal property taxes, this will result in a loss of about \$589,000 in revenue, which represents 11% of the General Fund's revenues. This will result in personnel reductions and the elimination of some services that the City currently provides.

It is very important for the City to keep a close eye on its expenditures and to minimize any such expenditures, which have not been allocated in the budget. As such, we have eliminated or reduced from the 2013 budget the following requested expenditures:

- Reduced by \$2,000 the amount allocated for conferences and workshops for the City Council.
- Reduced by \$1,300 the amount allocated for legal counsel from the City's labor attorney and for conferences and workshops in the City Manager's budget.
- Reduced by \$1,600 the amount allocated for office supplies and publishing notices in the newspaper in the City Clerk's budget.
- Overall reductions in the amount allocated for publishing notices in the newspaper.
- Reduced by \$7,000 the amount allocated for assessing services due to new contracts.
- Eliminated the Cemetery Department's request to install new vinyl siding on the office and garage building at a savings of \$12,000.
- Eliminated the Cemetery Department's request to extend new water main to Block 7 at a savings of \$2,000.
- Eliminated the Cemetery Department's request to purchase two new signs at a savings of \$800.
- Delayed until 2014 the Cemetery Department's request to repair columns at the Lakeshore Drive entrance at a savings of \$4,200 in 2013.
- Reduced the Police Department's clothing allowance by \$2,000.
- Reduced by \$2,000 the amount set aside to reimburse firefighters for attending training classes.
- Delayed until 2015 the Parks Department's request to repaint the gazebos at the Loomis Street boat launch and at Copeyon Park at a savings of \$6,000.
- Replaced the request to install a kiosk to accept payments at the Loomis Street boat launch with funds to install new bathroom fixtures at the restrooms at the Loomis Street boat launch and at Copeyon Park for a savings of \$11,000.
- Reduced from 2 to 1 the number of new DPW pickups that would be purchased at a savings of \$24,000.
- Eliminated the request to replace an unmarked police vehicle used by the detective at a savings of \$20,000.
- Eliminated the request to purchase a new street sweeper at a savings of \$140,000.
- Eliminated the request to purchase a new utility truck at a savings of \$28,000.

I welcome any comments or suggestions on ways to improve the budget. I want to thank all of the department heads for their work in preparing their budgets. I especially want to thank Debbie Luskin

and Jackie Steckel for their hard work and assistance in preparing this budget. The highlights of the budget are as follows:

General Fund – Revenues

2013 Budget: \$5,295,100 2012 Budget: \$5,019,400 Change: 5.5%

Line Item: Total Taxes
2013 Budget: \$3,673,300
2012 Budget: \$3,602,900
Change: 2.0%
Staff Explanation: Assessments have increased slightly and taxable values also increased by the rate of inflation. We expect real tax revenue to increase by 1.5% in 2014 and 2015. We have assumed a \$50,000 reduction in personal property tax revenue each year for 2014 and 2015.

Line Item: Total Intergovernmental Revenues
2013 Budget: \$734,300
2012 Budget: \$644,400
Change: 14%
Staff Explanation: The increase is due to receiving a \$25,000 grant for an engine shield and dive equipment for the police/fire boat. We are expecting \$50,000 more in constitutional revenue sharing and \$14,600 more in statutory (EVIP) revenue than we budgeted for in the 2012 budget.

Line Item: Total Charges for Services
2013 Budget: \$202,500
2012 Budget: \$209,000
Change: (3.1%)
Staff Explanation: The decrease is due to Scottville not renewing the agreement for the City to handle its grant writing and administration (\$15,000). The sale of cemetery lots and niches dropped by \$7,000, as the sale of any niches will be used to repay the Perpetual Care Fund that purchased the new columbarium. The City will continue to oversee the Scottville Police Department (\$20,000). The City also collects the revenues for yard waste and refuse stickers (\$38,500) and then sends a check to Allied Waste. The City will also receive \$20,000 from the combination of a Byrne grant and SSCENT forfeiture funds to pay for the SSCENT police officer. We have also increased by \$4,500 what we expect to receive in admission fees to the Loomis Street and Copeyon Park boat launches based on what we received in 2012.

Line Item: Total Other Revenues
2013 Budget: \$69,800
2012 Budget: \$60,500
Change: 15.4%
Staff Explanation: Interest income is expected to remain unchanged (\$29,000) for the General Fund and for the cemetery's Perpetual Care Fund (\$2,100). Revenue from residents' payments towards the City's 50/50 sidewalk program is expected to rise by \$10,000 due to an increased demand from residents to participate in the sidewalk program.

General Fund – Expenditures
2013 Budget: \$5,383,000 2012 Budget: \$5,052,700 Change: 6.5%

Department: Mayor & City Council

2013 Budget: \$40,800

2012 Budget: \$48,300

Change: (15.5%)

Staff Explanation: The Contribution to Technology Fund decreased by \$5,800 to reflect that iPads were purchased in 2012 and not in 2013. The City allocated \$2,000 (down from \$3,200) for conferences and workshops. There was a Mayor’s Exchange Day in 2012; none is budgeted for 2013. Funds have also been allocated for some of the City Councilors to attend a Region III meeting, the Michigan Municipal League’s Capitol Conference and the MML’s Annual Conference.

Department: Manager’s Office

2013 Budget: \$232,700

2012 Budget: \$233,000

Change: (<1%)

Staff Explanation: No significant changes from 2012.

Department: Clerk’s/General Accounting

2013 Budget: \$250,400

2012 Budget: \$248,800

Change: <1%

Staff Explanation: The City’s contribution towards the Jaycees’ Freedom Festival (4th of July) fireworks would remain at \$1,000. The Printing & Publishing line item was reduced to reflect using a smaller font size on notices published in the Ludington Daily News.

Department: Treasurer’s Office

2013 Budget: \$118,500

2012 Budget: \$119,000

Change: (<1%)

Staff Explanation: No significant changes from 2012.

Department: Assessor’s & Building Inspector

2013 Budget: \$163,300

2012 Budget: \$169,600

Change: (3.7%)

Staff Explanation: The City will continue to contract out the building inspection, plan-review functions and assessing functions while still maintaining the administrative duties at City Hall. This budget reflects reducing the funds allocated to pay for assessing services due to signing a new contract with Brent Bosley and Mason County.

Department: Elections
2013 Budget: \$22,100
2012 Budget: \$24,800
Change: (12.2%)
Staff Explanation: There is a decrease in wage costs for election inspectors, as there will be fewer elections in 2013 than in 2012.

Department: City Hall & Grounds
2013 Budget: \$100,800
2012 Budget: \$101,600
Change: (<1%)
Staff Explanation: There are no significant changes to this budget, which pays for the maintenance expenses at City Hall and for the City's PEG channel (channel 98).

Department: City Property – Downtown
2013 Budget: \$131,200
2012 Budget: \$112,200
Change: 16.9%
Staff Explanation: The budget allocated \$28,400 (up from \$20,000 in 2012) to replace brick pavers in the downtown with stamped concrete in order to reduce the chance of someone tripping and falling on a downtown sidewalk. The City has received several trip-and-fall claims as a result of the condition of some of these brick pavers.

Department: Cemetery
2013 Budget: \$207,600
2012 Budget: \$188,900
Change: 9.9%
Staff Explanation: The primary reason for the increase in this budget is that additional gravel roads in the cemetery will be paved with \$20,000 from the Perpetual Care Fund. The budget includes funding for one seasonal employee.

Department: Police Department
2013 Budget: \$1,488,000
2012 Budget: \$1,348,000
Change: 10.4%
Staff Explanation: Equipment rental charges increased by \$34,700. Contribution to Technology Fund increased from \$14,500 to \$48,500 due primarily to the purchase of five Toughbook laptops for the police vehicles (\$25,000) to replace the existing laptops, which are over five years old. Dive equipment will be purchased for \$25,000, but a grant will pay 100% of this cost.

Department: Fire Department
2013 Budget: \$190,000
2012 Budget: \$177,900
Change: 6.8%
Staff Explanation: The payments from non-City residents to have the Ludington Fire Department respond first to calls for service increased by \$4,200. The City allocated \$2,000 towards purchasing wage-loss insurance for those firefighters who are injured in the course of duty and whose income exceeds what workers' compensation would pay.

Department: DPW/Municipal Services
2013 Budget: \$336,100
2012 Budget: \$306,100
Change: 9.8%
Staff Explanation: This budget reflects hiring two seasonal employees (\$7,200), which is the same as in 2012. Equipment rental charges increased by \$23,100.

Department: Sidewalk Construction
2013 Budget: \$87,000
2012 Budget: \$62,000
Change: 40.3%
Staff Explanation: The budget allocates additional funds to repair and replace sidewalks and handicap ramps. There is additional demand from residents to participate in the City's 50/50 sidewalk program, as the money collected from residents this year has been placed in an escrow account that will be used to complete sidewalk repairs in spring 2013.

Department: Streetlights
2013 Budget: \$160,000
2012 Budget: \$160,000
Change: 0%
Staff Explanation: Consumers Energy has increased its electrical rates, however, a recent survey of our streetlights showed that the City was paying for some lights that do not belong to us. Therefore, we should see a reduction in usage. The City paid \$123,816 in 2008, \$146,090 in 2009, \$161,901 in 2010 and \$168,891 in 2011.

Department: Garbage & Rubbish
2013 Budget: \$721,300
2012 Budget: \$671,000
Change: 7.5%
Staff Explanation: This increase is attributed to an anticipated 3% increase (\$12,400) with the renewal of Allied Waste's contract. In addition, equipment rental charges increased \$36,200.

Department: Planning Commission
2013 Budget: \$4,400
2012 Budget: \$6,900
Change: (36.2%)
Staff Explanation: The City has allocated \$1,700 (compared to \$3,500 as 2012) to retain a professional planner on a case-by-case basis to review individual planning and zoning issues. Printing and publishing costs were decreased in anticipation of using smaller font sizes for required notices in the newspaper.

Department: Parks
2013 Budget: \$366,700
2012 Budget: \$342,200
Change: 7.2%
Staff Explanation: The City is currently preparing plans and seeking bids to renovate both restrooms at the north concession stand at Stearns Park in 2012. If the bids come in higher than budgeted, then only the women's restroom will be renovated in 2012, and the men's restroom will be renovated in 2013. Thus, the 2013 budget reflects renovating the men's restroom at the north concession stand at Stearns Park (\$34,000), which is in terrible condition. Equipment rental charges increased by \$16,500. In addition, it is anticipated that a handicap-accessible walkway will be installed at the south end of Stearns Beach with funds raised from Disability Connections.

Department: Beach Safety
2013 Budget: \$27,500
2012 Budget: \$27,400
Change: <1%
Staff Explanation: This budget is used to improve the safety at Stearns Beach. There are no significant changes from 2012.

Department: Launching Ramps
2013 Budget: \$89,000
2012 Budget: \$72,200
Change: 23.3%
Staff Explanation: The budget allocates an additional \$10,000 for dredging the Loomis Street boat ramps and \$14,000 to install new bathroom fixtures in the Loomis Street and Copeyon Park boat launch restrooms.

Department: Contribution to Other Funds
2013 Budget: \$431,000
2012 Budget: \$419,400
Change: 2.8%
Staff Explanation: The General Fund's contribution to the Recreation Fund remains the same at \$42,000. The General Fund's contribution to the Building Authority Fund for the City Hall bond decreases from \$262,500 to \$260,500. The General Fund's contribution to the Local Street Fund will increase from \$114,900 to \$128,600.

Department: Miscellaneous Expenses
2013 Budget: \$11,100
2012 Budget: \$11,700
Change: (5.1%)

Staff Explanation: There is no contribution for the costs associated with monitoring the Conrad Road landfill, as the City has not incurred this cost in several years. The City's contribution to the Mason County Growth Alliance will decrease from \$11,700 to \$11,100, which is the last year that the City has committed to contributing to this organization.

Major Street Fund – Revenues
2013 Budget: \$2,573,800 2012 Budget: \$796,800 Change: 223%

Line Item: Reimbursements – Trunkline
2013 Budget: \$57,900
2012 Budget: \$57,900
Change: 0%

Staff Explanation: The City expects to receive the same amount in reimbursement from the State for work performed on Ludington Avenue, South James Street, and Lakeshore Drive.

Line Item: Gas & Weight Tax
2013 Budget: \$384,500
2012 Budget: \$361,200
Change: 6.5%

Staff Explanation: This is the largest revenue source (excluding one-time grant funding) for the Major Street Fund, and we expect to see an increase for the first time in years based on the latest formula from MDOT.

Line Item: Bridge Grant
2013 Budget: \$2,115,300
2012 Budget: \$0
Change: 100%

Staff Explanation: The City received this grant to pay 95% of the construction cost (and none of the engineering cost) to replace the Washington Avenue bridge.

Major Street Fund – Expenditures
2013 Budget: \$2,726,900 2012 Budget: \$1,006,600 Change: 171%

Line Item: Construction and Surfacing and Engineering
 2013 Budget: \$2,387,000
 2012 Budget: \$679,200
 Change: 251%
 Staff Explanation: The City will replace the Washington Avenue bridge beginning in spring 2013 using grant funds that will pay 95% of the construction costs and none of the engineering costs. The City has also allocated funds towards design engineering on the reconstruction of Bryant Road between Lakeshore Drive and Rath Avenue in 2014, as the City received a \$375,000 grant for this project.

Line Item: Winter Maintenance (Trunklines and Non-Trunklines)
 2013 Budget: \$144,500
 2012 Budget: \$150,500
 Change: (4.0%)
 Staff Explanation: The cost of salt is expected to remain close to 2012 levels. The City orders about 2,000 tons of salt per year.

Local Street Fund – Revenues
2013 Budget: \$321,000 2012 Budget: \$301,200 Change: 6.6%

Line Item: METRO Act
 2013 Budget: \$26,000
 2012 Budget: \$26,000
 Change: 0%
 Staff Explanation: This revenue comes in the form of an annual payment from the State for allowing telecommunications providers to use the City’s rights-of-way. These funds may only be spent on projects within the City’s rights-of-way.

Line Item: Gas & Weight Tax
 2013 Budget: \$158,400
 2012 Budget: \$150,700
 Change: 5.1%
 Staff Explanation: This is one of the Local Street Fund’s largest revenue sources, and we expect it to continue to increase slightly for the first time in years.

Line Item: Contribution from General Fund
 2013 Budget: \$128,600
 2012 Budget: \$114,900
 Change: 11.9%
 Staff Explanation: These contributions will be used to maintain the fund balance in the Local Street Fund and to repair local streets. Due to the decline in tax revenue, it is much more difficult for the General Fund to contribute to the Local Street Fund to make needed street repairs.

Local Street Fund – Expenditures
2013 Budget: \$321,000 2012 Budget: \$482,400 Change: (33.5%)

Line Item: Construction and Surfacing
 2013 Budget: \$0
 2012 Budget: \$181,200
 Change: (100%)
 Staff Explanation: The City will crack patch several streets throughout the City, but there will be no major reconstruction projects. However, portions of Fifth Street will be repaved due to the replacement of the sewer main and water main. The Water and Sewer Funds will pay for this work.

Line Item: Trees & Shrubs
 2013 Budget: \$72,700
 2012 Budget: \$56,600
 Change: 28.4%
 Staff Explanation: The City plans to purchase replacement trees in 2013 in the City’s right-of-way to replace dead trees that were cut down. No such replacement trees were purchased in 2012.

Recreation Fund – Revenues
2013 Budget: \$139,900 2012 Budget: \$143,500 Change: (2.5%)

Line Item: Contributions from Other Funds
 2013 Budget: \$42,000
 2012 Budget: \$42,000
 Change: 0%
 Staff Explanation: The General Fund’s contribution to the Recreation Fund will remain unchanged.

Recreation Fund – Expenditures
2013 Budget: \$144,800 2012 Budget: \$157,100 Change: (7.8%)

Line Item: All
 2013 Budget: \$144,800
 2012 Budget: \$157,100
 Change: (7.8%)
 Staff Explanation: The expenditures for many of the programs depend on the number of participants that sign up for each program. No capital projects or equipment will be purchased in 2013.

Senior Center Fund – Revenues
2013 Budget: \$165,500 2012 Budget: \$159,100 Change: 4.0%

Line Item: County Appropriations
 2013 Budget: \$142,600
 2012 Budget: \$129,200
 Change: 10.4%
 Staff Explanation: This is the largest revenue source for the Senior Center, which originates from the Senior Center millage. This millage rate is increasing, which will provide additional funding for the Ludington Senior Center.

Line Item: Use and Admission Fees
 2013 Budget: \$3,000
 2012 Budget: \$3,000
 Change: 0%
 Staff Explanation: This represents the payments received from the senior citizens who plan on participating in shopping trips. The seniors themselves pay for these trips.

Senior Center Fund – Expenditures
2013 Budget: \$162,100 2012 Budget: \$165,300 Change: (1.9%)

Line Item: Transportation & Trips
 2013 Budget: \$4,000
 2012 Budget: \$4,500
 Change: (11.1%)
 Staff Explanation: This represents the costs associated with the senior citizens' shopping trips. The seniors themselves pay for these trips.

Building Authority Bond & Interest Fund – Revenues & Expenditures
2013 Budget: \$260,400 2012 Budget: \$262,500 Change: (<1%)

Line Item: Bonds Due and Interest Due
 2013 Budget: \$260,400
 2012 Budget: \$262,500
 Change: (<1%)
 Staff Explanation: This fund represents the money required to repay the bonds that were issued to finance the construction of the new City Hall and a portion of the cost of the new DPW building. The General Fund provides 100% of the revenues for this fund.

	Building Rehab Fund – Revenues	
2013 Budget: \$800,500	2012 Budget: \$376,900	Change: 112%

Line Item: All
 2013 Budget: \$800,500
 2012 Budget: \$376,900
 Change: 112%
 Staff Explanation: The City administers Mason County’s building rehabilitation program. In addition, we expect to receive \$365,000 in MSHDA funds to renovate rental units in the downtown. We also expect to receive \$250,000 (up from \$193,000 in 2012) in State funding for the façade-improvement program.

	Building Rehab Fund – Expenditures	
2013 Budget: \$800,500	2012 Budget: \$376,900	Change: 112%

Line Item: All
 2013 Budget: \$800,500
 2012 Budget: \$376,900
 Change: 112%
 Staff Explanation: The City plans to rehabilitate rental units in the downtown area, continue the County’s housing rehabilitation program, and make improvements to several downtown facades.

	DDA-Operating Fund – Revenues	
2013 Budget: \$143,200	2012 Budget: \$138,000	Change: 3.8%

Line Item: Taxes – 2 Mills
 2013 Budget: \$41,000
 2012 Budget: \$41,200
 Change: (<1%)
 Staff Explanation: This represents the revenues that come from the 2 mills (since reduced by Headlee to 1.6080 mills), which is levied to all properties within the DDA district.

Line Item: Tax Increment Financing
 2013 Budget: \$66,000
 2012 Budget: \$63,200
 Change: 4.4%
 Staff Explanation: This represents the tax-increment finance (TIF) revenues that come from the capture of 12% of the tax revenue within the DDA district.

DDA-Operating Fund – Expenditures
2013 Budget: \$143,200 2012 Budget: \$138,000 Change: 3.8%

Line Item: Operating Supplies
 2013 Budget: \$8,800
 2012 Budget: \$1,000
 Change: 780%
 Staff Explanation: The DDA plans to purchase additional benches and bike racks.

Line Item: Contractual Services
 2013 Budget: \$15,500
 2012 Budget: \$20,900
 Change: (25.8%)
 Staff Explanation: This represents the costs to purchase replacement flower baskets (\$2,000), pay the Chamber to provide marketing and communication services (\$12,000) and pay for the Farm Market Master (\$1,300).

Line Item: Equipment
 2013 Budget: \$10,500
 2012 Budget: \$0
 Change: 100%
 Staff Explanation: The DDA plans to purchase a 60' x 40' tent (\$8,500) and a new laptop (\$2,000) to post messages on the electric sign by the hospital.

Cartier Park Improvement Fund – Revenues
2013 Budget: \$205,900 2012 Budget: \$186,400 Change: 10.5%

Line Item: All
 2013 Budget: \$205,900
 2012 Budget: \$186,400
 Change: 10.5%
 Staff Explanation: The City is now operating Cartier Park directly rather than through a concession agreement. Thus, the City will receive 100% of the revenues generated from the campground. The budget allocates \$19,000 in additional revenue from the rental of campsites.

Cartier Park Improvement Fund – Expenditures

2013 Budget: \$195,700

2012 Budget: \$156,800

Change: 24.8%

Line Item: All
2013 Budget: \$195,700
2012 Budget: \$156,800
Change: 24.8%
Staff Explanation: The City is now operating Cartier Park directly rather than through a concession agreement. Thus, the City will be responsible for all expenditures, including wages, permit costs, operating supplies and capital improvements. A new garage (\$15,000) will be constructed to store the truck, golf cart and other equipment used by the Cartier Park staff. Also, \$3,000 will be allocated to help fund weed-control efforts on Lincoln Lake.

Water Plant Fund – Revenues

2013 Budget: \$1,498,700

2012 Budget: \$1,445,500

Change: 3.7%

Line Item: Customer Sales
2013 Budget: \$1,230,000
2012 Budget: \$1,183,800
Change: 3.9%
Staff Explanation: The rates will increase by the rate of inflation, which is estimated to be 2.5% in 2013. This increase will be offset somewhat, as PM Township switches more of its customers from the City's water system to its own system.

Line Item: Customer Service Charges
2013 Budget: \$152,100
2012 Budget: \$153,000
Change: (<1%)
Staff Explanation: This represents the flat ready-to-serve charges on residents' water bills. This amount is anticipated to increase to about \$587,100 in 2015, as a separate surcharge on water bills will have to be added in order to repay bonds that will have to be issued to finance any necessary capital improvements at the water treatment plant, as mandated by the MDEQ.

Line Item: AT&T Antennae
2013 Budget: \$84,900
2012 Budget: \$80,700
Change: 5.2%
Staff Explanation: The City's contract with AT&T was recently amended, which increased the lease payments to put AT&T's antennae on the City's water towers. It also eliminated the requirement for the City to reimburse AT&T's costs to relocate its cellular antennae due to the repainting of the Gaylord and Danaher water towers by crediting the rent payments that the City receives from AT&T.

Line Item: Sprint Antennae
2013 Budget: \$12,600
2012 Budget: \$5,300
Change: 138%
Staff Explanation: The City's contract with Sprint requires the City to reimburse Sprint's costs to relocate its cellular antennae due to the repainting of the Gaylord water tower by crediting the rent payments that the City receives from Sprint. This credit expired in July 2012, so the City is now receiving full rent payments from Sprint.

Line Item: Prior Year Fund Balance
2013 Budget: \$234,500
2012 Budget: \$399,800
Change: (41.3%)
Staff Explanation: Even with the estimated 2.5% increase to the water rate, the fund balance will be used to balance the budget in 2013, as well as in 2014 and 2015. As the cash balance continues to decline, the City may have to consider adjusting the water rates.

Water Maintenance Fund – Expenditures
2013 Budget: \$463,800 2012 Budget: \$623,500 Change: (25.6%)

Line Item: Repairs, Maintenance & Supplies
2013 Budget: \$25,000
2012 Budget: \$25,000
Change: 0%
Staff Explanation: The City plans to replace some water valves, which are no longer operational or are leaking.

Line Item: Equipment Rental
2013 Budget: \$52,600
2012 Budget: \$40,300
Change: 30.5%
Staff Explanation: This has risen in order to increase the amount of revenue in the Motor Pool Fund to pay for the maintenance of equipment and vehicles.

Line Item: Capital Project-Professional & Contractual Services
2013 Budget: \$112,500
2012 Budget: \$249,100
Change: (54.8%)
Staff Explanation: This would cover the engineering and construction expenses associated with replacing the water main, water service lines and valves on two blocks of Fifth Street during the project to reconstruct this road. The project cost will be shared with the Sewer Fund.

Line Item: Equipment
2013 Budget: \$0
2012 Budget: \$25,000
Change: (100%)
Staff Explanation: There are no plans to purchase any equipment in 2013.

Line Item: Meters & Hydrants
2013 Budget: \$25,000
2012 Budget: \$50,000
Change: (50%)
Staff Explanation: In addition to purchasing replacement fire hydrants on an as-needed basis, the City will purchase radio read meters for the pit meters, as the City cannot read the pit meters in the winter due to the snow. This will eliminate the need to estimate customers' bills and then reconciling their accounts in the spring. Radio read meters will also be installed in locations that are difficult to read with the handheld units.

Water Plant Fund – Expenditures
2013 Budget: \$1,269,400 2012 Budget: \$1,221,800 Change: 3.9%

Line Item: Operating Supplies
2013 Budget: \$71,600
2012 Budget: \$69,000
Change: 3.8%
Staff Explanation: The majority of this line item is chemical costs.

Line Item: Contractual Services
2013 Budget: \$217,200
2012 Budget: \$224,300
Change: (3.2%)
Staff Explanation: Most of this cost (\$151,800) is attributed to the maintenance agreement with Utility Service Company to repaint and maintain the Gaylord and Danaher water towers. An additional amount (\$47,600 per year over 5 years) was allocated to enter into a maintenance agreement with Utility Service Company to repaint the Brye Road tank and add a tank mixer. The interior of this tank must be stripped and repainted while the exterior can be repainted without stripping it.

Line Item: Utilities - Electric
2013 Budget: \$100,000
2012 Budget: \$100,000
Change: 0%
Staff Explanation: While electrical rates are increasing, the Water Treatment Plant has consumed less electricity due to the lighting upgrades that were completed in 2011.

Line Item: Capital Improvement – Contractual
 2013 Budget: \$122,500
 2012 Budget: \$58,000
 Change: 111%
 Staff Explanation: A line stop and new 14” gate valve (\$20,000) will be installed to isolate the old plant from the 20” transmission main and new rapid mixers (\$85,000) will be installed per the Sanitary Survey conducted by the MDEQ. An additional \$17,500 is allocated to purchase and demolish the house at 808 East Danaher, which is adjacent to the Danaher water tower (this issue still needs to be discussed at the committee level). This house, which is in foreclosure, is an eyesore, and the property will provide additional space for City staff to use when serving the tower and for the public to use when sledding down the hill in the winter. Finally, the 2015 budget reflects spending \$5 million on upgrades to the water treatment plant, as required by the MDEQ in the Reliability Study. This amount is speculative and is subject to change.

Line Item: Equipment
 2013 Budget: \$0
 2012 Budget: \$10,800
 Change: (100%)
 Staff Explanation: There are no plans to purchase any equipment in 2013.

Sewage Plant Fund – Revenues
2013 Budget: \$1,283,600 2012 Budget: \$1,248,900 Change: 2.8%

Line Item: Charges for Services Rendered
 2013 Budget: \$110,000
 2012 Budget: \$114,000
 Change: (3.5%)
 Staff Explanation: We expect a slight decrease in these revenues that are derived from the delivery of leachate, septage, and fish waste to the wastewater treatment plant.

Line Item: Customer Sales
 2013 Budget: \$979,900
 2012 Budget: \$922,500
 Change: 6.2%
 Staff Explanation: While the sewer rate will increase by the rate of inflation, which is estimated to be 2.5% in 2013, this line item has been adjusted higher due to higher-than-expected demand.

Line Item: Customer Service Charges
2013 Budget: \$141,000
2012 Budget: \$141,000
Change: 0%
Staff Explanation: This represents the flat ready-to-serve charges on residents' sewer bills. This amount is anticipated to increase to about \$401,000 in 2015, as a separate surcharge on sewer bills will have to be added in order to repay bonds that will have to be issued to finance any necessary capital improvements at the wastewater treatment plant, as mandated by the MDEQ.

Line Item: HOF Surcharge
2013 Budget: \$47,000
2012 Budget: \$65,000
Change: (27.7%)
Staff Explanation: This line item has been decreased to reflect current usage, as House of Flavors (HOF) is sending significantly less waste to the City, which is subject to the Sewer Surcharge Agreement. The City used to receive about \$150,000 from HOF in the past. This decrease alone more than offsets any additional revenue derived from the increase to the sewer rate.

Line Item: Prior Year Fund Balance
2013 Budget: \$19,400
2012 Budget: \$196,700
Change: (90.1%)
Staff Explanation: A small portion of the fund balance will be used in order to balance the budget.

Sewage Maintenance Fund – Expenditures
2013 Budget: \$277,100 2012 Budget: \$280,500 Change: (1.2%)

Line Item: Professional Services and Contractual Services
2013 Budget: \$112,500
2012 Budget: \$130,800
Change: (14.0%)
Staff Explanation: The City intends to replace the sanitary sewer main on two blocks of Fifth Street.

Line Item: Equipment
2013 Budget: \$0
2012 Budget: \$1,000
Change: (100%)
Staff Explanation: There are no plans to purchase any equipment in 2013.

Sewage Plant Fund – Expenditures

2013 Budget: \$1,025,900 2012 Budget: \$1,165,100 Change: (11.9%)

Line Item: Utilities – Electric - WWTP
2013 Budget: \$135,000
2012 Budget: \$139,200
Change: (3.0%)
Staff Explanation: Electrical consumption is expected to decrease due to the new lighting project completed at the sewer plant.

Line Item: Capital Improvements-Professional & Contractual Services
2013 Budget: \$75,000
2012 Budget: \$233,000
Change: (67.8%)
Staff Explanation: This represents the cost to retain an engineering/biology firm to provide options to solve the ammonia and toxicity (outfall pipe) issues at the wastewater treatment plant. The City is waiting for the MDEQ to provide direction on what, if any, changes will be made to the discharge permit limits that would require significant upgrades to the wastewater treatment plant and/or relocate of the outfall pipe. The City has allocated \$3,075,000 in the 2015 budget for these potential upgrades. The City will be required to issue bonds to pay for these upgrades and to create a special surcharge on the sewer bills to repay these bonds.

In addition, the bids to install a bypass pump and related piping at the Rath Avenue lift station exceeded what was budgeted for this project. This lift station handles over 50% of the City’s sewage flow. If this station suffers a mechanical or electrical failure, there is no way to have the sewage bypass the lift station and continue on through the force main to the wastewater treatment plant. Instead, the sewage would back up into residents’ houses and businesses or would have to be pumped into Pere Marquette Lake. The City would propose including this project with any necessary upgrades to the treatment plant when issuing bonds.

Municipal Marina Fund – Revenues

2013 Budget: \$818,600 2012 Budget: \$738,300 Change: 10.9%

Line Item: Ice Sales
2013 Budget: \$10,800
2012 Budget: \$8,000
Change: 35%
Staff Explanation: The marina now makes its own ice and sells it to boaters at the Municipal Marina and Harbor View Marina, as well as selling it to Cartier Park, Gus Macker and the annual fishing tournament.

Line Item: Seasonal Boat Slip Rentals
 2013 Budget: \$202,000
 2012 Budget: \$202,000
 Change: 0%
 Staff Explanation: The number of seasonal slips has increased from 75 to 86 due to the completion of the new transient dock.

Line Item: Transient Boat Slip Rentals
 2013 Budget: \$118,800
 2012 Budget: \$119,900
 Change: (<1%)
 Staff Explanation: 86 slips are reserved for transient boaters. We expect boat traffic to decline slightly due to the poor economy.

Line Item: Gas and Diesel Sales
 2013 Budget: \$459,000
 2012 Budget: \$385,000
 Change: 19.2%
 Staff Explanation: Income from gasoline and diesel sales is expected to increase from last year's levels due to an expected increase in prices.

Municipal Marina Fund – Expenditures
2013 Budget: \$778,000 2012 Budget: \$730,300 Change: 6.5%

Line Item: Gasoline and Diesel
 2013 Budget: \$429,700
 2012 Budget: \$357,400
 Change: 20.2%
 Staff Explanation: Gasoline and diesel costs are expected to increase from this year's levels.

Line Item: Dock Repairs
 2013 Budget: \$6,000
 2012 Budget: \$40,000
 Change: (85%)
 Staff Explanation: While fewer docks are expected to be repaired in 2013, the Marina Board is looking at replacing the entire docking system at the marina in order to reduce future maintenance costs. The 2014 budget reflects spending \$900,000 to replace the docks with a grant possibly paying 50% of this cost. At this point, no decision has been made on a new docking system.

Line Item: Equipment
 2013 Budget: \$0
 2012 Budget: \$9,400
 Change: (100%)
 Staff Explanation: There are no plans to purchase any equipment in 2013.

Technology Fund – Revenues & Expenditures

2013 Budget: \$118,900 2012 Budget: \$74,300 Change: 60%

Line Item: All
2013 Budget: \$118,900
2012 Budget: \$74,300
Change: 60%
Staff Explanation: The City will allocate \$10,000 for the replacement of computers and \$25,000 for the replacement of the 5 Toughbook laptops in the Police Department. In addition, the budget includes software maintenance fees and the annual payment to Terrapin Networks to maintain the City’s servers, computers, printers and other hardware. The revenues were increased to reflect increased contributions to the Technology Fund to cover the cost of the new server (\$27,000), as well as higher Internet and maintenance costs.

Motor Pool Fund – Revenues

2013 Budget: \$1,071,800 2012 Budget: \$877,200 Change: 22.2%

Line Item: Prior Year Fund Balance
2013 Budget: \$0
2012 Budget: \$0
Change: 0%
Staff Explanation: The budget reflects increasing the amount of equipment rental charged to each budget in order to increase the Motor Pool Fund’s revenues. Because the City increased the equipment rental charges, the City will use a smaller amount of the Motor Pool Fund’s cash balance to pay for needed expenditures. We need to keep reviewing this issue to see if we can have the revenues match the expenditures, so that it would not be necessary to use the Prior Year Fund Balance. However, we anticipate using some of the fund balance in 2014 to purchase a plow truck.

Motor Pool Fund – Expenditures

2013 Budget: \$933,000 2012 Budget: \$861,500 Change: 8.3%

Line Item: Gasoline, Motor Oil, Etc.
2013 Budget: \$310,000
2012 Budget: \$260,000
Change: 19.2%
Staff Explanation: Fuel prices are expected to increase from this year’s levels, and we also project an increase in gasoline sales to LMTA and Pere Marquette Township.

Line Item: Equipment
2013 Budget: \$80,000
2012 Budget: \$41,000
Change: 95.1%
Staff Explanation: The City intends to purchase a new Chevy Tahoe police vehicle (\$33,000) to replace a 2006 Chevy Tahoe with about 160,000 miles and a new leaf claw (\$17,000) to pick up leaves. The budget allocates \$30,000 for equipment to be determined at a later date.

No FT staff changes; keep three seasonal employees at DPW/Parks/Cemetery.

Wage increases in 2013; wage freeze in 2014 & 2015

General Fund contributes to Local Street Fund to pave N. Gaylord in 2014.

Major Street Projects: Replace bridge in 2013, reconstruct Bryant Road in 2014.

Includes health-insurance increases of 15% per year.

	2013	2014	2015
General Fund			
Revenues	\$ 5,295,100	\$ 5,217,100	\$ 5,353,300
Expenditures-All Other	\$ 5,254,400	\$ 5,140,600	\$ 5,215,400
Contribution to Major St.	\$ -	\$ -	\$ -
Contribution to Local St.	\$ 128,600	\$ 303,600	\$ 129,200
Total Expenditures	<u>\$ 5,383,000</u>	<u>\$ 5,444,200</u>	<u>\$ 5,344,600</u>
Difference	\$ (87,900)	\$ (227,100)	\$ 8,700
General Fund Bal., Beginning of Year	\$ 1,386,783	\$ 1,298,883	\$ 1,071,783
General Fund Bal., End of Year	\$ 1,298,883	\$ 1,071,783	\$ 1,080,483
Percentage of Expenditures	24.1%	19.7%	20.2%
Major Street Fund			
Revenues-All Other	\$ 2,573,800	\$ 833,700	\$ 458,700
Contribution from General Fund	\$ -	\$ -	\$ -
Total-Revenues	\$ 2,573,800	\$ 833,700	\$ 458,700
Expenditures	\$ 2,726,900	\$ 851,400	\$ 340,900
Difference	\$ (153,100)	\$ (17,700)	\$ 117,800
Major Street Fund Bal., Beginning of Year	\$ 575,358	\$ 422,258	\$ 404,558
Major Street Fund Bal., End of Year	\$ 422,258	\$ 404,558	\$ 522,358
Percentage of Expenditures	15.5%	47.5%	153.2%
Local Street Fund			
Revenues-All Other	\$ 192,400	\$ 192,400	\$ 192,400
Contributions from General Fund	\$ 128,600	\$ 303,600	\$ 129,200
Total-Revenues	\$ 321,000	\$ 496,000	\$ 321,600
Expenditures	\$ 321,000	\$ 496,000	\$ 321,600
Difference	\$ -	\$ -	\$ -
Local Street Fund Bal., Beginning of Year	\$ 334,769	\$ 334,769	\$ 334,769
Local Street Fund Bal., End of Year	\$ 334,769	\$ 334,769	\$ 334,769
Percentage of Expenditures	104.3%	67.5%	104.1%

Water rate increases of 2.5%,1.5%,1.5%

No staff reductions. Wage increases in 2013, wage freeze in 2014 and 2015.

Assumes maintaining maint. contract for both water towers.

Assumes using \$100,000 per year of restricted cash.

2013 Project: Fifth St. water main replacement, install gate valve and rapid mixers at WTP, purchase Danaher house

2015 Project: Do MDEQ-required improvements at WTP.

Includes health-insurance increases of 15% per year.

Assumes new Utility Maint. Superintendent in 2014 and 2015.

Water Fund	2013	2014	2015
Revenues	<u>\$ 1,498,700</u>	<u>\$ 1,519,600</u>	<u>\$ 6,976,300</u>
<u>Water Maintenance</u>			
Expenditures-Operating (Employee)	\$ 215,500	\$ 253,600	\$ 231,000
Expenditures-Operating (Non-employee)	\$ 110,800	\$ 107,300	\$ 107,300
Expenditures-Capital (incl. radio read meters)	\$ 137,500	\$ 222,500	\$ 162,500
Total-Water Maint. Expenditures	<u>\$ 463,800</u>	<u>\$ 583,400</u>	<u>\$ 500,800</u>
<u>Water Treatment Plant</u>			
Expenditures-Operating (Employee)	\$ 537,700	\$ 537,700	\$ 537,800
Expenditures-Operating (Non-employee, water tower maint.)	\$ 604,200	\$ 742,800	\$ 1,110,500
Expenditures-Capital	\$ 127,500	\$ 15,000	\$ 5,015,000
Total-Water Plant Expenditures	<u>\$ 1,269,400</u>	<u>\$ 1,295,500</u>	<u>\$ 6,663,300</u>
Total-All Water Fund Expenditures	<u>\$ 1,733,200</u>	<u>\$ 1,878,900</u>	<u>\$ 7,164,100</u>
Difference	\$ (234,500)	\$ (359,300)	\$ (187,800)
Cash Bal., Beginning of Year	\$ 982,469	\$ 847,969	\$ 688,669
Cash Bal., End of Year	\$ 847,969	\$ 588,669	\$ 500,869

Assumes rate increase as follows: 2.5%, 1.5%, 1.5%

No staff reductions. Wage increases in 2013, wage freeze in 2014 and 2015.

2013 Project: Engineering work to resolve ammonia & outfall pipe issues at WWTP; Fifth St. sanitary sewer main.

2014 Project: Bryant Road sanitary sewer replacement project.

2015 Project: MDEQ-required improvements to WWTP, Fifth Street sanitary sewer main.

Includes health-insurance increases of 15% per year.

Assumes new Utility Maint. Superintendent in 2014 and 2015.

Sewer Fund	2013	2014	2015
Revenues	<u>\$ 1,283,600</u>	<u>\$ 1,298,300</u>	<u>\$ 4,573,300</u>
<u>Sewer Maintenance</u>			
Expenditures-Operating (Employee)	\$ 97,100	\$ 135,200	\$ 112,700
Expenditures-Operating (Non-employee)	\$ 67,500	\$ 67,500	\$ 67,500
Expenditures-Capital	\$ 112,500	\$ 172,500	\$ 112,500
Total-Sewer Maint. Expenditures	<u>\$ 277,100</u>	<u>\$ 375,200</u>	<u>\$ 292,700</u>
<u>Wastewater Treatment Plant</u>			
Expenditures-Operating (Employee)	\$ 343,200	\$ 332,500	\$ 332,500
Expenditures-Operating (Non-employee)	\$ 607,700	\$ 652,200	\$ 902,300
Expenditures-Capital	\$ 75,000	\$ -	\$ 3,075,000
Total-Wastewater Plant Expenditures	<u>\$ 1,025,900</u>	<u>\$ 984,700</u>	<u>\$ 4,309,800</u>
Total-All Sewer Fund Expenditures	<u>\$ 1,303,000</u>	<u>\$ 1,359,900</u>	<u>\$ 4,602,500</u>
Difference	\$ (19,400)	\$ (61,600)	\$ (29,200)
Cash Bal., Beginning of Year	\$ 613,334	\$ 593,934	\$ 532,334
Cash Bal., End of Year	\$ 593,934	\$ 532,334	\$ 503,134

No staff reductions.

2013 Project: Purchase roll-off dump box, new police vehicle, new DPW pickup and leaf claw.

2014 Project: Purchase new police vehicle, new trackless vehicle and new plow truck.

2015 Project: Purchase new police vehicle, new dump truck, new utility truck with flat bed and new pickup truck.

Includes health-insurance increases of 15% per year.

Motor Pool Fund	2013	2014	2015
Revenues	<u>\$ 1,071,800</u>	<u>\$ 1,071,800</u>	<u>\$ 1,071,800</u>
Expenditures-Operating (Employee)	\$ 265,000	\$ 265,000	\$ 237,000
Expenditures-Operating (Non-employee)	\$ 588,000	\$ 589,100	\$ 590,200
Expenditures-Capital (Equipment)	\$ 80,000	\$ 295,000	\$ 131,000
Total-Motor Pool Expenditures	<u>\$ 933,000</u>	<u>\$ 1,149,100</u>	<u>\$ 958,200</u>
Difference	\$ 138,800	\$ (77,300)	\$ 113,600
Cash Bal., Beginning of Year	\$ 295,349	\$ 434,149	\$ 356,849
Cash Bal., End of Year	\$ 434,149	\$ 356,849	\$ 470,449

2013 BUDGET INDEX

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GENERAL FUND
SUMMARY - REVENUES
FISCAL YEAR ENDING - DECEMBER 31, 2012, 2013, 2014
DEPARTMENT - GENERAL FUND CODE - 101

2010	2011	2012 BUDGET	2012 Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
3,699,088	3,717,651	3,602,900	3,595,833	403-445	TOTAL TAXES	3,673,300	3,731,800	3,850,700
94,197	92,019	81,000	95,814	451-477	TOTAL LICENSES & PERMITS	101,500	82,100	82,100
772,182	840,502	644,400	371,003	574-576	TOTAL INT'GOV'T REVENUES	734,300	709,300	719,300
205,499	215,009	209,000	194,351	608-651	TOTAL CHGS FOR SERVICES	202,500	182,800	183,100
33,091	36,654	34,000	21,654	658-659	TOTAL FINES & FORFEITS	34,000	34,000	34,000
65,091	58,900	60,500	56,904	665-673	TOTAL OTHER REVENUES	69,800	69,800	69,800
461,661	461,713	387,600	302,493	677-685	TOTAL REIM. & REFUNDS	479,700	407,300	414,300
52	15	0	29,750	693	TOTAL MISC. REVENUES	3,000	3,000	3,000
5,330,860	5,438,153	5,019,400	4,667,801		TOTAL REVENUES:	5,295,100	5,217,100	5,353,300
0	0	0	0		Prior Year Fund Balance:	87,900	227,100	0
5,330,860	5,438,153	5,019,400	4,667,801		GENERAL FUND REVENUE SUMMARY TOTALS:	5,383,000	5,444,200	5,353,300

GENERAL FUND
SUMMARY EXPENDITURES
FISCAL YEAR ENDING - DECEMBER 31, 2012, 2013, 2014
DEPARTMENT - GENERAL FUND CODE - 101

2010	2011	2012 BUDGET	2012 Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
37,711	39,857	48,300	30,022	101	MAYOR & CITY COUNCIL	40,800	40,800	40,800
228,718	225,312	233,000	157,637	172	MANAGER'S OFFICE	232,700	233,700	232,700
262,049	246,231	248,800	169,434	215	CLERK'S/GENERAL ACCTING	250,400	247,100	246,100
2,252	2,687	3,100	2,557	247	BOARD OF REVIEW	2,900	2,900	2,900
136,595	131,649	119,000	76,170	253	TREASURER'S OFFICE	118,500	118,600	118,700
169,746	171,314	169,600	119,916	257	ASSESSOR'S & BUILDING INSP.	163,300	153,700	153,700
26,490	23,191	24,800	25,191	262	ELECTIONS	22,100	27,600	22,100
100,233	112,935	101,600	63,442	265	CITY HALL & GROUNDS	100,800	100,800	100,800
57,525	64,632	65,000	51,845	266	CITY ATTORNEY	67,000	67,000	67,000
89,536	114,424	112,200	65,072	268	CITY PROPERTY - DOWNTOWN	131,200	130,800	131,000
8,522	5,343	4,400	2,043	269	CITY PROPERTY - OTHER	9,500	4,800	4,900
168,702	169,220	188,900	121,730	276	CEMETERY	207,600	194,200	202,600
0	0	200	0	290	BOARD OF ETHICS	200	200	200
1,245,597	1,315,075	1,283,200	797,079	301	POLICE DEPT.	1,418,000	1,368,700	1,380,700
72,122	67,969	64,800	34,515	302-304	POLC CLER/SPEC POLC	70,000	70,700	70,700
171,690	168,603	177,900	105,917	336	FIRE DEPT.	190,000	195,900	196,400
286,576	294,861	306,100	234,193	441	DPW-MUNICIPAL SERVICES	336,100	336,100	338,400
51,359	53,685	62,000	46,027	444	SIDEWALK CONSTRUCTION	87,000	87,000	87,400
161,901	168,891	160,000	86,669	448	STREET LIGHTING	160,000	166,400	173,000
596,086	621,407	671,000	360,146	528	GARBAGE & RUBBISH	721,300	735,000	747,900
3,221	1,986	6,900	1,478	721	PLANNING COMMISSION	4,400	4,400	4,400
72,475	131,840	82,900	52,853	728	ECONOMIC & COMMUNITY DEV.	81,900	81,900	81,900
324,741	309,893	342,200	244,455	751	PARKS	366,700	333,000	335,100
0	33,433	27,400	17,045	753	BEACH SAFETY	27,500	27,500	27,500
60,020	70,398	72,200	36,501	756	LAUNCHING RAMPS	89,000	60,200	90,300
45,430	44,373	46,100	41,498	851	INSURANCE & BONDS	42,000	42,000	42,000
617,245	718,926	419,400	419,340	960	CONTRIBUTIONS TO OTH FUNDS	431,000	613,200	445,400
19,238	12,202	11,700	11,635	961	MISC. EXPENSES	11,100	0	0
5,015,781	5,320,341	5,052,700	3,374,411		GENERAL FUND EXPENDITURE SUMMARY TOTALS:	5,383,000	5,444,200	5,344,600

OTHER FUNDS
SUMMARY - REVENUES AND EXPENDITURES
FISCAL YEAR ENDING - DECEMBER 31, 2012, 2013, 2014
DEPARTMENT - ALL OTHER FUNDS CODES - 404,422, 493, 495, 508, 591

2010	2011	2012 BUDGET	2012 Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
308,592	314,436	376,900	6,897	422	BUILDING REHAB REVENUES	800,500	197,500	197,500
19,195	0	0	0		PRIOR YEAR FUND BALANCE	0	0	0
327,787	309,167	376,900	15,131	422	BUILDING REHAB EXPENSES	800,500	197,500	197,500
142,517	149,567	138,000	124,899	493	DDA OPERATING REVENUES	143,200	144,200	145,200
0	0	0	0		PRIOR YEAR FUND BALANCE	0	0	0
116,383	132,276	138,000	78,489	493	DDA OPERATING EXPENSES	143,200	144,200	145,200
0	0	0	0	495	WATCHCASE CONTAM REVENUE	3,900	0	0
41,603	45,186	44,500	28,608		PRIOR YEAR FUND BALANCE	3,900	0	0
41,603	45,186	44,500	28,608	495	WATCHCASE CONTAM GR EXP	3,900	0	0
190,264	188,191	186,400	201,457	508	CARTIER PARK FUND REVENUE	205,900	210,900	210,900
0	0	0	0		PRIOR YEAR FUND BALANCE	0	9,600	0
150,060	146,370	156,800	103,412	508	CARTIER PARK FUND EXPENSE	195,700	220,500	191,700
1,477,203	1,362,902	1,445,500	827,040	591-556	WATER PLANT REVENUES	1,498,700	1,519,600	6,976,300
0	0	0	0		PRIOR YEAR FUND BALANCE	234,500	359,300	187,800
1,477,203	1,362,902	1,445,500	827,040		TOTAL WATER FUNDS AVAIL.	1,733,200	1,878,900	7,164,100
488,418	481,792	623,500	484,434	591-000	WATER MAINT EXPENSES	463,800	583,400	500,800
955,306	1,093,908	1,221,800	738,237	591-556	WATER PLANT EXPENSES	1,269,400	1,295,500	6,663,300
1,443,725	1,575,700	1,845,300	1,222,671		TOTAL WATER EXPENSES	1,733,200	1,878,900	7,164,100

GENERAL FUND 101
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - GENERAL FUND CODE - 101-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
3,590,522	3,592,495	3,478,200	3,465,198	403	Current Real & Pers Prop Taxes	3,539,800	3,594,100	3,713,000
40,569	68,914	68,700	71,598	425	Payment in Lieu of Taxes	71,500	71,700	71,700
27,950	21,383	18,000	17,938	437	Industrial Facility Tax	22,000	26,000	26,000
40,048	34,860	38,000	41,099	445	Penalties, Interest & Fees	40,000	40,000	40,000
3,699,088	3,717,651	3,602,900	3,595,833		TOTAL TAXES	3,673,300	3,731,800	3,850,700
66,164	68,441	68,000	34,594	452	Charter Comm Franchise Fees	69,000	69,000	69,000
4,500	4,500	4,500	2,250	452-100	Charter Comm Peg Channel	4,500	4,500	4,500
23,533	19,079	8,500	58,970	476	NonBusiness Lic. & Bldg Permits	28,000	8,600	8,600
94,197	92,019	81,000	95,814		TOTAL LICENSES & PERMITS	101,500	82,100	82,100
1,965	62,501	0	1,092	502	Federal Grant - Police	25,000	0	10,000
3,600	57,500	0	0	539	State Grant	0	0	0
2,985	2,638	3,000	1,326	565	Act 302-Training Funds	3,000	3,000	3,000
6,435	0	0	2,952	568	State Grants- Dredging	0	0	0
539,916	558,336	515,000	281,902	574-100	Sales Tax - Constitutional	565,000	565,000	565,000
162,504	121,517	100,000	57,327	574-200	Sales Tax - Statutory	114,600	114,600	114,600
4,340	0	0	0	575	State Grants - Other	0	0	0
11,095	10,556	10,000	165	576	Liquor Licenses	10,000	10,000	10,000
13,448	13,867	14,000	13,995	580	Resource - LAS	14,300	14,300	14,300
25,895	13,587	2,400	12,244	586-000	Contrib from Other Units	2,400	2,400	2,400
772,182	840,502	644,400	371,003		TOTAL INT'GOV'T REVENUES	734,300	709,300	719,300
2,350	1,600	500	2,300	608	Appeal Fees (Sp Land Use Appl)	1,000	1,000	1,000
4,540	23,743	9,000	9,395	626	Charges for Services Rendered	1,000	1,000	1,000
20,801	18,727	18,700	22,570	632	Fire Protection	22,900	23,200	23,500
31,500	39,775	30,000	26,400	634	Grave Openings	30,000	30,000	30,000
6,225	6,025	4,000	4,650	636	Foundations	6,000	6,000	6,000
17,486	26,754	46,500	33,736	638	Services Rendered - Police Dept.	40,500	20,500	20,500
43,930	12,800	20,000	11,795	643	Sale of Cemetery Lots	13,000	13,000	13,000
0	0	0	700	643-200	Sale of Columbarium Plaques	1,000	1,000	1,000
342	516	300	323	650	Miscellaneous Sales	300	300	300

GENERAL FUND 101
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - GENERAL FUND CODE - 101-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	402	0	771	650-100	Miscellaneous - Police Sales	800	800	800
25,472	38,567	37,000	38,164	650-300	Sale of Refuse Stickers	38,500	38,500	38,500
508	0	0	0	650-500	Misc Scrap Metal	0	0	0
21,374	19,840	19,000	23,350	651	Boat Ramp - Seasonal	22,000	22,000	22,000
24,325	21,054	20,000	15,758	651-300	Boat Ramps - Loomis Street	20,000	20,000	20,000
6,646	5,204	4,000	4,440	651-400	Boat Ramps - Copeyon Park	5,500	5,500	5,500
205,499	215,009	209,000	194,351		TOTAL CHGS FOR SERVICES	202,500	182,800	183,100
20,327	20,084	20,000	10,884	658	Ordinances, Fines/Costs-Police	20,000	20,000	20,000
12,764	16,570	14,000	10,770	659	Parking Fines-Police	14,000	14,000	14,000
33,091	36,654	34,000	21,654		TOTAL FINES & FORFEITS	34,000	34,000	34,000
2,235	2,280	2,100	1,931	665	Interest Earned-Perpetual Care	2,100	2,100	2,100
28,573	29,164	29,000	28,561	666	Interest Earned on Investments	29,000	29,000	29,000
1,800	1,800	1,800	0	668	Harbor View Lease	1,800	1,800	1,800
1,300	2,750	2,200	1,350	669	Facility Rental	1,500	1,500	1,500
40	0	0	0	672	Commissions-Cartier Park	0	0	0
25,258	22,077	25,000	24,961	673	Sidewalk Construction	35,000	35,000	35,000
576	492	400	0	674	Commissions-Telescopes	400	400	400
5,100	338	0	0	675	Special Assessments	0	0	0
209	0	0	102	675-100	Special Assessments - Interest	0	0	0
65,091	58,900	60,500	56,904		TOTAL OTHER REVENUES	69,800	69,800	69,800
1,712	0	0	0	676-700	Contributions - Site Assessment	0	0	0
76,036	105,492	30,000	68,993	677	Reimbursements	50,000	30,000	30,000
1,070	400	500	1,100	677-650	Water Safety Day - Police Dept	500	500	500

GENERAL FUND 101
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - GENERAL FUND CODE - 101-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
25,800	26,300	26,800	17,867	678-100	Admin.- Cont. From Major Sts.	27,300	27,800	28,300
16,100	16,400	16,700	11,133	678-200	Admin.- Cont. From Local Sts.	17,000	17,300	17,600
53,500	54,600	55,700	37,133	679	Admin.- Cont. From Motor Pool	56,800	57,900	59,000
47,500	42,400	43,200	28,800	680	Admin. Expenses - Marina	44,000	44,800	45,600
71,400	72,800	74,200	49,467	681	Admin. Expenses - Water	75,600	77,100	78,600
71,400	72,800	74,200	49,467	681-100	Admin. Expenses - Sewage	75,600	77,100	78,600
30,000	30,600	31,200	20,800	681-200	Admin. Expenses - DDA	31,800	32,400	33,000
40,672	28,736	7,000	0	681-300	Admin. Expenses - Bldg Rehab	65,400	6,000	6,000
20,400	20,800	21,200	14,133	682	Admin Expenses - Cartier Park	33,000	33,700	34,400
671	675	1,500	0	684	Contribution from Marina	1,500	1,500	1,500
0	0	0	0	684-300	Contrib from Skate Park	0	0	0
4,200	4,200	4,200	2,800	684-400	Contrib from DDA	0	0	0
1,200	1,200	1,200	800	685	Ins. & Bond Reim - Sr. Center	1,200	1,200	1,200
461,661	477,403	387,600	302,493		TOTAL REIMB. & REFUNDS	479,700	407,300	414,300
52	15	0	29,750	694-300	Donated Revenue	0	0	0
52	15	0	29,750		TOTAL MISC. REVENUES	0	0	0
5,330,860	5,438,153	5,019,400	4,667,801		TOTAL REVENUES:	5,295,100	5,217,100	5,353,300
0	0	0	0		Prior Year Fund Balance:	87,900	227,100	0
5,330,860	5,438,153	5,019,400	4,667,801		TOTAL GENERAL FUND REVENUES:	5,383,000	5,444,200	5,353,300

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MAYOR & CITY COUNCIL CODE - 101-101

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
30,000	30,000	30,000	20,000	704	Salaries & Wages	30,000	30,000	30,000
2,844	2,535	3,000	1,883	719	Fringe Benefits	3,000	3,000	3,000
0	128	200	758	727	Office Supplies	300	300	300
196	331	0	0	802	Contractual Services - MML	0	0	0
0	0	200	0	820	Membership & Dues	0	0	0
2,400	3,120	2,900	1,020	853	Telephone	2,900	2,900	2,900
420	589	1,400	401	860	Transportation	1,000	1,000	1,000
1,227	2,204	3,200	0	864	Conferences & Workshops	2,000	2,000	2,000
624	950	600	1,427	956	Miscellaneous Expenses	600	600	600
0	0	6,800	4,533	969-600	Contribution to Technology Fund	1,000	1,000	1,000
37,711	39,857	48,300	30,022		TOTAL CITY COUNCIL & MAYOR EXPENSES:	40,800	40,800	40,800

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MANAGER'S OFFICE CODE - 101-172

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
132,656	132,194	134,600	91,857	702	Salaries & Wages	136,700	136,700	136,700
71,159	72,461	73,400	48,162	719	Fringe Benefits	72,000	72,000	72,000
2,400	2,400	2,400	1,200	719-100	Health Insurance Reimbursement	2,400	2,400	2,400
1,916	1,158	1,200	801	727	Office Supplies	1,200	1,200	1,200
298	257	800	343	728	Safety Comm. - Supplies	800	800	800
5,211	1,856	3,000	973	801	Professional Services	2,000	3,000	2,000
0	0	0	0	802	Contractual Services	0	0	0
4,914	5,039	5,200	5,035	820	Membership & Dues	5,100	5,100	5,100
720	762	800	360	853	Telephone	800	800	800
1,249	1,225	1,300	778	853-100	Cellular Phone	1,600	1,600	1,600
4,200	4,200	4,200	2,800	860	Transportation	4,200	4,200	4,200
1,985	1,795	2,300	2,905	864	Conferences & Workshops	2,000	2,000	2,000
318	481	600	288	956	Miscellaneous Expenses	500	500	500
1,692	1,483	3,200	2,133	969-600	Contribution to Technology Fund	3,400	3,400	3,400
228,718	225,312	233,000	157,637		TOTAL MANAGER'S OFFICE EXPENSES:	232,700	233,700	232,700

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CLERK'S / GENERAL ACCOUNTING CODE - 101-215

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
122,233	120,099	122,900	80,244	702	Salaries & Wages	124,800	124,800	124,800
335	0	0	0	704	Salaries & Wages - Part Time	0	0	0
68,076	69,917	67,000	48,533	719	Fringe Benefits	65,400	65,400	65,400
4,800	4,800	4,800	2,900	719-100	Health Insurance Reimbursement	4,800	4,800	4,800
13,429	9,205	11,000	8,963	727	Office Supplies	10,200	10,400	9,300
14,942	11,158	12,100	8,600	801	Professional Services	12,500	9,000	9,000
5,467	4,008	3,900	3,219	802	Contractual Services	3,700	3,700	3,700
275	285	300	285	820	Membership Dues	300	300	300
3,202	3,557	3,800	2,903	853	Telephone	3,700	3,700	3,700
869	1,035	1,200	483	860	Transportation	1,300	1,200	1,200
1,457	1,894	1,900	1,961	864	Conferences & Workshops	1,900	1,900	1,900
1,000	1,000	1,000	1,000	880	Community Promotion	1,000	1,000	1,000
7,070	7,387	7,000	4,455	900	Printing & Publishing	6,200	6,200	6,200
3,048	2,794	3,100	762	946	Office Equipment - Lease/Rent	3,100	3,100	3,100
0	58	200	59	956	Miscellaneous	200	200	200
619	1,223	1,000	0	956-100	Miscellaneous - Service Awards	1,200	1,200	1,200
15,228	7,809	7,600	5,067	969-600	Contribution to Technology Fund	10,100	10,200	10,300
262,049	246,231	248,800	169,434		TOTAL CLERK'S / GENERAL ACCOUNTING EXPENSES:	250,400	247,100	246,100

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - BOARD OF REVIEW CODE - 101-247

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,520	1,800	1,800	1,560	704	Salaries & Wages - Part Time	1,800	1,800	1,800
148	174	200	153	719	Fringe Benefits	200	200	200
0	0	100	14	727	Office Supplies	100	100	100
0	0	100	0	860	Transportation	100	100	100
45	30	100	45	864	Conferences & Workshops	100	100	100
476	573	700	604	900	Printing & Publishing	500	500	500
63	110	100	181	956	Miscellaneous	100	100	100
2,252	2,687	3,100	2,557		TOTAL BOARD OF REVIEW EXPENSES:	2,900	2,900	2,900

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - TREASURER'S OFFICE CODE - 101-253

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
77,237	72,248	64,900	41,801	702	Salaries & Wages	65,500	65,500	65,500
43,047	41,938	35,400	25,182	719	Fringe Benefits	34,400	34,400	34,400
3,000	3,000	3,000	2,000	719-100	Health Ins. Reimbursement	3,000	3,000	3,000
1,963	1,314	1,600	1,201	727	Office Supplies	1,800	1,800	1,800
0	0	0	0	801	Professional Services	0	0	0
5,887	6,018	6,100	1,490	802	Contractual Services	4,300	4,300	4,300
100	50	100	50	820	Membership Dues	200	200	200
360	360	400	180	853	Telephone	400	400	400
282	382	300	189	860	Transportation	500	500	500
1,119	850	1,200	124	864	Conference & Workshops	1,200	1,200	1,200
0	0	0	0	900	Printing & Publishing	0	0	0
5	151	100	19	956	Miscellaneous	100	100	100
3,595	5,338	5,900	3,933	969-600	Contribution to Technology Fund	7,100	7,200	7,300
136,595	131,649	119,000	76,170		TOTAL TREASURER'S EXPENSES:	118,500	118,600	118,700

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - ASSESSOR'S & BUILDING INSPECTOR CODE - 101-257

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
38,627	44,730	56,000	35,819	702	Salaries & Wages	56,200	56,200	56,200
0	0	0	0	702-1	Salaries & Wages-Building Insp	0	0	0
9,525	5,865	0	0	704	Salaries & Wages - Part Time	0	0	0
7,861	7,936	9,200	5,839	704-1	Salaries & Wages	8,000	8,000	8,000
10,000	6,000	6,000	6,000	704-2	Salaries & Wages - Assessor	4,000	4,000	4,000
29,354	33,358	32,100	23,121	719	Fringe Benefits	30,200	30,200	30,200
1,000	600	600	600	719-300	Fringe Benefits - Assessor	400	400	400
3,043	3,185	3,500	2,564	727	Office Supplies	3,500	3,500	3,500
0	1,467	1,500	1,389	727-200	Office Supplies - Postage	1,500	1,500	1,500
0	1,922	5,000	0	801	Professional Services	5,000	5,000	5,000
1,807	8,935	1,500	75	802	Contractual Services	1,000	1,000	1,000
14,718	8,952	12,000	17,701	802-100	Contractual Services - Bldg Insp.	14,000	4,300	4,300
33,804	30,842	30,800	19,500	802-200	Contractual Services - Assessng	25,800	25,800	25,800
180	10	300	10	820	Membership Dues	200	200	100
360	0	0	0	835	Health Services	0	0	0
0	0	0	0	860	Transportation	0	0	0
100	0	300	0	864	Conferences & Workshops	300	300	300
3,822	3,674	3,800	2,631	943	Equipment Rental	5,000	5,000	5,000
15,545	13,839	7,000	4,667	969-600	Contribution to Technology Fund	8,200	8,300	8,400
169,746	171,314	169,600	119,916		TOTAL ASSESSOR'S & BLDG INSPECTOR EXPENSES:	163,300	153,700	153,700

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - ELECTIONS CODE - 101-262

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,280	788	2,000	1,229	702	Salaries & Wages	1,200	2,300	1,200
16,639	9,222	15,200	16,481	704	Salaries & Wages - Part Time	8,100	16,200	8,100
1,113	239	2,600	344	719	Fringe Benefits	800	1,600	800
240	0	100	482	727	Office Supplies	300	900	300
6,450	5,327	2,200	4,692	740	Operating Supplies	8,700	2,500	8,700
767	305	1,200	150	802	Contractual Services	1,100	2,300	1,100
0	809	100	211	900	Printing & Publishing	400	200	400
0	172	1,300	1,346	930	Repairs & Maintenance	1,400	1,400	1,400
0	180	100	257	956	Miscellaneous	100	200	100
0	6,149	0	0	970	Capital Improvement - Contractual	0	0	0
26,490	23,191	24,800	25,191		TOTAL ELECTION EXPENSES:	22,100	27,600	22,100

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CITY HALL & GROUNDS CODE - 101-265

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
35,191	34,739	35,300	23,025	702	Salaries & Wages	35,900	35,900	35,900
19,415	20,925	19,300	14,949	719	Fringe Benefits	18,900	18,900	18,900
0	0	0	0	722	CDL License	0	0	0
2,893	3,365	2,800	1,639	740	Operating Supplies	2,800	2,800	2,800
0	180	200	180	801	Professional Services	200	200	200
3,894	3,271	4,800	4,555	802	Contractual Services	4,800	4,800	4,800
4,165	4,340	4,500	0	802-100	Contractual Services - Peg Channel	4,500	4,500	4,500
496	440	500	327	853	Telephone	500	500	500
17,566	17,160	16,400	10,756	921	Utilities - Electric	17,600	17,600	17,600
4,904	6,200	7,800	3,085	923	Utilities - Gas	5,000	5,000	5,000
2,180	2,054	1,900	1,099	927	Utilities - Water	2,100	2,100	2,100
7,159	4,503	5,000	1,847	930	Repairs, Maint. & Supplies	4,500	4,500	4,500
2,371	2,630	3,100	1,981	943	Equipment Rental	4,000	4,000	4,000
0	13,129	0	0	977	Equipment	0	0	0
100,233	112,935	101,600	63,442		TOTAL CITY HALL & GROUNDS EXPENSES:	100,800	100,800	100,800

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - CITY ATTORNEY CODE - 101-266

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
43,125	50,232	50,000	39,233	801-100	Professional Services - Civil	52,000	52,000	52,000
14,400	14,400	15,000	12,613	801-200	Professional Services - Criminal	15,000	15,000	15,000
57,525	64,632	65,000	51,845		TOTAL CITY ATTORNEY EXPENSES:	67,000	67,000	67,000

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CITY PROPERTY - DOWNTOWN CODE - 101-268

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
21,013	32,320	26,000	18,156	702	Salaries & Wages	26,400	26,400	26,400
11,765	16,640	14,200	10,591	719	Fringe Benefits	13,900	13,900	13,900
3,524	5,416	3,500	2,338	740	Operating Supplies	3,500	3,500	3,500
2,500	3,991	5,000	1,074	784	Snow Removal Supplies	4,000	4,000	4,000
24,872	24,546	27,600	7,416	802	Contractual Services	39,000	39,000	39,000
2,491	2,732	3,000	1,340	921	Utilities - Electric	2,700	2,800	3,000
769	702	900	336	923	Utilities - Heat	700	700	700
422	437	500	131	927	Utilities - Water	800	800	800
4,742	5,141	5,000	3,844	930	Repairs, Maint. & Supplies	5,500	5,000	5,000
17,438	22,500	26,500	19,847	943	Equipment Rental	34,700	34,700	34,700
89,536	114,424	112,200	65,072		TOTAL CITY PROPERTY DOWNTOWN EXPENSES:	131,200	130,800	131,000

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - CITY PROPERTY OTHER CODE - 101-269

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
369	399	500	239	702	Salaries & Wages	1,000	500	500
201	182	300	165	719	Fringe Benefits	600	300	300
0	1,500	0	0	801	Professional Services	0	0	0
6,105	1,530	1,500	554	802	Contractual Services	5,500	1,500	1,500
1,580	1,299	1,300	889	921	Utilities - Electric	1,400	1,500	1,600
166	33	200	0	930	Repairs, Maint. & Supplies	200	200	200
101	400	600	195	943	Equipment Rental	800	800	800
8,522	5,343	4,400	2,043		TOTAL CITY PROPERTY OTHER EXPENSES:	9,500	4,800	4,900

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CEMETERY CODE - 101-276

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
77,006	78,348	81,200	51,223	702	Salaries & Wages	80,000	80,000	80,400
3,992	2,394	6,400	3,010	704	Salaries & Wages - Part Time	3,900	3,900	3,900
42,558	46,394	44,900	31,818	719	Fringe Benefits	42,400	42,400	42,600
0	96	0	0	722	CDL Licenses	100	0	100
5,712	4,723	5,100	3,177	740	Operating Supplies	4,700	4,700	4,700
1,866	613	2,000	1,894	741	Plaques - Columbarium	2,600	2,600	2,600
4,659	2,563	3,700	549	802	Contractual Services	1,600	8,200	16,000
35	35	100	35	820	Membership Dues	100	100	100
32	156	200	0	835	Health Services	100	200	100
400	502	600	424	853	Telephone	700	700	700
483	494	500	314	853-1	Cellular Phone	600	600	600
336	260	400	270	864	Conferences & Workshops	400	400	400
1,727	1,913	2,000	1,099	921	Utilities - Electric	2,000	2,000	2,000
1,407	1,332	1,500	583	923	Utilities - Gas	1,500	1,500	1,500
5,268	1,545	6,500	993	927	Utilities - Water	6,500	6,500	6,500
2,023	2,594	4,000	1,933	930	Repairs, Maint. & Supplies	2,000	2,000	2,000
1,308	979	1,500	738	936-000	Foundations	1,500	1,500	1,500
18,800	22,500	26,500	22,537	943	Equipment Rental	34,800	34,800	34,800
0	0	100	0	956	Miscellaneous Expenses	100	100	100
1,092	1,779	1,700	1,133	969-600	Contribution to Technology Fund	2,000	2,000	2,000
0	0	0	0	970	Capital Improvements	20,000	0	0
0	0	0	0	977	Equipment	0	0	0
168,702	169,220	188,900	121,730		TOTAL CEMETERY EXPENSES:	207,600	194,200	202,600

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - BOARD OF ETHICS CODE - 101-290

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	100	0	801	Professional Services	100	100	100
0	0	100	0	900	Printing & Publishing	100	100	100
0	0	200	0		TOTAL BOARD OF ETHICS EXPENSES:	200	200	200

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - POLICE DEPARTMENT CODE - 101-301

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
774,936	781,849	797,400	488,418	702	Salaries & Wages	814,100	814,100	814,100
0	0	0	0	702-100	Salaries & Wages - Grant O.T.	0	0	0
50,664	50,875	55,900	34,532	702-200	Salaries & Wages - SSCENT	56,200	56,200	56,200
22,526	19,820	16,700	20,772	704	Salaries & Wages - Part Time	16,700	16,700	16,700
214,456	209,519	205,000	122,104	719	Fringe Benefits	229,700	229,700	229,700
13,173	14,026	14,300	11,378	719-04	Fringe Benefits - SSCENT	15,800	15,800	15,800
24,048	23,809	24,000	18,369	719-100	Health Insurance Reimbursement	24,000	24,000	24,000
2,329	2,809	4,000	865	719-200	Dental Reimbursement	4,000	4,000	4,000
11,991	10,942	9,100	6,803	740	Operating Supplies	9,100	9,100	9,100
762	112	500	0	740-100	SERT - Operating Supplies	500	500	500
0	482	500	0	740-200	Water Safety Supplies	500	500	500
3,815	3,823	3,000	3,320	740-700	Act 302-Training Expenses	3,000	3,000	3,000
4,879	14,284	5,000	2,802	744	Clothing Allowance	3,000	3,000	3,000
0	0	0	0	801	Professional Services	0	0	0
671	675	1,500	0	751	Gasoline, Motor Oil	1,500	1,500	1,500
5,785	3,640	4,200	2,207	802	Contractual Services	4,600	4,600	4,600
365	585	500	505	820	Memberships & Dues	500	500	500
408	1,579	900	1,180	835	Health Services	0	700	700
2,375	2,375	1,000	1,073	851	Radio Maintenance	1,500	1,500	1,500
4,013	3,710	4,100	2,639	853	Telephone	4,100	4,100	4,100
2,956	3,302	2,800	2,132	853-100	Cellular Phone	3,700	3,700	3,700
587	1,259	500	454	860	Transportation	0	0	0
5,703	4,576	4,500	1,444	864	Conferences & Workshops	4,000	4,000	4,000
1,271	125	800	1,124	880	Community Promotion	800	800	800
410	729	500	519	930	Repairs, Maint. & Supplies	500	500	500
81,839	91,095	111,800	64,683	943	Equipment Rental	146,500	146,500	146,500
447	266	200	90	956	Miscellaneous	200	200	200
15,187	28,053	14,500	9,667	969-600	Contribution to Technology Fund	48,500	23,500	23,500
0	40,756	0	0	977	Equipment	25,000	0	12,000
1,245,597	1,315,075	1,283,200	797,079		TOTAL POLICE DEPT. EXPENSES:	1,418,000	1,368,700	1,380,700

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - POLICE CLERICAL / RESERVE OFFICERS CODE - 101-302-303

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					POLICE CLERICAL			
36,013	25,813	30,500	19,755	302-702	Salaries & Wages	33,700	34,200	34,200
12,121	16,488	12,000	0	302-704	Salaries & Wages - Part Time	13,800	13,800	13,800
22,288	18,518	17,900	13,702	302-719	Fringe Benefits	19,100	19,300	19,300
900	900	900	600	302-719 100	Health Insurance Reimbursement	900	900	900
0	0	0	22	302-956	Miscellaneous	0	0	0
0	66	200	0	302-957	Training	200	200	200
					RESERVE OFFICERS			
595	4,951	1,700	436	303-744	Clothing Allowance & Equipment	1,500	1,500	1,500
204	1,165	1,400	0	303-835	Health Services	600	600	600
0	68	200	0	303-057	Training	200	200	200
72,122	67,969	64,800	34,515		POLICE CLERICAL/RESERVE OFFICERS EXPENSES:	70,000	70,700	70,700
1,245,597	1,315,075	1,283,200	797,079		POLICE DEPT. EXPENSES	1,418,000	1,368,700	1,380,700
1,317,719	1,383,044	1,348,000	831,594		TOTAL OF ALL POLICE DEPT EXPENSES	1,488,000	1,439,400	1,451,400

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - FIRE DEPARTMENT CODE - 101-336

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
839	159	0	423	702	Salaries & Wages	0	0	0
86,182	88,125	100,600	48,848	704	Salaries & Wages - Firemen	100,600	105,200	105,200
0	0	4,000	0	704-900	Salaries & Wages - Education	2,000	2,000	2,000
9,092	9,378	10,500	6,874	719	Fringe Benefits	10,500	11,000	11,000
0	0	0	0	719-400	Loss Wage Insurance	2,000	2,000	2,000
4,672	4,051	4,000	1,855	740	Operating Supplies	7,500	7,500	7,500
5,187	7,760	4,500	1,552	744	Clothing Allowance	4,500	4,500	4,500
1,775	1,938	1,500	1,804	751	Gasoline, Motor Oil	2,000	2,000	2,000
0	0	0	1,239	801	Professional Services	0	0	0
9,380	8,353	4,400	4,384	802	Contractual Services	7,000	7,000	7,000
205	225	300	220	820	Membership Dues	800	800	800
877	1,323	400	0	835	Health Services	800	800	800
2,070	1,043	1,000	884	851	Radio Maintenance	1,000	1,000	1,000
2,870	803	900	735	853	Telephone	1,300	1,300	1,300
697	546	600	278	853-100	Cellular Phone	800	800	800
187	403	800	322	860	Transportation	600	600	600
1,519	2,013	2,000	1,380	864	Conferences & Workshops	1,000	1,000	1,000
1,400	1,400	1,400	0	874	Retirement Benefits	1,400	1,400	1,400
4,309	4,406	5,300	2,442	874-100	Retirement - Deferred Comp.	5,300	5,500	5,500
1,715	1,249	1,400	831	880	Community Promotions	1,400	1,400	1,400
4,315	5,276	4,400	3,307	921	Utilities - Electric	5,500	5,800	6,000
4,255	2,811	4,300	2,071	923	Utilities - Heat/Gas	3,500	3,500	3,500
564	542	600	267	927	Utilities - Water	600	600	600
5,848	5,192	3,000	1,609	930	Repairs, Maint. & Supplies	3,000	3,000	3,000
105	49	0	0	943	Equipment Rental	0	0	0
181	261	300	167	956	Miscellaneous	300	300	300
20,801	18,727	18,700	22,423	960	Fire Runs & Protection	22,900	23,200	23,500
2,644	2,570	3,000	2,000	969-600	Contribution to Technology Fund	3,700	3,700	3,700
171,690	168,603	177,900	105,917		TOTAL FIRE DEPT. EXPENSES:	190,000	195,900	196,400

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - DPW / MUNICIPAL SERVICES CODE - 101-441

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
127,896	132,408	129,700	91,294	702	Salaries & Wages	131,700	131,700	133,000
462	240	7,200	6,680	704	Salaries & Wages - Part Time	7,200	7,200	7,200
79,467	75,376	71,500	60,909	719	Fringe Benefits	69,800	69,800	70,400
0	0	0	0	719-100	Health Services	4,800	4,800	4,800
144	120	200	192	722	CDL Licenses	100	100	300
5,052	5,182	5,000	3,090	740	Operating Supplies	6,200	6,200	6,200
457	887	300	0	782	Road Materials & Supplies	300	300	300
2,711	3,195	3,200	2,343	784	Snow Removal Supplies	3,200	3,200	3,200
608	1,275	500	766	786	Traffic Control Supplies	800	800	800
90	90	100	0	801	Professional Services	100	100	100
13,840	9,468	9,200	19,753	802	Contractual Services	9,200	9,200	9,200
809	0	500	433	835	Health Services	400	400	600
360	0	0	0	853	Telephone	0	0	0
593	139	0	241	853-100	Cellular Phone	500	500	500
0	0	0	0	860	Transportation	0	0	0
50	426	0	0	864	Conferences & Workshops	100	100	100
388	691	300	196	900	Printing & Publishing	300	300	300
1,039	0	2,000	1,583	930	Repairs, Maint. & Supplies	2,000	2,000	2,000
52,500	63,000	74,200	45,117	943	Equipment Rental	97,300	97,300	97,300
112	90	0	129	956	Miscellaneous	100	100	100
0	2,274	2,200	1,467	969-600	Contribution to Technology Fund	2,000	2,000	2,000
286,576	294,861	306,100	234,193		TOTAL DPW / MUNICIPAL SERVICES EXPENSES:	336,100	336,100	338,400

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - SIDEWALK CONSTRUCTION CODE - 101-444

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
10,299	21,418	15,000	16,999	802	Contractual Services-Volunteer	25,000	25,000	25,000
10,574	0	5,000	0	802-100	Contractual Sidewalk - Request	10,000	10,000	10,000
1,750	4,900	4,000	3,840	802-200	Handicapped Ramp	4,000	4,000	4,000
28,736	27,308	30,000	25,188	802-300	Contractual - Sidewalk	40,000	40,000	40,000
0	0	8,000	0	802-400	Shaving Trip Hazard	8,000	8,000	8,000
0	59	0	0	900	Printing & Publishing	0	0	400
51,359	53,685	62,000	46,027		TOTAL SIDEWALK CONSTRUCTION EXP:	87,000	87,000	87,400

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - STREET LIGHTING CODE - 101-448

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
161,901	168,891	160,000	86,669	921	Utilities - Electric	160,000	166,400	173,000
161,901	168,891	160,000	86,669		TOTAL STREET LIGHTING EXPENSES:	160,000	166,400	173,000

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - GARBAGE & RUBBISH CODE - 101-528

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
58,001	61,070	58,900	27,861	702	Salaries & Wages	59,800	59,800	59,800
32,842	25,577	32,100	15,184	719	Fringe Benefits	31,400	31,400	31,400
0	600	0	0	726-000	Licensing, Permits	0	600	0
20,520	39,688	37,000	38,344	740-900	Allied Yard Waste Supplies	38,500	38,500	38,500
395,745	394,198	424,400	234,088	802	Contractual Services	436,800	449,900	463,400
4,293	0	0	0	802-100	Refuse Stickers	0	0	0
1,500	1,500	1,500	1,500	802-200	Cont to Household Hazard Waste	1,500	1,500	1,500
686	221	500	166	900	Printing & Publishing	500	500	500
82,500	98,554	116,600	43,004	943	Equipment Rental	152,800	152,800	152,800
596,086	621,407	671,000	360,146		TOTAL GARBAGE & RUBBISH EXPENSES:	721,300	735,000	747,900

GENERAL FUND 101
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - PLANNING COMMISSION & BOARD OF APPEALS CODE - 101-721

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	100	0	702	Salaries & Wages	100	100	100
732	535	1,000	350	740	Operating Supplies	900	900	900
867	171	3,500	56	801	Professional Services	1,700	1,700	1,700
180	60	200	0	820	Membership Dues	0	0	0
0	0	100	0	860	Transportation	100	100	100
0	0	600	0	864	Conferences & Workshops	600	600	600
1,442	1,220	1,400	1,072	900	Printing & Publishing	1,000	1,000	1,000
3,221	1,986	6,900	1,478		TOTAL PLANNING COMM & BOARD OF APPEALS EXPENSES	4,400	4,400	4,400

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - ECONOMIC & COMMUNITY DEVELOPMENT CODE - 101-728

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
43,165	45,619	46,700	31,400	702	Salaries & Wages	44,900	44,900	44,900
23,825	24,086	25,500	19,513	719	Fringe Benefits	23,600	23,600	23,600
881	1,265	1,200	226	727	Office Supplies	1,400	1,400	1,400
1,650	0	0	518	801	Professional Services	0	0	0
368	57,975	6,000	0	802	Contractual Services	6,000	6,000	6,000
75	0	100	0	820	Membership & Dues	100	100	100
495	540	600	0	853-100	Cellular Phone	600	600	600
280	475	600	196	860	Transportation	2,400	2,400	2,400
220	333	500	0	864	Conferences and Workshops	500	500	500
0	59	100	0	900	Printing & Publishing	100	100	100
36	5	100	0	956	Miscellaneous	100	100	100
1,481	1,483	1,500	1,000	969-600	Contribution to Technology Fund	2,200	2,200	2,200
72,475	131,840	82,900	52,853		TOTAL ECON & COMM DEV EXPENSES:	81,900	81,900	81,900

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - PARKS CODE - 101-751

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
99,935	92,724	92,200	81,285	702	Salaries & Wages	100,000	100,000	100,400
4,112	2,320	0	3,086	704	Salaries & Wages - Part Time	3,900	3,900	3,900
54,863	51,302	50,300	48,052	719	Fringe Benefits	52,800	52,800	53,000
19,243	12,251	12,000	12,678	740	Operating Supplies	12,000	12,000	12,000
38,372	44,413	38,100	26,689	802	Contractual Services	34,000	24,500	25,500
50	0	0	0	860	Transportation	0	0	0
0	0	0	0	853	Telephone	0	0	0
666	0	0	0	864	Conferences & Workshops	700	0	0
10,483	11,227	11,600	5,368	921	Utilities - Electric	11,000	11,500	12,000
1,160	735	1,000	449	923	Utilities - Heat	800	800	800
30,101	27,936	30,000	6,520	927	Utilities - Water	30,000	30,000	30,000
18,080	15,511	20,000	7,328	930	Repairs, Maint. & Supplies	18,000	18,000	18,000
37,500	45,000	53,000	53,000	943	Equipment Rental	69,500	69,500	69,500
246	0	0	0	969-600	Contribution to Technology Fund	0	0	0
9,931	6,475	34,000	0	970	Capital Improvements	34,000	10,000	10,000
0	0	0	0	977	Equipment	0	0	0
324,741	309,893	342,200	244,455		TOTAL PARKS EXPENSES:	366,700	333,000	335,100

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING DECEMBER 31, 2011, 2012, 2013
DEPARTMENT - BEACH SAFETY CODE - 101-753

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	2,576	3,000	749	702	Salaries & Wages	2,000	2,000	2,000
0	10,635	11,200	10,620	704	Salaries & Wages	11,200	11,200	11,200
0	1,592	2,800	1,253	719	Fringe Benefits	1,400	1,400	1,400
0	10,624	2,000	2,079	740	Operating Supplies	2,700	2,700	2,700
0	0	500	459	744	Clothing Allowance	500	500	500
0	1,689	600	169	802	Contractual Services	400	400	400
0	405	800	256	853	Telephone	500	500	500
0	5,894	6,400	1,460	943	Equipment Rental	8,400	8,400	8,400
0	18	100	0	956	Miscellaneous Expenses	100	100	100
0	0	0	0	864	Conferences & Workshops	300	300	300
0	33,433	27,400	17,045		TOTAL BEACH SAFETY EXPENSES:	27,500	27,500	27,500

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - LAUNCHING RAMPS CODE - 101-756

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
9,550	10,125	12,400	8,156	702	Salaries & Wages	12,600	12,600	12,600
12,322	0	0	0	704	Salaries & Wages - Part Time	0	0	0
11,123	9,294	6,800	4,445	719	Fringe Benefits	6,600	6,600	6,600
5,306	3,750	4,000	1,524	740	Operating Supplies	4,000	4,000	4,000
165	2,304	0	2,211	801	Professional Services	5,000	0	0
5,352	31,780	12,000	9,670	802	Contractual Services	22,000	12,000	22,000
320	0	0	0	853	Telephone	0	0	0
3,423	3,318	3,500	1,341	921	Utilities - Electric	3,300	3,500	3,600
1,161	1,202	1,200	106	927	Utilities - Water	1,200	1,200	1,200
2,740	2,056	4,500	2,592	930	Repairs, Maint. & Supplies	3,500	3,500	3,500
8,558	6,570	12,800	6,457	943	Equipment Rental	16,800	16,800	16,800
0	0	15,000	0	977	Equipment	14,000	0	20,000
60,020	70,398	72,200	36,501		TOTAL LAUNCHING RAMPS EXPENSES:	89,000	60,200	90,300

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - INSURANCE & BONDS CODE - 101-851

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
45,430	44,373	46,100	41,498	910	Insurance & Bonds	42,000	42,000	42,000
45,430	44,373	46,100	41,498		TOTAL INSURANCE & BONDS EXPENSES:	42,000	42,000	42,000

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CONTRIBUTIONS TO OTHER FUNDS / MISC CONTRIBUTIONS CODE - 101-960/961

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					960 CONTRIBUTIONS TO OTH FDS			
42,000	42,000	42,000	42,000	961	Contribution to Recreation Fund	42,000	42,000	42,000
44,030	17,361	0	0	962	Contribution to West Ludington Avenue Project	0	0	0
0	178,500	0	0	965	Contribution to Major Streets	0	0	0
42,300	42,300	0	0	966	Contribution to Senior Center	0	0	0
211,400	185,200	114,900	114,900	967	Contribution to Local Streets	128,600	303,600	129,200
251,950	253,565	262,500	262,440	968	Contribution to Building Authority	260,400	267,600	274,200
3,600	0	0	0	969-700	Contribution to LAAC	0	0	0
1,965	0	0	0	969-800	Reimb. To Sscent Adjudicated	0	0	0
20,000	0	0	0	969-900	Reimb. Dog Park	0	0	0
617,245	718,926	419,400	419,340		TOTAL CONT. TO OTHER FDS	431,000	613,200	445,400
					961 MISCELLANEOUS			
6,738	0	0	0	964	Charter Boat Refunds	0	0	0
0	0	0	0	965-802	MDEQ - Conrad Landfill	0	0	0
12,500	12,202	11,700	11,635	969-100	Cont. to M.C. Growth Alliance	11,100	0	0
0	0	0	0	969-400	Cont For Homeland Security	0	0	0
0	0	0	0	974	Misc 404 E Melendy	0	0	0
19,238	12,202	11,700	11,635		TOTAL MISC EXPENSES:	11,100	0	0
5,015,781	5,320,341	5,052,700	3,374,411		TOTAL GENERAL FUND EXPENSES:	5,383,000	5,444,200	5,344,600

MAJOR STREETS 202
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MAJOR STREETS CODE - 202-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
171,252	0	360,000	360,000	525	Category F Grant Revenue	0	0	0
41,673	40,269	57,900	25,348	546	Reimbursements - Trunkline	57,900	57,900	57,900
13,181	13,286	13,200	6,753	548	State Revenue - "Build Michigan"	13,200	13,200	13,200
3,540	1,718	0	0	549	State Revenue - Snow (Act 51)	0	0	0
357,218	364,704	361,200	190,214	575	Gas & Weight Tax	384,500	384,500	384,500
0	0	0	0	575-1	Bridge Grant	2,115,300	0	0
0	350,424	0	0	575-2	Small Urban Grant	0	375,000	0
3,560	4,812	3,300	5,434	666	Interest Earned on Investments	2,900	3,100	3,100
0	178,500	0	0	676-4	Contribution from General Fund	0	0	0
692	664	1,200	0	677	Reimbursements	0	0	0
591,116	954,377	796,800	587,749		TOTAL REVENUES:	2,573,800	833,700	458,700
0	0	0	0		Prior Year Fund Balance:	153,100	17,700	0
591,116	954,377	796,800	587,749		TOTAL MAJOR STREETS REVENUES:	2,726,900	851,400	458,700

MAJOR STREETS 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - CONST & SURFACING / SURFACE MAINT / SWEEPING & FLUSHING / SHOULDER MAINT
TREES & SCRUBS CODE - 451 / 464 / 466 / 467

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					451 CONSTRUCTION / SURFACING			
7,600	340	497,700	121	802	Contractual Services	0	0	0
1,485	89,613	0	20,261	802-300	Contractual Services - Sm Urban	0	450,000	0
0	0	0	0	802-400	Contractual Services - Bridge	2,226,700	0	0
36,519	86,351	107,000	90,256	821	Engineering	160,300	67,500	0
28,380	0	74,500	0	821-100	Engineering - Category F	0	0	0
171,252	463,568	0	473,088	970	Capital Improvements	0	0	0
245,236	639,872	679,200	583,726		TOTAL CONSTRUCTION AND SURFACING:	2,387,000	517,500	0
					464 SURFACE MAINTENANCE			
3,668	2,215	7,200	2,220	702	Salaries & Wages	3,500	3,500	3,500
1,178	837	4,000	1,319	719	Fringe Benefits	1,900	1,900	1,900
1,096	1,844	2,500	978	782	Road Materials & Supplies	2,000	2,000	2,000
22,156	4,179	10,000	200	802	Contractual Services	30,000	30,000	30,000
1,623	1,285	5,400	1,472	943	Equipment Rental	2,000	2,000	2,000
29,720	10,360	29,100	6,189		TOTAL SURFACE MAINTENANCE:	39,400	39,400	39,400
					466 SWEEPING & FLUSHING			
4,519	3,935	4,900	2,367	702	Salaries & Wages	4,900	4,900	4,900
1,441	1,437	2,700	1,290	719	Fringe Benefits	2,600	2,600	2,600
0	0	200	0	802	Contractual Services - Landfill	200	200	200
13,063	14,393	16,200	8,340	943	Equipment Rental	16,200	16,200	16,200
19,024	19,765	24,000	11,998		TOTAL SWEEPING AND FLUSHING:	23,900	23,900	23,900
					467 SHOULDER MAINTENANCE			
315	0	100	0	702	Salaries & Wages	100	100	100
83	0	0	0	719	Fringe Benefits	0	0	0
0	0	100	0	782	Road Materials & Supplies	100	100	100
123	0	100	0	943	Equipment Rental	100	100	100
520	0	300	0		TOTAL SHOULDER MAINTENANCE:	300	300	300

MAJOR STREETS 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - DRAINAGE / GRASS & WEED CONTROL CODES - 468 / 471

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					468 TREES & SHRUBS			
2,857	5,110	3,400	3,920	702	Salaries & Wages	6,000	5,000	6,000
0	0	0	16	704	Salaries & Wages - Part Time	0	0	0
912	1,842	1,900	2,480	719	Fringe Benefits	3,200	2,700	3,200
3,784	4,604	0	0	782	Supplies	5,000	0	5,000
1,695	1,070	2,100	1,300	802	Contractual Services	2,000	2,000	2,000
2,029	3,695	4,000	4,328	943	Equipment Rental	4,500	4,500	4,500
11,277	16,321	11,400	12,044		TOTAL TREES & SHRUBS:	20,700	14,200	20,700
					469 DRAINAGE			
50	85	500	0	702	Salaries & Wages	100	100	100
16	31	300	2	719	Fringe Benefits	0	0	0
274	435	400	169	921	Utilities - Electric	400	400	400
46	38	100	0	943	Equipment Rental	100	100	100
386	588	1,300	171		TOTAL DRAINAGE:	600	600	600
					471 GRASS & WEED CONTROL			
921	971	1,500	766	702	Salaries & Wages	1,000	1,000	1,000
296	357	900	417	719	Fringe Benefits	600	600	600
1,189	1,276	1,500	1,363	943	Equipment Rental	1,500	1,500	1,500
2,406	2,604	3,900	2,546		TOTAL GRASS & WEED CONTROL:	3,100	3,100	3,100
63,333	49,638	70,000	32,947		TOTAL ROUTINE MAINT.	88,000	81,500	88,000

MAJOR STREETS 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - TRAFFIC SERVICES - SIGNS / SIGNALS / PAVEMENT MARKINGS CODES - 475 476 477

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					475 TRAFFIC SERVICES - SIGNS			
711	457	1,500	909	702	Salaries & Wages	1,200	1,200	1,200
229	169	900	495	719	Fringe Benefits	700	700	700
0	2,360	3,000	860	782	Materials & Supplies	2,000	2,000	2,000
227	87	900	127	943	Equipment Rental	900	900	900
1,167	3,073	6,300	2,391		TOTAL TRAFFIC SERVICES - SIGNS:	4,800	4,800	4,800
					476 TRAFFIC SERV - SIGNALS			
33	216	200	65	702	Salaries & Wages	200	200	200
11	79	100	20	719	Fringe Benefits	100	100	100
0	0	200	36	782	Road Materials & Supplies	200	200	200
0	0	100	0	802	Contractual Services	100	100	100
14	133	200	53	943	Equipment Rental	200	200	200
58	428	800	174		TOTAL TRAFFIC SERVICES - SIGNALS:	800	800	800
					477 PAVEMENT MARKINGS			
1,479	682	1,500	1,157	702	Salaries & Wages	1,500	1,500	1,500
476	251	900	631	719	Fringe Benefits	800	800	800
1,647	1,778	1,800	0	782	Materials & Supplies	1,800	1,800	1,800
5,723	6,259	6,300	5,804	802	Contractual Services	6,300	6,300	6,300
693	570	1,800	910	943	Equipment Rental	1,200	1,200	1,200
10,017	9,541	12,300	8,503		TOTAL PAVEMENT MARKINGS:	11,600	11,600	11,600
11,243	13,042	19,400	11,067		TOTAL TRAFFIC SERVICE & PAVEMENT MARKINGS:	17,200	17,200	17,200

MAJOR STREETS 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - WINTER MAINT / EMP FRGS / ADMIN / MISC CONTR CODES - 478 / 480 / 482 / 960

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					478 WINTER MAINTENANCE			
10,651	10,965	18,800	5,665	702	Salaries & Wages	15,000	15,000	15,000
3,056	4,741	10,300	3,739	719	Fringe Benefits	8,000	8,000	8,000
20,545	23,633	30,000	15,651	782	Road Materials & Supplies	30,000	30,000	30,000
15,450	19,669	30,000	9,457	943	Equipment Rental	30,000	30,000	30,000
49,701	59,007	89,100	34,512		TOTAL WINTER MAINTENANCE:	83,000	83,000	83,000
					480 EMPLOYEE FRINGE BENEFITS			
30,135	33,308	30,500	23,076	702	Salaries & Wages (Sick & Vac)	30,500	30,500	30,500
23,286	16,007	16,700	12,576	719	Fringe Benefits	16,000	16,000	16,000
53,421	49,315	47,200	35,652		TOTAL EMPLOYEE FRINGES:	46,500	46,500	46,500
					482 ADMINISTRATION / AUDIT			
19,300	19,800	20,100	13,400	703	Administrative Expenses	20,500	20,900	21,300
800	800	600	600	484-801	Record Keeping - Audit	700	700	700
20,100	20,600	20,700	14,000		TOTAL ADMINISTRATION:	21,200	21,600	22,000
					960 CONTRIBUTIONS			
0	0	0	0	960-967	Contributions to Local Streets	0	0	0
0	0	0	0		TOTAL MISC CONTRIBUTIONS	0	0	0
443,034	831,474	925,600	711,904		TOTAL MAJOR STREETS EXPENSES:	2,642,900	767,300	256,700

MAJOR STREETS (TRUNKLINES) 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - CONSTRUCTION / SURFACE MAINT / SWEEPING & FLUSHING / TREES & SCRUBS
DRAINAGE / SIGNS CODES: 486 / 487 / 488 / 490 / 491

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					486 CONSTRUCTION			
0	0	0	0	802	Contractual Services	0	0	0
0	0	0	0		TOTAL CONSTRUCTION:	0	0	0
					487 SURFACE MAINTENANCE			
0	50	100	34	702	Salaries & Wages	100	100	100
0	15	0	19	719	Fringe Benefits	0	0	0
0	51	100	0	782	Road Materials & Supplies	100	100	100
0	53	100	56	943	Equipment Rental	100	100	100
0	169	300	109		TOTAL SURFACE MAINTENANCE:	300	300	300
					488 SWEEPING & FLUSHING			
1,696	1,204	1,500	835	702	Salaries & Wages	1,600	1,600	1,600
540	1,538	900	455	719	Fringe Benefits	900	900	900
0	0	200	0	802	Contractual Services - Landfill	200	200	200
5,935	5,336	5,000	4,255	943	Equipment Rental	5,000	5,000	5,000
8,171	8,078	7,600	5,545		TOTAL SWEEPING & FLUSHING:	7,700	7,700	7,700
					490 TREES & SHRUBS			
0	0	100	0	702	Salaries & Wages	100	100	100
0	0	0	0	719	Fringe Benefits	0	0	0
0	0	100	0	782	Road Materials & Supplies	100	100	100
0	0	100	0	943	Equipment Rental	100	100	100
0	0	300	0		TOTAL TREES & SHRUBS:	300	300	300
					491 DRAINAGE			
0	0	100	0	702	Salaries & Wages	100	100	100
0	0	100	0	782	Road Materials & Supplies	100	100	100
0	0	100	0	943	Equipment Rental	100	100	100
0	0	300	0		TOTAL DRAINAGE:	300	300	300

MAJOR STREETS (TRUNKLINES) 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - TRAFFIC SIGNALS / PAVEMENT MARKINGS / SHOULDER MAINT / WINTER MAINT / ADMIN /
CODES: 493 / 494 / 495 / 496 / 497 / 498

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					493 SIGNS			
68	0	200	102	702	Salaries & Wages	200	200	200
22	0	100	57	719	Fringe Benefits	100	100	100
0	0	100	0	782	Materials & Supplies	100	100	100
14	0	200	27	943	Equipment Rental	200	200	200
104	0	600	186		TOTAL SIGNS:	600	600	600
					494 TRAFFIC SIGNALS			
0	63	100	0	702	Salaries & Wages	100	100	100
2,134	23	0	2,756	719	Fringe Benefits	0	0	0
1,661	2,501	1,800	0	921	Utilities - Electric	4,500	4,500	4,500
0	1,021	500	0	930	Signal Maintenance	500	500	500
0	19	100	0	943	Equipment Rental	100	100	100
3,795	3,627	2,500	2,756		TOTAL TRAFFIC SIGNALS:	5,200	5,200	5,200
					495 PAVEMENT MARKINGS			
67	0	500	0	702	Salaries & Wages	500	500	500
21	0	300	0	719	Fringe Benefits	300	300	300
35	0	200	0	782	Road Materials & Supplies	200	200	200
14	0	300	0	943	Equipment Rental	300	300	300
138	0	1,300	0		TOTAL PAVEMENT MARKINGS	1,300	1,300	1,300
					497 WINTER MAINTENANCE			
5,873	5,599	13,200	3,334	702	Salaries & Wages	13,400	13,400	13,400
2,251	2,172	7,200	2,200	719	Fringe Benefits	7,100	7,100	7,100
9,838	12,967	18,000	9,071	782	Road Materials & Supplies	18,000	18,000	18,000
9,882	8,669	23,000	5,421	943	Equipment Rental	23,000	23,000	23,000
27,844	29,407	61,400	20,026		TOTAL WINTER MAINT.	61,500	61,500	61,500

MAJOR STREETS (TRUNKLINES) 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - EMPLOYEE FRINGES CODE: 502

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					498 ADMIN - TRUNKLINE			
6,500	6,500	6,700	4,467	703	Administrative Expenses	6,800	6,900	7,000
6,500	6,500	6,700	4,467		TOTAL ADMIN.-TRUNKLINE:	6,800	6,900	7,000
					502 EMPLOYEE FRINGES			
2,375	1,213	0	0	719	Fringe Benefits	0	0	0
2,375	1,213	0	0		TOTAL EMPLOYEE FRINGES:	0	0	0
					960 MISC CONTRIBUTIONS			
0	0	0	0	967	Contribution to Local Streets	0	0	0
0	0	0	0		TOTAL MISC CONTRIBUTIONS:	0	0	0
48,927	48,994	81,000	33,089		TOTAL STATE TRUNKLINES	84,000	84,100	84,200
443,034	831,474	925,600	711,904		TOTAL MAJOR STREETS	2,642,900	767,300	256,700
491,962	880,468	1,006,600	744,992		TOTAL MAJOR STREETS & TRUNKLINES:	2,726,900	851,400	340,900

LOCAL STREETS 203
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - LOCAL STREETS CODE - 203-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0	502	Federal Grant	0	0	0
27,298	24,651	26,000	26,212	539	METRO Act	26,000	26,000	26,000
5,477	5,505	5,500	2,782	548	State Revenue - "Build Michigan"	5,500	5,500	5,500
20,639	9,591	0	0	549	State Revenue - Snow (Act51)	0	0	0
148,414	151,136	150,700	78,366	575	Gas & Weight Tax	158,400	158,400	158,400
3,420	3,285	4,100	3,037	666	Interest Earned on Investments	2,500	2,500	2,500
211,400	185,200	114,900	114,900	676	Contributions From General Fund	128,600	303,600	129,200
0	0	0	0	676-200	Contributions From Major Streets	0	0	0
0	172	0	1,796	677-000	Reimbursements	0	0	0
13,049	0	0		684-100	Contributions from Capital Improv	0	0	0
429,695	379,540	301,200	227,093		TOTAL REVENUES:	321,000	496,000	321,600
0	0	0	0		Prior Year Fund Balance:	0	0	0
429,695	379,540	301,200	227,093		TOTAL LOCAL ST REVENUES:	321,000	496,000	321,600

LOCAL STREETS 203
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - CONST & SURFACING / SURFACE MAINT / SWEEPING & FLUSHING / SHOULDER MAINT
CODES: 451 / 464 / 466 / 467

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					451 CONST. & SURFACING			
100,300	9,786	157,500	1,124	802	Contractual Services	0	157,600	0
5,353	21,348	23,700	749	821	Engineering Expense	0	23,600	0
0	93,369	0	4,667	970	Capital Improvements	0	0	0
105,653	124,503	181,200	6,540		TOTAL CONST. & SURFACING:	0	181,200	0
					464 SURFACE MAINTENANCE			
7,794	7,705	9,000	6,983	702	Salaries & Wages	9,000	9,000	9,000
2,497	2,755	4,900	3,925	719	Fringe Benefits	4,800	4,800	4,800
2,708	3,417	3,500	2,939	782	Road Materials & Supplies	3,500	3,500	3,500
10,000	12,191	10,000	2,940	802	Contractual Services	20,000	20,000	20,000
0	1,234	0	0	821	Engineering Expense	0	0	0
3,795	3,919	5,000	5,277	943	Equipment Rental	6,000	6,000	6,000
26,793	31,221	32,400	22,064		TOTAL SURFACE MAINT.	43,300	43,300	43,300
					466 SWEEPING & FLUSHING			
6,091	6,034	6,600	2,190	702	Salaries & Wages	6,600	6,600	6,600
1,940	2,101	3,600	1,193	719	Fringe Benefits	3,500	3,500	3,500
0	0	100	0	802	Contractual Services - Landfill	100	100	100
16,012	18,399	22,500	8,350	943	Equipment Rental	22,500	22,500	22,500
24,043	26,533	32,800	11,733		TOTAL SWEEPING AND FLUSHING:	32,700	32,700	32,700
					467 SHOULDER MAINTENANCE			
339	724	500	0	702	Salaries & Wages	500	500	500
84	263	200	0	719	Fringe Benefits	300	300	300
0	86	0	0	782	Road Materials & Supplies	200	200	200
49	466	200	0	943	Equipment Rental	200	200	200
473	1,540	900	0		TOTAL SHOULDER MAINT.	1,200	1,200	1,200

LOCAL STREETS 203
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - TREES & SHRUBS /DRAINAGE / GRASS & WEED CONTROL CODES: 468 / 469 / 471

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					468 TREES & SHRUBS			
27,446	25,280	17,600	19,425	702	Salaries & Wages	25,000	24,000	25,000
0	0	0	32	704	Salaries & Wages - Part Time	0	0	0
8,822	9,481	9,600	12,269	719	Fringe Benefits	13,100	12,600	13,100
3,810	4,850	0	0	782	Road Materials & Supplies	5,000	0	5,000
1,695	2,140	2,400	2,600	802	Contractual Services	2,600	2,600	2,600
26,982	22,736	27,000	17,247	943	Equipment Rental	27,000	27,000	27,000
68,755	64,486	56,600	51,573		TOTAL TREES & SHRUBS	72,700	66,200	72,700
					469 DRAINAGE			
0	56	100	0	702	Salaries & Wages	100	100	100
0	19	0	0	719	Fringes	0	0	0
0	0	0	775	930	Repairs, Maint, Supplies	500	500	500
0	0	200	0	943	Equipment Rental	200	200	200
0	75	300	775		TOTAL DRAINAGE	800	800	800
					471 GRASS & WEED CONTROL			
17	292	100	130	702	Salaries & Wages	100	100	100
5	103	0	71	719	Fringes	0	0	0
32	243	200	381	943	Equipment Rental	200	200	200
54	637	300	582		TOTAL GRASS & WEED CONTROL:	300	300	300
120,117	124,492	123,300	86,728		TOTAL ROUTINE MAINT.	151,000	144,500	151,000

LOCAL STREETS 203
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENTS - TRAFFIC SIGNALS / PAVEMENT MARKINGS CODES: 475 / 477

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					475 TRAFFIC SIGNS & SIGNALS			
691	773	1,500	1,052	702	Salaries & Wages	1,500	1,500	1,500
0	0	0	8	704	Salaries & Wages - Part Time	0	0	0
216	275	800	573	719	Fringe Benefits	800	800	800
0	1,034	2,000	941	782	Road Materials & Supplies	1,200	1,200	1,200
304	271	500	292	943	Equipment Rental	500	500	500
1,210	2,354	4,800	2,866		TOTAL TRAFFIC SIGNS & SIGNALS:	4,000	4,000	4,000
					477 PAVEMENT MARKINGS			
997	1,211	1,500	887	702	Salaries & Wages	1,500	1,500	1,500
321	426	800	484	719	Fringe Benefits	800	800	800
396	1,035	1,100	80	782	Road Materials & Supplies	1,100	1,100	1,100
396	1,037	1,500	878	943	Equipment Rental	1,500	1,500	1,500
2,110	3,709	4,900	2,329		TOTAL PAVEMENT MARKINGS	4,900	4,900	4,900
3,320	6,063	9,700	5,194		TOTAL TRAFFIC SERVICES & PAVEMENT MARKINGS:	8,900	8,900	8,900

LOCAL STREETS 203
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENTS - WINTER MAINT / EMPLOYEE FRINGE BENEFITS / ADMIN-AUDIT CODES: 478 / 480 / 482

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
					478 WINTER MAINTENANCE			
16,737	18,970	27,500	8,259	702	Salaries & Wages	23,000	23,000	23,000
4,820	7,030	15,000	5,451	719	Fringe Benefits	12,100	12,100	12,100
25,763	30,428	36,000	18,455	782	Road Materials & Supplies	36,000	36,000	36,000
23,355	29,006	34,200	12,473	943	Equipment Rental	34,200	34,200	34,200
70,675	85,434	112,700	44,638		TOTAL WINTER MAINT.	105,300	105,300	105,300
					480 EMPLOYEE FRINGE BENEFITS			
26,178	26,594	25,000	12,207	702	Salaries & Wages (Sic & Vac)	25,000	25,000	25,000
28,869	20,504	13,200	6,653	719	Fringe Benefits	13,100	13,100	13,100
55,047	47,098	38,200	18,860		TOTAL EMPLOYEE FRINGES:	38,100	38,100	38,100
					482 ADMINISTRATIVE / AUDIT			
16,100	16,400	16,700	11,133	703	Administrative Expenses	17,000	17,300	17,600
800	800	600	600	484-801	Record Keeping - Audit	700	700	700
16,900	17,200	17,300	11,733		TOTAL ADMINISTRATIVE EXP	17,700	18,000	18,300
371,712	404,789	482,400	173,693		TOTAL LOCAL ST EXPENSES:	321,000	496,000	321,600

RECREATION 208
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - RECREATION CODE: 208-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
12,298	12,278	12,300	4,093	585-001	Hamlin Township	12,300	12,300	12,300
735	770	700	700	585-002	Amber Township	800	800	800
10,070	10,190	10,000	5,000	585-003	Pere Marquette Township	10,000	10,000	10,000
2,510	2,510	2,500	0	585-004	Summit Township	2,500	2,500	2,500
0	1,200	2,500	0	651-011	Softball - Slow Pitch	1,400	1,400	1,400
4,923	4,511	4,000	2,016	651-012	Softball - Adult Fastpitch	2,000	2,000	2,000
830	600	1,000	0	651-013	Softball - Tournaments	500	500	500
2,890	2,430	2,200	1,420	651-014	Swimming - Mom & Tots	1,400	1,400	1,400
0	0	0	120	651-016	Swimming - Adult Lessons	100	100	100
15,737	15,725	16,200	15,517	651-017	Swimming - Child Lessons	15,000	15,000	15,000
6,038	5,815	5,500	3,020	651-018	Swimming - RecSwim Team	5,500	5,500	5,500
5,774	4,422	4,500	3,623	651-020	Swimming - Open Swim	4,500	4,500	4,500
5,000	750	0	0	651-021	Swimming - Rehab Swim	0	0	0
5,953	7,123	7,000	5,981	651-023	Tennis	6,000	6,000	6,000
1,430	1,462	1,400	1,270	651-024	CheerLeading	2,000	2,000	2,000
2,871	4,269	2,500	2,514	651-025	Water Aerobics	3,000	3,000	3,000
1,752	1,483	2,000	2,450	651-030	Tennis - Jr High	2,500	2,500	2,500
0	0	0	0	651-031	Volleyball	0	0	0
247	0	200	300	651-032	Clinics	300	300	300
200	200	200	0	651-050	Concession Stands	200	200	200
90	80	100	10	651-051	City Late Fees-Non Pay Programs	100	100	100
755	856	700	882	666	Interest Earned on Investments	800	800	800
956	705	500	445	675	Private Contributions	500	500	500
42,000	42,000	42,000	42,000	676	Contributions From Other Funds	42,000	42,000	42,000
5,536	3,335	4,000	995	677	Reimbursements - Other Districts	3,000	3,000	3,000
16,500	16,500	16,500	13,000	677-100	Contributions From Schools	16,500	16,500	16,500
5,737	8,221	5,000	4,514	677-200	Jerseys / Shirts-Non Pay Programs	7,000	7,000	7,000
0	55	0	0	677-300	Reimbursements - Other	0	0	0
0	0	0	0	694-000	Miscellaneous Programs	0	0	0
150,831	147,489	143,500	109,870		TOTAL REVENUES:	139,900	139,900	139,900
0	0	0	0		Prior Year Fund Balance:	4,900	17,900	4,900
150,831	147,489	143,500	109,870		TOTAL RECREATION REVENUES:	144,800	157,800	144,800

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - RECREATION CODE: 208-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	19	0	114	702	Salaries & Wages	0	0	0
12,903	13,367	17,200	8,892	704	Salaries & Wages - Part Time	13,600	13,600	13,600
900	900	900	900	704-001	S&W Baseball - T-Ball	900	900	900
850	730	1,000	1,110	704-002	S&W Baseball - Mites	700	700	700
1,340	1,668	1,600	1,781	704-003	S&W Baseball - Jr. League	700	700	700
1,824	1,874	1,900	1,844	704-004	S&W-Baseball - Westshore	1,900	1,900	1,900
2,242	2,432	2,300	2,487	704-005	S&W Basketball-BoysElementary	2,400	2,400	2,400
2,493	1,312	2,300	42	704-006	S&W Basketball-Girls Elementary	2,300	2,300	2,300
0	0	0	0	704-007	S&W - Softball - Minor	600	600	600
0	0	0	0	704-008	S&W - Softball - Pony	400	400	400
800	769	800	775	704-009	S&W Softball - Elementary	800	800	800
740	682	800	1,228	704-010	S&W Softball - Girls Pixie	600	600	600
734	1,070	900	912	704-011	S&W Softball - Girls Jr High	900	900	900
7,137	6,936	4,000	1,446	704-012	S&W Softball - Adult Fastpitch	2,000	2,000	2,000
0	0	0	11	704-013	S&W Softball - Tournaments	0	0	0
2,743	2,339	2,200	1,348	704-014	S&W Swimming - Mom & Tots	1,400	1,400	1,400
0	0	0	250	704-016	S&W Swimming - Adult Lessons	100	100	100
13,715	12,389	14,500	12,007	704-017	S&W Swimming - Child Lessons	15,000	15,000	15,000
5,477	3,720	5,000	5,220	704-018	S&W Swimming-Rec Swim Team	5,500	5,500	5,500
0	0	0	0	704-019	S&W Swimming-Aquatic Arthritis	0	0	0
24,569	22,046	22,000	14,750	704-020	S&W Swimming - Open Swim	22,000	22,000	22,000
1,371	56	0	0	704-021	S&W Swimming - Rehab Swim	0	0	0
4,836	7,059	6,100	5,180	704-023	S&W Tennis	5,200	5,200	5,200
500	500	500	0	704-024	S&W Volleyball - Elementary	500	500	500
850	910	900	1,661	704-026	S&W Wrestling	2,000	2,000	2,000
1,116	1,244	1,100	1,349	704-027	S&W Miscellaneous Programs	1,500	1,500	1,500
11,811	11,893	12,000	12,012	704-028	S&W Field Maintenance	15,000	15,000	15,000
3,269	5,324	2,500	2,472	704-029	S&W Water Aerobics	3,000	3,000	3,000
1,400	1,950	1,500	1,375	704-030	S&W Tennis - Jr High	1,500	1,500	1,500
10,941	8,856	10,300	8,330	719	Fringe Benefits	10,100	10,100	10,100

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - RECREATION CODE: 208-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
3,719	3,790	3,000	3,719	740	Operating Supplies	3,700	3,700	3,700
1,387	2,934	2,500	3,446	740-100	Softball Supplies	3,000	3,000	3,000
0	0	0	770	740-200	Soccer Supplies	0	0	0
354	89	300	0	740-300	Tennis Camp	300	300	300
0	0	0	0	740-350	Volleyball Clinic	0	0	0
270	125	200	0	740-400	Softball Tournaments	200	200	200
1,548	1,002	1,400	1,344	740-600	CheerLeading Supplies	2,000	2,000	2,000
2,254	2,646	2,500	1,254	742	Pool Expenses	2,500	2,500	2,500
8,311	9,425	5,000	5,331	744	Jerseys / Shirts-Non Pay Programs	7,000	7,000	7,000
0	0	500	534	744-100	Jerseys/Shirts-Tennis Jr. High	600	600	600
0	0	1,000	0	744-200	Jerseys/Shirts-Tennis Camp	800	800	800
0	0	500	160	744-300	Jerseys/Shirts-Rec Swim	0	0	0
708	1,019	1,000	793	751	Gasoline, Motor Oil	1,000	1,000	1,000
100	100	100	100	801	Professional Services	100	100	100
1,715	1,120	3,800	664	802	Contractual Services	2,500	2,500	2,500
0	900	0	0	802-600	Contractual Services - El Girls	0	0	0
400	400	400	0	853	Telephone	400	400	400
4,281	4,119	0	640	860	Transportation	2,500	2,500	2,500
4,484	3,277	3,600	1,812	900	Printing & Publishing	3,600	3,600	3,600
5,934	2,555	4,500	2,483	930	Repairs, Maint. & Supplies	4,000	4,000	4,000
0	0	0	0	956	Miscellaneous Expenses	0	0	0
0	0	8,000	0	970	Capital Improvements	0	13,000	0
2,500	0	6,500	2,417	977	Equipment	0	0	0
152,526	143,544	157,100	112,962		TOTAL RECREATION EXPENSES:	144,800	157,800	144,800

SR CENTER FUND 211
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - SR CENTER CODE: 211-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
11,756	9,527	10,900	9,170	523	Federal Grants	10,900	10,000	9,100
917	0	500	0	567	State Grant - Matter of Balance	500	500	500
1,500	0	0	0	568	Grants-MCCF	0	1,800	0
5,805	5,951	6,000	4,335	581	Project - United Way	5,000	5,000	5,000
2,062	10,057	5,000	2,500	582	Cooking Class	0	3,000	3,000
86,594	88,180	129,200	64,640	585	County Appropriations	142,600	144,000	145,400
0	5,000	0	0	586	Contribution From Other Govts	0	0	0
1,228	1,189	1,000	481	650	Miscellaneous Sales	1,000	1,000	1,000
(38)	4,867	200	0	650-160	Sr Christmas	200	200	200
477	2,560	3,000	340	651	Use and Admission Fees	3,000	3,000	3,000
564	791	800	485	666	Interest Earned	800	800	800
2,688	6,690	1,500	3,290	675	Cont. - Private Sources	1,500	1,500	1,500
42,300	42,300	0	0	676	Cont. - Other Funds	0	0	0
0	528	0	0	677	Reimbursements	0	0	0
2,557	2,703	1,000	1,362	694	Miscellaneous Revenues	0	0	0
158,409	180,343	159,100	86,602		TOTAL REVENUES:	165,500	170,800	169,500
0	0	0	0		Prior Year Fund Balance:	0	0	0
158,409	180,343	159,100	86,602		TOTAL SR CENTER REVENUES:	165,500	170,800	169,500

SR CENTER FUND 211
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - SR CENTER CODE: 211-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
66,393	69,230	72,500	47,334	702	Salaries & Wages	73,600	73,600	73,600
16,516	17,762	19,500	12,402	704	Salaries & Wages - Part Time	19,800	19,800	19,800
38,311	40,336	41,500	30,637	719	Fringe Benefits	40,600	40,600	40,600
2,648	4,747	3,800	3,256	740	Operating Supplies	3,800	5,600	3,800
38	1,114	200	205	741-400	Senior Christmas Supplies	200	200	200
2,062	4,144	3,600	758	741-500	Cooking Supplies	0	3,000	3,000
100	100	100	100	801	Professional Services	100	100	100
2,488	3,709	3,000	597	802	Contractual Services	2,900	3,000	3,000
75	75	200	100	820	Membership Dues	200	200	200
897	1,187	1,300	720	853	Telephone	1,200	1,200	1,200
841	3,229	4,500	711	860	Transportation & Trips	4,000	4,000	4,000
1,165	927	1,300	22	864	Conferences & Workshops	1,300	1,300	1,300
1,200	1,200	1,200	800	910	Insurance & Bonds	1,200	1,200	1,200
4,194	4,637	4,300	2,574	921	Utilities - Electric	4,300	4,500	4,700
3,050	2,022	3,000	809	923	Utilities - Heat	2,500	2,500	2,500
126	234	300	171	927	Utilities - Water	300	300	300
1,971	1,715	1,500	1,303	930	Repairs, Maint. & Supplies	1,500	1,500	1,500
0	15	0	0	943	Equipment Rental	0	0	0
1,732	0	100	0	956	Miscellaneous Expenses	100	100	100
2,855	7,341	3,400	2,267	969-600	Contribution to Technology Fund	4,500	4,500	4,500
600	2,479	0	0	970	Capital Improvement	0	0	0
147,263	166,201	165,300	104,764		TOTAL SR CENTER EXPENSES:	162,100	167,200	165,600

WATERFRONT PLAYGROUND PROJECT 215
 REVENUES & EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - WATERFRONT PLAYGROUND PROJECT CODE: 215-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
141	111	100	54	666	Interest	100	100	100
0	0	0	0	675	Cont. Private Sources	0	0	0
141	111	100	54		TOTAL REVENUES:	100	100	100
11,677	0	0	0		Prior Year Fund Balance:	0	0	0
11,818	111	100	54		WATERFRONT PLAYGROUND PROJECT FUND REVENUES:	100	100	100
2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0	740	Operating Supplies	0	0	0
11,818	2,746	100	4,589	930	Repairs, Maint & Supplies	100	100	100
11,818	2,746	100	4,589		WATERFRONT PLAYGROUND PROJECT FUND EXPENSES:	100	100	100

MOVIE'S IN THE PARK FUND 216
REVENUES & EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MOVIES IN THE PARK CODE: 216-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,300	1,300	1,300	1,300	580	Contributions From DDA	0	0	0
11	6	0	3	666	Interest Earned	0	0	0
100	0	500	400	674	Private Contributions	0	0	0
1,411	1,306	1,800	1,703		TOTAL REVENUES:	0	0	0
513	0	0	0		Prior Year Fund Balance:			
1,924	1,306	1,800	1,703		TOTAL MOVIE'S IN THE PARK REVENUES:	0	0	0
2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,424	1,334	2,200	0	740	Operating Supplies	0	0	0
500	400	0	0	802	Contractual Services	0	0	0
1,924	1,734	2,200	0		TOTAL MOVIE'S IN THE PARK EXPENSES:	0	0	0

BUILDING AUTHORITY BOND & INTEREST FUND 371
REVENUES & EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - BUILDING AUTHORITY BOND & INTEREST FUND CODE: 371-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0	666	Interest Earned	0	0	0
251,950	253,565	262,500	262,440	676	Contr From General Fund	260,400	267,600	274,200
251,950	253,565	262,500	262,440		TOTAL REVENUES:	260,400	267,600	274,200
0	0	0	0		Prior Year Fund Balance:	0	0	0
251,950	253,565	262,500	262,440		TOTAL BLDG AUTH BOND & INTEREST REVENUES:	260,400	267,600	274,200
2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
145,000	0	0	0	991	Bonds Due/Series 2000	0	0	0
20,000	175,000	190,000	190,000	991-100	Bonds Due/2005 Refunding	195,000	210,000	225,000
7,685	0	0	0	995	Interest Due/Series 200	0	0	0
79,265	78,565	72,500	72,440	995-100	Interest Due 2005 Bldg Auth	65,400	57,600	49,200
0	0	0	0	999	Agent Fees & Service Charge	0	0	0
251,950	253,565	262,500	262,440		TOTAL BLDG AUTH BOND & INTEREST EXPENSES:	260,400	267,600	274,200

DDA - OPERATING FUND 493
 REVENUES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - DDA - OPERATING FUND CODE: 493-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
41,970	42,244	41,200	40,829	403	Taxes - 2 Mill	41,000	41,500	42,000
63,627	63,530	63,200	65,430	403-100	Tax Increment Financing	66,000	66,500	67,000
2,762	0	500	541	437	Industrial Facility Tax	500	500	500
0	0	0	(2)	445	Penalties, Interest & Fees	0	0	0
425	372	200	200	650-700	Electronic Sign Revenue	200	200	200
3,106	2,926	2,500	2,190	651	Farmer's Market	3,100	3,100	3,100
1,243	1,383	1,200	1,465	666	Interest	1,300	1,300	1,300
23,673	316	0	2,795	694	Misc Revenues	100	100	100
	3,741	3,500	2,500	694-150	Misc Rev-Friday Night Live	2,500	2,500	2,500
	968	500	0	694-160	Misc Rev-Oktoberfest	200	200	200
	24,288	21,000	0	694-170	Misc Rev-New Year's Eve	21,000	21,000	21,000
0	0	0	4,375	694-180	Misc Rev-St. Patrick's Day	500	500	500
0	0	0	0	694-190	Misc Rev-Movies in the Park	1,500	1,500	1,500
5,710	4,200	4,200	4,375	694-200	Misc Revenues - Baby Badger	5,100	5,100	5,100
0	5,600	0	200	694-3	Donated Revenue	200	200	200
142,517	149,567	138,000	124,899		TOTAL REVENUES	143,200	144,200	145,200
0	0	0	0		Prior Year Fund Balance	0	0	0
142,517	149,567	138,000	124,899		TOTAL DDA OPERATING REVENUES:	143,200	144,200	145,200

DDA - OPERATING FUND 493
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - DDA - OPERATING FUND CODE: 493-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
30,000	30,600	31,200	20,800	703	Administrative Fees	31,800	32,400	33,000
2,160	1,375	3,200	2,155	704	Salaries & Wages - Part-time	3,200	3,200	3,200
216	105	400	165	719	Fringe Benefits	400	400	400
12,559	36,597	1,000	3,848	740	Operating Supplies	8,800	500	500
944	401	800	324	740-100	Supplies - Boat Train	800	800	800
0	0	10,000	5,975	740-200	Supplies-FNL	11,000	11,000	11,000
0	0	2,000	0	740-300	Supplies-Oktoberfest	2,500	2,500	2,500
0	300	20,000	0	740-400	Supplies-NYE	20,000	20,000	20,000
2,573	5,229	4,100	2,139	801	Professional Services	5,000	5,000	5,000
19,718	34,892	20,900	16,324	802	Contractual Services	15,500	15,500	15,500
0	0	2,500	2,500	802-100	Contractual Svc - Sidewalk	5,000	5,000	5,000
100	453	200	100	820	Membership Dues	200	200	200
505	653	600	346	853	Telephone	600	600	600
0	0	0	0	853-100	Cell Phone	0	0	0
0	0	200	0	860	Transportation	200	200	200
15	324	0	0	864	Conferences & Workshops	0	0	0
6	337	0	0	880	Promotions	0	0	0
6,562	6,183	8,600	7,831	900	Printing & Publishing	12,000	13,000	13,000
0	0	0	750	902	Farmer's Market - Cost	1,600	1,600	1,600
687	747	700	384	921	Utilities - Electric - Sign	700	700	700
782	0	0	76	930	Repairs, Maint. & Materials	1,000	1,000	1,000
0	28	100	0	956	Miscellaneous	100	100	100
1,300	1,300	1,300	1,300	740-600	Contrib To Movies in the Park	1,500	1,500	1,500
0	0	0	0	740-500	Contribution to St Patrick's Day	2,500	2,500	2,500
4,200	4,200	4,200	2,800	967-1	Contribution to General Fund	0	0	0
0	0	0	0	969-600	Contribution to Technology Fund	0	0	0
19,106	8,550	26,000	10,672	970	Capital Imp- Contractual Services	8,300	26,500	26,900
14,951	0	0	0	977	Equipment	10,500	0	0
116,383	132,276	138,000	78,489		TOTAL DDA OPERATING EXPENSES:	143,200	144,200	145,200

WATCHCASE CONTAMINATION GRANT 495
 REVENUES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - WATCHCASE CONTAMINATION GRANT CODE: 495-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0		TOTAL REVENUES:	0	0	0
41,603	45,186	44,500	28,608		Prior Year Fund Balance:	3,900	0	0
41,603	45,186	44,500	28,608		TOTAL WATCHCASE CONTAMINATION REVENUES:	3,900	0	0
2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0	801	Professional Services	0	0	0
2,004	509	0	6,753	802	Contractual Services	0	0	0
2,442	3,034	3,100	1,735	921	Utilities - Electric	0	0	0
33,677	40,403	41,400	20,120	927	Utilities - Sewer	3,900	0	0
3,481	1,239	0	0	930	Repair, Maintenance, Supplies	0	0	0
0	0	0	0	965-940	Contribution to Water Fund	0	0	0
41,603	45,186	44,500	28,608		TOTAL WATCHCASE CONTAMINATION EXPENSES:	3,900	0	0

CARTIER PARK FUND 508
REVENUES & EXPENSES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - CARTIER PARK FUND CODE: 508-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	65	0	35	650	Miscellaneous Sales	0	0	0
794	1,079	1,400	1,461	666	Interest Earned on Investments	1,400	1,400	1,400
12,821	16,026	14,000	13,717	674-100	Commissions - Vending Items	14,500	14,500	14,500
176,650	171,021	171,000	186,244	676-400	Site Rentals	190,000	195,000	195,000
0	0	0	0	677-000	Reimbursements	0	0	0
190,264	188,191	186,400	201,457		TOTAL REVENUES:	205,900	210,900	210,900
0	0	0	0		Fund Balance	0	9,600	0
190,264	188,191	186,400	201,457		TOTAL CARTIER PARK REVENUES:	205,900	220,500	210,900

CARTIER PARK FUND 508
REVENUES & EXPENSES BUDGET
GENERAL FUND 101
DEPARTMENT - CARTIER PARK FUND CODE: 508-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,169	1,832	2,000	978	702	Salaries & Wages	3,000	3,000	3,000
20,400	20,800	21,200	14,133	703	Administrative Expense	33,000	33,700	34,400
66,398	59,570	63,000	42,290	704	Salaries & Wages - Part Time	65,000	65,000	65,000
7,755	6,891	7,400	3,759	719	Fringe Benefits	8,100	8,100	8,100
4,681	2,794	5,000	7,325	740	Operating Supplies	10,500	10,500	10,500
7,744	7,766	7,800	7,100	740-300	Vending Supplies	7,800	7,800	7,800
112	37	100	127	751	Gasoline, Motor Oil	200	200	200
364	368	700	368	801	Professional Services	5,200	3,200	3,200
10,624	11,297	12,500	7,947	802	Contractual Services	13,600	12,000	12,000
0	0	0	0	805	Lincoln Lake Imprv Assessment	1,100	1,100	1,100
792	992	900	603	853	Telephone	600	600	600
0	0	800	184	853-200	Internet Reimbursement	600	600	600
639	858	900	785	900	Printing & Publishing	1,100	1,100	1,100
9,180	9,676	10,000	7,561	921	Utilities - Electric	11,200	11,600	12,000
1,930	1,375	1,800	1,297	923	Utilities - Gas	1,800	2,000	2,000
2,417	1,944	2,200	899	927	Utilities - Water	2,400	2,500	2,600
6,426	10,798	10,000	2,319	930	Repairs & Maintenance	8,000	10,000	10,000
890	2,500	2,700	3,872	943	Equipment Rental	4,000	4,000	4,000
0	0	0	0	967-100	Contribution To General Fund	0	0	0
2,589	4,005	0	0	968-100	Depreciation	0	0	0
3,701	2,867	2,800	1,867	969-600	Contribution to Technology Fund	3,500	3,500	3,500
0	0	5,000	0	976-300	Public Improvement	15,000	40,000	10,000
2,250	0	0	0	977	Equipment	0	0	0
150,060	146,370	156,800	103,412		TOTAL CARTIER PARK EXPENSES:	195,700	220,500	191,700

WATER PLANT FUND 591
 REVENUES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - WATER PLANT FUND CODE: 591-556

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
4,120	7,830	2,000	990	626	Charges for Serv. Rendered	1,500	1,500	1,500
1,645	7,375	1,600	4,050	628	Tap Fees	1,600	1,600	1,600
1,173,278	1,089,407	1,183,800	655,790	642	Customer Sales	1,230,000	1,248,400	1,267,100
148,424	146,499	153,000	92,683	642-100	Customer Service Charges	152,100	152,100	587,100
0	20	0	968	650	Miscellaneous Sales	0	0	0
5,233	11,395	0	0	650-500	Misc Scrap Metal	0	0	0
2	46	0	(56)	650-600	Cash Short/Over	0	0	0
63,223	18,752	19,100	15,762	666	Interest Earned	16,000	16,000	16,000
70,829	77,159	80,700	54,632	671	AT&T Antennae	84,900	87,400	90,000
9,200	0	0	1,167	671-100	Sprint - Wireless Antennae	12,600	12,600	13,000
0	0	5,300	0	672	IPCS Wireless Antennae	0	0	0
1,250	4,419	0	1,054	677-000	Reimbursements	0	0	0
0	0	0	0	695	Sale of Bond Proceeds	0	0	5,000,000
1,477,203	1,362,902	1,445,500	827,040		TOTAL WATER PLANT REVENUES:	1,498,700	1,519,600	6,976,300
0	0	0	0		Prior Year Fund Balance:	234,500	359,300	187,800
1,477,203	1,362,902	1,445,500	827,040		TOTAL WATER PLANT REVENUES:	1,733,200	1,878,900	7,164,100

WATER MAINTENANCE FUND 591
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - WATER MAINTENANCE FUND CODE: 591-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
133,217	136,806	132,000	91,297	702	Salaries & Wages	139,000	164,000	149,200
0	0	0	0	704	Salaries & Wages - Part-time	0	0	0
78,543	85,055	72,000	67,383	719	Fringe Benefits	72,900	86,000	78,200
4,200	3,150	2,400	1,600	719-100	BC/BS Employee Reimbursement	2,400	2,400	2,400
4,706	0	0	0	720	Unemployment Compensation	0	0	0
0	48	0	0	722	CDL Licenses	0	0	0
4,427	4,568	5,000	2,435	740	Operating Supplies	6,500	3,000	3,000
3,418	400	1,500	237	782	Road Materials & Supplies	1,500	1,500	1,500
443	235	0	554	801	Professional Services	500	500	500
23,610	12,543	10,000	12,161	802	Contractual Services	15,400	15,400	15,400
0	165	400	95	820	Membership Dues	200	200	200
865	0	0	162	835	Health Services	0	0	0
711	935	1,000	695	853	Telephone	1,000	1,000	1,000
0	0	0	0	853-100	Cellular Phone	0	0	0
0	0	0	0	860	Transportation	0	0	0
115	580	1,000	695	864	Conferences & Workshops	1,000	1,000	1,000
3,955	4,056	4,800	2,103	921	Utilities - Electric	4,000	4,000	4,000
1,535	1,631	1,600	476	923	Utilities - Heat	1,600	1,600	1,600
80	171	200	5	927	Utilities - Water	200	200	200
24,913	13,770	25,000	16,492	930	Repairs, Maint. & Supplies	25,000	25,000	25,000
0	7	0	0	940	Utility/Building Rent	0	0	0
28,500	34,200	40,300	31,584	943	Equipment Rental	52,600	52,600	52,600
0	152	100	0	956	Miscellaneous Expenses	100	100	100
173,479	178,232	0	0	968-100	Depreciation	0	0	0
1,700	1,582	2,100	1,400	969-600	Contribution to Technology Fund	2,400	2,400	2,400
0	0	32,300	49,295	970-801	Cap Imp - Professional Svc	13,500	22,500	13,500
0	0	216,800	164,908	970-802	Cap Imp - Contractual Svc	99,000	150,000	99,000
0	3,508	25,000	23,100	977	Equipment	0	0	0
0	0	50,000	17,759	982	Meters & Hydrants	25,000	50,000	50,000
488,418	481,792	623,500	484,434		TOTAL WATER MAINTENANCE EXPENSES:	463,800	583,400	500,800

WATER PLANT FUND 591
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - WATER PLANT FUND CODE: 591-556

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
343,864	339,680	345,800	219,385	702	Salaries & Wages	350,500	350,500	350,500
71,400	72,800	74,200	49,467	703	Administrative Expenses	75,600	77,100	78,600
189,326	197,975	188,500	148,936	719	Fringe Benefits	183,700	183,700	183,700
2,200	0	0	0	719-100	BC/BS Reimbursement	0	0	0
0	0	0	285	722-100	Licenses	300	300	400
57,059	51,587	69,000	31,430	740	Operating Supplies	71,600	71,000	72,000
3,820	9,831	28,500	11,642	801	Professional Services	11,500	11,500	10,500
208	85	200	85	801-100	CDL Drug / Alcohol Testing	200	200	200
46,357	197,550	224,300	129,163	802	Contractual Services	217,200	216,900	231,900
215	215	200	545	820	Membership & Dues	500	500	500
6,649	6,162	6,700	4,477	853	Telephone	6,700	6,700	6,700
394	410	400	19	853-100	Cell phone	200	200	200
15	250	300	0	860	Transportation	300	300	300
1,224	1,559	2,200	1,864	864	Conferences & Workshops	2,200	2,200	2,200
34,072	33,280	32,100	31,124	910	Insurance & Bonds	30,200	30,200	30,200
113,290	113,463	100,000	55,588	921	Utilities - Electric	100,000	104,000	108,200
22,034	19,002	23,000	11,251	923	Utilities - Heat	21,000	21,000	21,000
41,107	25,399	28,000	10,892	930	Repairs, Maint. & Supplies	35,000	169,000	81,000
15,000	18,000	21,200	13,665	943	Equipment Rental	27,700	27,700	27,700
27	0	0	0	956	Miscellaneous Expenses	0	0	0
3,482	3,460	3,400	2,267	969-600	Contribution To Technology Fund	7,500	7,500	7,500
0	0	5,000	2,498	970-801	Capital Improvement-Professional	5,000	0	1,000,000
0	0	58,000	8,250	970-802	Capital Improvement-Contractual	122,500	0	4,000,000
3,564	3,200	10,800	5,405	977	Equipment	0	15,000	15,000
0	0	0	0	991	Principal	0	0	260,000
0	0	0	0	995	Interest	0	0	175,000
0	0	0	0	999	Agent Fees & Service Charge	0	0	0
955,306	1,093,908	1,221,800	738,237		TOTAL WATER PLANT EXPENSES:	1,269,400	1,295,500	6,663,300
488,418	481,792	623,500	484,434		TOTAL WATER MAINTENANCE EXPENSES:	463,800	583,400	500,800
1,443,725	1,575,700	1,845,300	1,222,671		TOTAL WATER PLANT & MAINTENANCE EXPENSES:	1,733,200	1,878,900	7,164,100

WASTE WATER PLANT FUND 592
 REVENUE BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - WASTE WATER FUND CODE: 592-527

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	828	523	Federal Grants	0	0	0
114,676	122,763	114,000	66,319	626	Charges for Serv. Rendered	110,000	110,000	110,000
345	1,500	0	0	628	Tap Fees	0	0	0
904,433	897,360	922,500	562,867	642	Customer Sales	979,900	994,600	1,009,600
141,151	140,121	141,000	91,485	642-100	Customer Service Charges	141,000	141,000	401,000
65,699	46,795	65,000	35,291	643	H. O. F. Surcharge	47,000	47,000	47,000
1,309	579	0	41	650-500	Misc Scrap Metal	0	0	0
11	(24)	0	(27)	650-600	Cash Over/Short	0	0	0
5,017	5,426	6,400	5,396	666	Interest Earned	5,700	5,700	5,700
25	1,267	0	1,036	677	Reimbursements	0	0	0
0	0	0	0	684-100	Contribution from Capital Improve	0	0	0
0	0	0	0	694	Miscellaneous Revenue	0	0	0
0	0	0	0	695	Sale of Bonds Proceeds	0	0	3,000,000
1,232,665	1,215,788	1,248,900	763,235		TOTAL WWTP REVENUES:	1,283,600	1,298,300	4,573,300
66,453	0	0	0		Prior Year Fund Balance:	19,400	61,600	29,200
1,299,118	1,215,788	1,248,900	763,235		TOTAL WWTP REVENUES:	1,303,000	1,359,900	4,602,500

SEWER MAINTENANCE FUND 592
 EXPENDITURES BUDGET
 FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
 DEPARTMENT - SEWER MAINTENANCE FUND CODE: 592-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
60,132	60,553	60,900	41,822	702	Salaries & Wages	63,700	88,700	73,900
36,057	34,745	33,200	29,094	719	Fringe Benefits	33,400	46,500	38,800
1,800	1,800	200	150	719-100	Health Insurance Reimburse	0	0	0
4,706	0	0	0	720	Unemployment Compensation	0	0	0
0	0	0	48	722	CDL Licenses	0	0	0
4,875	2,870	6,000	2,290	740	Operating Supplies	4,000	4,000	4,000
2,297	526	1,000	236	782	Road Maintenance	1,000	1,000	1,000
(1,430)	705	500	1,244	801	Professional Services	500	500	500
35,574	12,639	12,000	19,913	802	Contractual Services	20,000	20,000	20,000
180	605	1,000	250	802-100	Residential Clean Up	500	500	500
360	0	200	0	835	Health Services	0	0	0
29	0	0	0	853	Telephone	0	0	0
578	679	600	321	853-100	Cellular Phone	1,700	1,700	1,700
115	0	0	245	864	Conferences & Workshops	0	0	0
7,669	5,073	10,000	7,136	930	Repairs, Maint. & Supplies	10,000	10,000	10,000
11,300	19,800	21,000	21,000	943	Equipment Rental	27,400	27,400	27,400
0	0	0	0	956	Miscellaneous Expenses	0	0	0
0	0	0	0	956-100	Misc Storm Damage	0	0	0
233,798	241,248	0	0	968-100	Depreciation	0	0	0
1,600	1,582	2,100	1,400	969-600	Contribution To Technology Fund	2,400	2,400	2,400
0	0	17,400	27,288	970-801	Cap Imp - Professional Svc	13,500	22,500	13,500
0	0	113,400	93,863	970-802	Cap Imp - Contractual Svc	99,000	150,000	99,000
0	3,377	1,000	0	977	Equipment	0	0	0
399,639	386,203	280,500	246,300		TOTAL SEWAGE MAINT. EXPENSES	277,100	375,200	292,700

WASTE WATER TREATMENT PLANT FUND 592
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - WWTP FUND CODE: 592-527

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
230,321	226,770	216,300	145,568	702	Salaries & Wages	221,700	214,700	214,700
71,400	72,800	74,200	49,467	703	Administrative Expenses	75,600	77,100	78,600
125,997	132,697	117,900	79,334	719	Fringe Benefits	116,200	112,500	112,500
2,400	2,400	2,400	1,200	719-100	BC/BS Employee Reimbursement	2,400	2,400	2,400
0	0	100	0	722	CDL License	100	100	100
108,519	103,045	108,000	70,016	740	Operating Supplies	112,100	113,500	119,000
8,786	84,609	8,000	12,326	801	Professional Services	23,100	49,600	34,600
0	43	0	0	801-100	CDL Drug/Alcohol Testing	0	0	0
75,147	35,004	27,000	13,451	802	Contractual Services	23,500	32,400	23,900
553	558	600	325	820	Membership Dues	600	600	600
800	0	0	0	835	Health Services	0	0	0
3,311	3,677	3,300	2,391	853	Telephone	3,600	3,600	3,600
890	766	900	360	853	Cellular Telephone	600	600	600
33	40	0	25	860	Transportation	200	200	200
1,370	1,756	2,500	1,655	864	Conferences & Workshops	2,000	2,000	2,000
34,072	33,280	32,100	23,113	910	Insurance & Bonds	30,200	30,200	30,200
47,670	47,578	55,000	29,721	921	Utilities - Electric - Lift Station	50,000	52,000	54,000
118,218	134,308	139,200	74,763	921-100	Utilities - Electric - WWTP	135,000	140,400	146,100
2,522	2,306	2,300	772	923	Utilities - Gas - Lift Station	2,300	2,300	2,300
3,478	3,233	3,600	1,781	923-100	Utilities-Gas- WWTP	3,600	3,600	3,600
798	1,233	1,200	663	927	Utilities - Water	1,300	1,300	1,300
15,932	12,245	18,000	17,870	930	Repairs, Maint. & Supplies	20,000	20,000	20,000
21,101	22,263	25,500	9,872	943	Equipment Rental	33,300	33,300	33,300
0	84	0	0	956	Miscellaneous	0	0	0
3,899	3,756	3,800	2,533	969-600	Contribution To Technology Fund	4,400	4,400	4,400
0	0	85,000	3,429	970-801	Cap Imp - Professional Svc	75,000	0	75,000
0	0	148,000	3,426	970-802	Cap Imp - Contractual Svc	0	0	3,000,000
0	0	0	0	977	Equipment	0	0	0
0	0	0	0	991-200	15 Bond Principle	0	0	155,000
0	0	0	0	995-200	15 Bond Interest	0	0	105,000
0	0	70,000	70,000	991-100	07 Bond: Principal	70,000	70,000	70,000
22,263	21,206	20,200	20,150	995-100	07 Bond: Interest	19,100	17,900	16,800
877,216	924,451	1,074,900	544,059		TOTAL WASTE WATER TREATMENT PLANT EXP:	1,025,900	984,700	4,309,800
399,639	386,203	280,500	246,300		TOTAL SEWAGE MAINTENANCE EXPENSE:	277,100	375,200	292,700
1,276,855	1,310,653	1,355,400	790,359		TOTAL WWTP & SEWAGE MAINTENANCE EXPENSES:	1,303,000	1,359,900	4,602,500

MUNICIPAL MARINA FUND 594
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MUNICIPAL MARINA FUND CODE: 594-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	0	0	566-100	Waterways Grant-Preliminary Engineering Study	0	450,000	0
156,798	0	0	0	566-200	Waterways Grant-Transient Dock	0	0	0
1,541	1,423	1,500	429	646	Pop Sales	1,400	1,400	1,400
4,346	5,306	8,000	9,341	647	Ice Sales	10,800	10,800	11,200
1,155	1,045	1,200	700	648	Pump Out Revenues	1,000	1,000	1,000
200	70	100	187	648-100	Holding Tank Supply Sales	100	100	100
250,278	312,941	310,000	314,030	649	Gas Sales	367,200	367,200	367,200
71,502	95,286	75,000	81,561	649-100	Diesel Sales	91,800	91,800	91,800
51	83	100	141	649-200	Oil Sales	100	100	100
9,453	15,073	11,300	15,906	649-300	Non Tax Fuel	16,000	16,000	16,000
250	118	200	253	650	Miscellaneous Sales	200	200	200
354	301	300	274	650-100	Telescope Sales	300	300	300
1,436	1,062	1,200	896	651	Laundry Sales	1,200	1,200	1,200
910	999	1,000	1,950	652	Sign Sales	1,000	1,000	1,000
178,953	204,412	202,000	203,171	653	Seasonal Boat Slip Rentals	202,000	202,000	202,000
1,200	1,100	1,000	800	653-100	Waiting List Application Fee	1,000	1,000	1,000
132,227	112,038	119,900	102,979	654	Transient Boat Slip Rentals	118,800	118,800	118,800
4,538	5,677	5,500	5,753	666	Interest Earned	5,700	5,700	5,700
815,190	756,934	738,300	738,371		TOTAL REVENUES:	818,600	1,268,600	819,000
0	0	0	0		Prior Year Fund Balance:	0	409,700	56,600
815,190	756,934	738,300	738,371		TOTAL MUNICIPAL MARINA REVENUES:	818,600	1,678,300	875,600

MUNICIPAL MARINA FUND 594
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MUNICIPAL MARINA FUND CODE: 594-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
38,065	39,340	44,200	26,462	702	Salaries & Wages	44,800	44,800	44,800
47,500	42,400	43,200	28,800	703	Administrative Expenses	44,000	44,800	45,600
61,646	60,573	64,000	57,140	704	Salaries & Wages - Part Time	66,000	66,000	66,000
26,456	26,432	30,500	24,706	719	Fringe Benefits	30,100	30,100	30,100
5,015	0	0	0	720	Unemp. Compensation	0	0	0
5,064	4,606	5,600	6,206	740	Operating Supplies	5,600	5,600	5,600
2,276	1,664	1,300	2,893	740-100	Ice	2,700	2,700	2,700
968	1,136	1,200	681	740-200	Pop	1,100	1,100	1,100
0	0	0	101	740-300	Sale Items	0	0	0
120	0	0	0	740-400	Holding Tank Supplies	200	0	200
744	415	600	710	744	Clothing Allowance	600	600	600
227,288	272,133	282,600	231,984	751	Gasoline	339,200	339,200	339,200
61,704	81,774	74,800	66,045	751-100	Diesel	90,500	90,500	90,500
0	118	0	0	751-200	Motor Oil	0	100	0
3,000	4,022	4,700	3,070	801	Professional Services	3,200	3,200	3,200
18,028	15,302	15,000	20,004	802	Contractual Services	26,500	26,500	26,500
5,184	7,464	40,000	10,942	802-100	Dock Repairs	6,000	6,000	6,000
650	0	500	0	820	Membership Dues	500	500	500
768	752	400	68	835	Health Services	400	400	400
1,619	2,267	2,400	1,391	853	Telephone	2,400	2,400	2,400
540	540	600	270	853-100	Cellular Phone	600	600	600
275	159	300	148	860	Transportation	300	300	300
0	0	0	0	864	Conferences & Workshops	0	0	0
3,005	3,305	5,300	1,300	880	Community Promotion	13,300	13,300	13,300
2,974	2,499	2,700	2,538	900	Printing & Publishing	3,100	2,700	3,100
9,465	9,244	9,000	8,646	910	Insurance & Bonds	8,200	8,200	8,200
17,619	17,120	19,000	5,249	921	Utilities - Electric	20,000	20,000	20,000
1,806	2,006	2,500	1,106	923	Utilities - Heat/Gas	2,500	2,500	2,500

MUNICIPAL MARINA FUND 594
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MUNICIPAL MARINA FUND CODE: 594-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
7,368	6,690	8,000	1,646	927	Utilities - Water	7,300	7,300	7,300
18,235	26,124	21,000	13,239	930	Repairs, Maint. & Supplies	10,600	10,600	10,600
6,000	5,731	8,000	4,822	943	Equipment Rental	10,500	10,500	10,500
2,550	2,250	2,000	1,895	956	Miscellaneous Expenses	2,100	2,100	2,100
18,641	23,525	22,000	14,260	960	Sales Tax	25,700	25,700	25,700
3,495	3,743	3,500	248	960-100	Diesel Tax	3,500	3,500	3,500
671	675	0	0	967-100	Contribution To General Fund	0	0	0
110,158	131,898	0	0	968-100	Depreciation	0	0	0
2,009	1,977	2,000	1,333	969-600	Contribution To Technology Fund	2,500	2,500	2,500
0	368	0	0	970	Capital Improvements	0	0	0
0	0	0	0	970-801	Cap Imp - Professional Svc	0	0	0
0	564	4,000	11,857	970-802	Capital Improve - Contractual	4,000	904,000	100,000
10,740	4,840	9,400	12,751	977	Equipment	0	0	0
721,647	803,654	730,300	562,509		TOTAL MUNICIPAL MARINA EXPENSES:	778,000	1,678,300	875,600

TECHNOLOGY FUND 650
REVENUE BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - TECHNOLOGY FUND CODE: 650-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
0	0	6,800	4,533	574-171	Contributions from City Council	1,000	1,000	1,000
1,692	1,483	3,200	2,133	574-172	Contributions from City Manager	3,400	3,400	3,400
15,228	7,809	7,600	5,067	574-173	Contributions from City Clerk	10,100	10,200	10,300
3,595	5,338	5,900	3,933	574-174	Contributions from City Treasurer	7,100	7,200	7,300
15,545	13,839	7,000	4,667	574-175	Contributions from City Assessor	8,200	8,300	8,400
15,187	28,053	14,500	9,667	574-176	Contributions from Police Dept	48,500	23,500	23,500
2,644	2,570	3,000	2,000	574-177	Contributions from Fire Dept	3,700	3,700	3,700
1,092	1,779	1,700	1,133	574-178	Contributions from Cemetery	2,000	2,000	2,000
1,481	1,483	1,500	1,000	574-179	Contributions from Comm Dev	2,200	2,200	2,200
0	0	0	0	574-180	Contributions from DDA	0	0	0
2,855	7,341	3,400	2,267	574-181	Contributions from Senior Ctr	4,500	4,500	4,500
5,182	3,460	3,400	2,267	574-182	Contributions from Water Dept	7,500	7,500	7,500
5,499	3,756	3,800	2,533	574-183	Contributions from Sewer Dept	4,400	4,400	4,400
2,009	1,977	2,000	1,333	574-184	Contributions from Marina	2,500	2,500	2,500
6,451	1,285	1,300	867	574-185	Contributions from Motor Pool	3,500	3,500	3,500
3,701	2,867	2,800	1,867	574-187	Contributions from Cartier Park	3,500	3,500	3,500
0	2,274	2,200	1,467	574-188	Contributions from DPW	2,000	2,000	2,000
0	1,582	2,100	1,400	574-189	Contributions from Water Maint	2,400	2,400	2,400
0	1,582	2,100	1,400	574-190	Contributions from Sewer Maint	2,400	2,400	2,400
0	1	0	0	666	Interest Earned on Investments	0	0	0
82,161	88,477	74,300	49,533		TOTAL REVENUES:	118,900	94,200	94,500
0	0	0	0		Prior Year Fund Balance:	0	0	0
82,161	88,477	74,300	49,533		TOTAL TECHNOLOGY FUND REVENUES:	118,900	94,200	94,500

TECHNOLOGY FUND 650
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - TECHNOLOGY FUND CODE: 650-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
1,065	511	2,500	6,477	740	Operating Supplies	2,500	2,500	2,500
49,548	40,442	30,800	29,539	802	Contractual Services	36,400	36,500	36,600
5,494	5,861	6,300	3,758	802-100	Internet Connections	8,500	8,500	8,500
0	220	500	2,482	930	Repairs, Maint. & Supplies	500	500	500
8,016	9,827	0	0	968-100	Depreciation	0	0	0
8,180	18,014	20,700	19,704	975	Software	23,600	23,800	24,000
7,119	0	13,500	7,019	977	Equipment	47,400	22,400	22,400
79,421	74,877	74,300	68,979		TOTAL TECHNOLOGY FUND EXPENSES:	118,900	94,200	94,500

MOTOR POOL 661
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MOTOR POOL FUND CODE: 661-000

2010	2011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	REVENUES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
185,000	0	0	0	539	State Grant	0	0	0
2,595	2,995	3,000	7,346	650	Miscellaneous Sales	3,000	3,000	3,000
3,610	3,932	3,800	2,403	666	Interest Earned	2,600	2,600	2,600
4,076	3,177	1,000	18,499	677	Reimbursements	1,000	1,000	1,000
100,169	140,964	120,000	89,176	677-100	Reim. - L.M.T.A.	140,000	140,000	140,000
10,884	16,298	15,000	8,329	677-200	Reim. - PM Twp	17,200	17,200	17,200
0	290	0	234	677-300	Reim. - Other	0	0	0
2,542	0	0	0	677-900	Reimbursement MMRMA	0	0	0
305,534	361,866	435,300	260,911	687-000	Rent - General Fund	570,600	570,600	570,600
50,302	55,222	89,100	35,809	687-100	Rent - Major Streets	85,600	85,600	85,600
0	15	0	0	687-110	Rent-Senior Center	0	0	0
70,924	76,075	91,300	44,897	687-200	Rent - Local Streets	92,300	92,300	92,300
890	2,500	2,700	3,872	687-250	Rent-Cartier Park	4,000	4,000	4,000
14,872	18,000	21,200	13,665	687-300	Rent - Water Plant	27,700	27,700	27,700
28,674	34,200	40,300	31,584	687-400	Rent - Water Maintenance	52,600	52,600	52,600
21,055	22,263	25,500	15,631	687-500	Rent - WWTP Fund	33,300	33,300	33,300
11,300	19,800	21,000	15,241	687-510	Rent - Sewage Maintenance	27,400	27,400	27,400
6,000	5,731	8,000	4,822	687-600	Rent - Marina Fund	10,500	10,500	10,500
775	1,800	0	0	695-100	Sale of Equipment	4,000	4,000	4,000
819,200	765,129	877,200	552,419		TOTAL REVENUES:	1,071,800	1,071,800	1,071,800
372,944	0	0	0		Prior Year Fund Balance:	0	77,300	0
1,192,144	765,129	877,200	552,419		TOTAL MOTOR POOL REVENUES:	1,071,800	1,149,100	1,071,800

MOTOR POOL 661
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2013, 2014, 2015
DEPARTMENT - MOTOR POOL FUND CODE: 661-000

2,010	2,011	2012 BUDGET	2012 BUDGET Thru AUGUST	CODE	EXPENDITURES	2013 REQUESTED	2014 REQUESTED	2015 REQUESTED
165,862	165,260	169,500	113,077	702	Salaries & Wages	172,000	172,000	153,700
53,500	54,600	55,700	37,133	703	Administrative Expenses	56,800	57,900	59,000
0	0	0	8	704	Salaries & Wages - Part Time	0	0	0
90,875	92,438	92,400	68,827	719	Fringe Benefits	90,200	90,200	80,600
0	24	100	48	722	CDL Licenses	100	0	0
4,380	5,123	17,400	4,831	740	Operating Supplies	6,000	6,000	6,000
2,080	874	2,000	464	743	Tools	2,000	2,000	2,000
221,915	306,065	260,000	232,343	751	Gasoline, Motor Oil, Etc.	310,000	310,000	310,000
2,910	2,910	3,500	2,620	801	Professional Services	4,700	4,700	4,700
2,111	2,026	2,200	1,890	801-100	CDL Drug / Alcohol Testing	2,200	2,200	2,200
4,356	7,896	6,000	2,969	802	Contractual Services	6,000	6,000	6,000
240	151	200	0	835	Health Services	100	200	100
1,488	1,735	1,600	1,030	853	Telephone	1,600	1,600	1,600
853	1,195	1,400	175	853	Cellular Telephone	900	900	900
0	0	200	0	33	Transportation	200	200	200
0	33	200	0	864	Conferences & Workshops	200	200	200
66,252	66,455	66,500	60,520	910	Insurance & Bonds	60,900	60,900	60,900
19,505	17,678	20,000	9,778	921	Utilities - Electric	18,000	18,000	18,000
15,238	14,025	18,000	4,842	923	Utilities - Heat	15,000	15,000	15,000
2,554	2,477	2,200	1,244	927	Utilities - Water	2,500	2,500	2,500
121,775	103,256	100,000	59,894	930	Repairs, Maint. & Supplies	100,000	100,000	100,000
22	11	100	84	956	Miscellaneous Expenses	100	100	100
223,021	200,850	0	0	968-100	Depreciation	0	0	0
6,451	1,285	1,300	867	969-600	Contribution To Technology Fund	3,500	3,500	3,500
186,759	8,028	41,000	34,961	977	Equipment	80,000	295,000	131,000
1,192,144	1,054,394	861,500	637,605		TOTAL MOTOR POOL EXPENSES:	933,000	1,149,100	958,200

CITY OF LUDINGTON

THREE-YEAR

CAPITAL IMPROVEMENT

PROGRAM

2013 - 2015

CITY OF LUDINGTON
THREE YEAR
CAPITAL IMPROVEMENT PROGRAM
2013 - 2015

- SUMMARY -

The following is a brief summary of the Three-Year Capital Improvement Program 2013 - 2015, which is only a projection of projects that may occur over the next three years.

Information has been obtained from department supervisors and other City staff members in reference to desired capital improvement projects and anticipated major maintenance & repair items, which would be large expenditures to the City. Funding has not been allocated for all Capital Improvement items in the proposed three-year budget but have been included as part of the Three-Year Program as possible projects that would be considered if funding were available.

Projects have been broken down into individual departments with estimated costs for each project along with how the projects would be financed. The determining factor as to whether or not these projects are completed will depend on the status of City finances at that time.

Examples of capital improvement items included in the Three-Year Capital Improvement Program are new buildings, extension of water and sewer lines, anticipated grant funds the City is planning on applying for, major equipment purchases, etc. Major maintenance items such as street resurfacing, roof repairs, etc. are also included.

Obviously, the priority of these projects over the next three years will change. There will be projects that come up, which are a higher priority than projects already included in the existing three-year program. This is the reason why the program is updated on an annual basis.

If anyone has questions or concerns in reference to any project listed in the Three-Year Capital Improvement Program, please feel free to contact me.

John E. Shay
City Manager

CITY OF LUDINGTON
THREE – YEAR CAPITAL IMPROVEMENT PROGRAM
2013 – 2015

2013 PROJECTS

(Funding was allocated for these projects in the 2013 budget.)

CITY PROPERTY DOWNTOWN

(General Fund)

- | | | |
|----|---|-----------|
| 1) | Replace bricked areas of sidewalks with stamped concrete.
(Replace the uneven bricked areas of sidewalks that create a tripping hazard.) | \$ 28,400 |
|----|---|-----------|

CEMETERY

(Perpetual Care Fund)

- | | | |
|----|---------------------------------|-----------|
| 1) | Pave roads within the Cemetery. | \$ 20,000 |
|----|---------------------------------|-----------|

POLICE DEPARTMENT

(Grant Funding / General Fund)

- | | | |
|----|---|-----------|
| 1) | Engine shield and dive equipment for Police/Fire Boat.
(100% Paid for by grant funds.) | \$ 25,000 |
| 2) | Purchase of five (5) new Tough Books (Laptop Computers) | \$ 25,000 |

SIDEWALK CONSTRUCTION

(General Fund Financing)

- | | | |
|----|---|-----------|
| 1) | Sidewalk Construction Replacement Program | \$ 87,000 |
|----|---|-----------|

2013 Projects Continued ...

PARKS

(General Fund Financing)

- 1) Renovate Men's Restroom – North Concession Stand \$ 34,000
- 2) Year #2 - Replace sections of wooden boardwalk at Waterfront Park with concrete. (Cost sharing this project with the Marina.)
Wooden boardwalk replacement will be done over 3 years. \$ 4,000
- 3) Paint Waterfront Park Gazebo (\$3,000) & Bandshell Pillars (\$1,000) \$ 4,000

LAUNCHING RAMPS

(General Fund Financing)

- 1) Dredge Loomis Street boat ramp facility. \$ 10,000
- 2) Replace fixtures in restrooms @ Loomis Street & Copeyon Park. \$ 14,000

MAJOR STREETS

(Bridge Grant & Major Street Funds)

- 1) Reconstruction of the Washington Avenue Bridge. \$2,387,000
- 2) Crack patching of major streets to be determined. \$ 20,000

LOCAL STREETS

(Local Street Funds)

- 1) Crack patching of local streets to be determined. \$ 20,000

DOWNTOWN DEVELOPMENT AUTHORITY – DDA

(DDA Funding)

- 1) Purchase of a 60' X 40" tent for special events. \$ 8,500
- 2) Purchase new laptop for Electronic Message Sign. \$ 2,000

CARTIER PARK IMPROVEMENTS

(Cartier Park Fund)

- 1) Construct a garage for storing misc. equipment, fire rings, etc. \$ 15,000
- 2) Allocate funds to be set aside for construction of a new restroom. \$ 25,000

WATER MAINTENANCE

(Water Fund Financing)

- 1) Purchase water meters and hydrants as needed. \$ 25,000
- 2) Replace two blocks of water main on Fifth Street, includes new pavement. Includes engineering and construction expenses. \$ 112,500

2013 PROJECTS CONTINUED ...

WATER PLANT

(Water Fund Financing)

- 1) Repaint the Brye Road tank and add a tank mixer.
(This is included as part of the maintenance agreement with Utility Services.) \$ 47,600
- 2) Install a line stop and new 14" gate valve to isolate the old plant from the 20" Transmission main. \$ 20,000
- 3) New rapid mixers. \$ 85,000

SEWER MAINTENANCE

(Sewer Fund Financing)

- 1) Replace sanitary sewer lines – 2 Blocks of Fifth Street. \$ 112,500

WASTEWATER TREATMENT PLANT

(Sewer Fund Financing)

- 1) Hire an engineering/biology firm to provide options to solve the ammonia and toxicity (outfall pipe) issues at the plant. \$ 75,000

MUNICIPAL MARINA

(Marina Funding)

- 1) Year 2 - Replace sections of wooden boardwalk along Waterfront Park seawall with concrete. (Cost-share with the Parks Department.)
(This is a project that will be done over a three-year period.) \$ 4,000
- 2) Dock repairs. \$ 6,000
- 3) Contribution to Maritime Museum. \$ 10,000

TECHNOLOGY

(Technology Fund)

- 1) Replace 7-10 desk top / laptop computers.
Purchase new Scada System at the Water Treatment Plant \$ 18,000

MOTOR POOL

(Motor Pool Funding)

- 1) Purchase Chevrolet Tahoe for LPD. \$ 33,000
- 2) Purchase a new leaf claw. \$ 17,000

Items listed but not included in the 2013 budget;

Roll Off Dump Box	\$ 6,000
Unmarked PD Car	\$ 20,000
2 4X4 Pickup Trucks	\$ 48,000
Street Sweeper	\$140,000
Utility Truck	\$ 28,000

NOTE: Funding has not been allocated for all of these projects in the projected 2014 and 2015 budgets. However, if the City receives more State revenue sharing

dollars than expected, these funds and possibly grant funds could be used to do some Capital Projects.

(*) Funding has been allocated in the projected budget for these projects.

2014 PROJECTS

CITY CLERK

	(General Fund Financing)	
1)	Purchase new copier for City Hall.	\$ 6,500

CITY HALL & GROUNDS

	(General Fund Financing)	
1)	Remote door locks for front office area.	\$ 2,000

CITY PROPERTY – DOWNTOWN

	(General Fund Financing)	
1)	*Replace bricks with stamped concrete. (Eliminate tripping hazards.)	\$ 28,400

CEMETERY

	(General Fund Financing)	
1)	Install siding on the garage and office building.	\$ 12,000
2)	Replace Cemetery Columns along Lakeshore Drive Entrance.	\$ 4,200

POLICE DEPARTMENT

	(Technology Fund / General Fund)	
1)	Purchase bar coding equipment for the evidence room.	\$ 5,500

DPW

	(General Fund / DDA / Private Donations)	
1)	Pave parking lot behind Post Office.	\$ 60,000

SIDEWALK CONSTRUCTION

	(General Fund Financing)	
1)	*Continue sidewalk replacement program.	\$ 87,000

PARKS

	(General Fund Financing)	
1)	*Renovate City Park Restrooms.	\$ 10,000
2)	*Replace sections of wooden boardwalk at Waterfront Park. (Year 3 of 3 year program. Cost sharing with Marina.)	\$ 4,000
3)	*Paint Loomis Street & Copeyon Park Picnic Shelters.	\$ 6,000

LAUNCHING RAMPS

	(General Fund Financing)	
1)	*Purchase Muffin Fish Grinder for Copeyon Park.	\$ 15,000

2014 Projects Continued ...

MAJOR STREETS

(Major Street Fund / Small Urban Grant Funding)

- 1) *Reconstruct of Bryant Road between Lakeshore Drive & Rath Avenue. \$ 517,500
- 2) *Crack patching major streets. \$ 20,000

LOCAL STREETS

(Local Street Funding)

- 1) *Crack patching of local streets. \$ 20,000
- 2) *Reconstruct Gaylord Avenue from Tinkham to Lowell. \$ 181,200

RECREATION

(Recreation Fund Financing)

- 1) New bleachers – 2 Sets. \$ 6,000
- 2) Install two drop basketball hoops at Foster School. \$ 13,000

SENIOR CENTER

(Senior Center Financing)

- 1) Exterior of the building cleaned & painted. \$ 5,000

DOWNTOWN DEVELOPMENT AUTHORITY – DDA

(DDA TIF Funding.)

- 1) * To be determined. \$ 26,500

CARTIER PARK

(Cartier Park Improvement Fund.)

- 1) *Install additional electrical sites in south end of campground. \$ 40,000
Also includes installing water service to some sites also.
- 2) Pave roads on east side of park & south road. \$ 20,000
- 3) Allocate money to be set aside for construction of a new restroom. \$ 25,000

WATER MAINTENANCE

(Water Fund Financing)

- 1) *Purchase water meter radio transmitters. \$ 50,000
- 2) *Bryant Road Project – Install new water main. \$ 172,500

SEWER MAINTENANCE

(Sewer Fund)

- 1) *Bryant Road Project – Install new sewer main. \$ 172,500

MUNICIPAL MARINA

(Marina Financing / Possibly Grant Funds)

- 1) *Replace sections of wooden boardwalk along Waterfront Park seawall with concrete. (Cost-share with the Parks Department.) Year 3 of 3. \$ 4,000
- 2) Replace floating docks. \$ 900,000
- 3) Contribution to Maritime Museum. \$ 10,000

2014 PROJECTS CONTINUED ...

TECHNOLOGY

- (Technology Fund)
1) *Purchase 7-10 new computers / printers. \$ 10,000

MOTOR POOL

- (*Motor Pool Funding)
1) *Purchase Equipment
Plow Truck \$ 150,000
Trackless \$ 115,000
Chevy Tahoe – LPD \$ 30,000

Items listed but not included in the 2014 budget:
Unmarked LPD Car \$20,000

2015 PROJECTS

City Clerk
(General Fund Financing)

1) Document Management System \$ 17,500

CITY PROPERTY – DOWNTOWN

(General Fund Financing)

1) *Replace bricks with stamped concrete. \$ 28,400
(Eliminate tripping hazards.)

CEMETERY

(General Fund Financing / Perpetual Care Fund)

1) Pave roads within Cemetery. \$ 30,000

2) Water main improvements within the Cemetery. \$ 10,000

3) Construct a 20 X 34 addition to the present shop for more storage room. Would replace current old storage building. \$ 10,000

4) New Entrance Sign. \$ 7,000

POLICE DEPARTMENT

(General Fund Financing / Grant Funding)

1) *Marine Radar for Fire & Police Boat. \$ 10,000
(Would be utilized during poor visibility and foul weather.)

2) *Moving radar unit for 5th patrol vehicle. \$ 2,000

SIDEWALK CONSTRUCTION

(General Fund Financing)

1) *Continue Sidewalk Replacement Program. \$ 87,000

PARKS

(General Fund Financing)

1) *New toilets, sinks & countertops at South Concession Restrooms. \$ 10,000

2) Install sidewalk from parking lot to playground area at Copeyon Park. \$ 8,000

3) Install irrigation system at Copeyon Park. \$ 20,000

LAUNCHING RAMPS

(General Fund Financing)

1) *Purchase a Monster Grinder for Copeyon Park. \$ 20,000

2) Purchase a Kiosk for Loomis Street. \$ 25,000
(Allows for cash & credit card payments.)

2015 PROJECTS CONTINUED ...

MAJOR STREETS

(Major Street Funding)

1) Crack Patching. \$ 20,000

LOCAL STREETS

(Local Street Funding)

1) Crack Patching. \$ 20,000

RECREATION

- (Recreation Fund)
- 1) Underground sprinkler system at Oriole Field.
Diamonds #1 & #3 \$ 25,000
 - 2) Replace press box on diamond #1 & #3 at Oriole Field. \$ 12,000

SENIOR CENTER

- (Senior Center Funding)
- 1) Replace the flooring in the big room at the north end of the building. \$ 10,000

DOWNTOWN DEVELOPMENT AUTHORITY – DDA

- (DDA Funding)
- 1) * To be determined. \$ 26,900

CARTIER PARK

- (Cartier Park Funding)
- 1) Pave roads. \$ 10,000
 - 2) Allocate money to be put aside towards building a new restroom. \$ 25,000
 - 3) *Level and upgrade (10) seasonal sites. \$ 10,000

WATER MAINTENANCE

- (Water Fund Financing)
- 1) *Replace water main in two blocks of Fifth Street. \$ 112,500

WATER PLANT

- (Water Fund Financing / Bonds)
- 1) *Upgrades to Water Treatment Plant pursuant to requirements from the MDEQ. \$5,000,000

SEWER MAINTENANCE

- (Sewer Fund)
- 1) *Replace sewer main in two blocks of Fifth Street. \$ 112,500

WASTEWATER TREATMENT PLANT

- (Sewer Fund / Bonds)
- 1) *Upgrades to WWTP & relocation of outfall pipe as per MDEQ requirements. \$3,075,000

MARINA

- (Marina Fund)
- 1) *Resurface parking lot. \$ 100,000

TECHNOLOGY FUND

- 1) *Purchase 7-10 new computers / printers. \$ 10,000

2015 PROJECTS CONTINUED ...

MOTOR POOL

- (Motor Pool Fund)
- 1) *Purchase Equipment \$ 131,000
 - Dump Truck \$50,000
 - Chevy Tahoe \$35,000
 - Utility Truck w/flat bed & boxes \$28,000
 - Pick up Truck \$18,000

2) Build new warehouse @ DPW site.

\$150,000

**CITY OF LUDINGTON
BUILDING/ZONING
400 S HARRISON ST
LUDINGTON, MI 49431**

DATE November 1, 2012

TO: Mayor, City Manager, and City Counselors

FROM: Carol Ann Foote, Planning/Zoning Administrator

RE: October Building, Zoning and Enforcement Report

Eight building permits and two zoning permits were issued in October with total building cost of \$811,927 and fees collected in the amount of \$3,140.00. There were thirty-three inspections made and twelve certificates of occupancy issued.

The Ludington City Planning Commission met on October 2, 2012. There were no public hearings held.

The Zoning Board of Appeals meet in October to hear a request for an eight-inch side - yard setback variance to finish the construction of a single-family home. The Board denied the request.

There were twenty-four code enforcement issues filed and seventeen closed as follows:

5	Tall Grass	Filed
4	Tall Grass	Closed
14	Junk	Filed
11	Junk	Closed
1	City Code	Filed
0	City Code	Closed
0	Zoning	Filed
0	Zoning	Closed
3	Structure	Filed
1	Structure	Closed
1	Inop Vehicles	To LPD
	Bldg Code	Filed
	Bldg Code	Closed
0	Fix It Tickets	Issued

A detailed open enforcement list is attached.

CITY OF LUDINGTON
BUILDING DEPARTMENT
CODE ENFORCEMENT REPORT

CATEGORY	ADDRESS	STATUS	DATE FILED	DATE CLOSED
CITY CD-TALL GRASS 10/19/12- TALL GRASS LETTER SENT CERT:7010-1060-0002-0866-9806 SPECIFICALLY, WEEDS AT CURB 10/20/12- CERT MAIL SIGNED FOR/RECIEVED FOLLOW UP 11/7/12	117 E DOWLAND ST	NOTICE & ORDER SENT	10/19/2012	
CITY CD-TALL GRASS 9/18/12- TALL GRASS NOTICE SENT CERT70101060000808669813 FOLLOW UP 11/7/12	609 S DELIA ST	NOTICE & ORDER SENT	10/19/2012	
CITY CODE COMPLAINT REGARDING TRASH BEING OUT TOO EARLY/ALL WEEK 10/18/12- JW CALLED(231-843-9323); LEFT MESSAGE	405 E DANAHER ST	VERBAL	10/19/2012	
CITY CODE-JUNK 7/26/12- COMPLAINT REGARDING JUNK IN THE BACK YARD. BUILDING APPEARS TO BE VACANT. WILL SEND JW OUT TO INPECT FOLLOW UP 7/26/12- RED TAG ISSUED FOR JUNK ON PROPERTY, CONDITION OF WINDOW, AND TALL GRASS FOLLOWU P 8/3/12- GRASS RESOLVED 8/6/12- JUNK STILL OPEN- FOLLOW UP 8/10/12 9/5/12- TICKET 735 DUE FOLLOW UP 9/25/12 9/245/12- TICKET DISMISSED, JW SPOKE TO LYNN= CUT GRASS 10/24/12-SENT LETTER REQUESTING AN UPDATE AND CONTACT BE MADE. 10/31/12- JW SPOKE TO LYNN COLE, AGAIN. FOLLOW UP 11/7/12	301 E PERE MARQUETTE	RED TAG	07/25/2012	
CITY CODE-JUNK 10/18/12-COMPLAINT REGRADING TRASH BEING DUMPED, AND POSSIBLE PEOPLE LIVING IN THE BUILDING. 10/31/12- JW WILL GO OUT TO LOOK AT SECURING THE BUILDING. FOLLOW UP 10/31/12- NEEDS A LOCK ON BACK DOOR AND WINDOW ON S/E SIDE OF HOUSE. FOLLOW UP 11/7/12	808 E DANAHER ST	COMPLAINT LOGGED	10/19/2012	
CITY CODE-JUNK 10/24/12- RED TAG ISSUED FOR JUNK/WOOD PILE IN BACK YARD FOLLOW UP 11/14/12	404 N EMILY ST	RED TAG	10/24/2012	
CITY CODE-JUNK 10/25/12- JUNK COMPLAINT; SPECIFICALLY THE BACK YARD INSPECTION 10/31/12	506 GEORGE ST		10/25/2012	
INOP VEHICLE 10/3/12- INOP VEHICLES; TO LPD FOLLOW UP 10/17/12 10/15/12- CHECKED W/PD; NO UPDATE REPORTED 10/24/12- UPDATE; OFFICER TAGGED BOTH CARS & SPOKE TO HOME OWNER. SHE STATED THAT THE CARS BELONG TO HER SON INLAW AND SHE'S ALLOWED HIM TO STORE THEM THER- THE OFFICER TOLD HER THEY MUST BE MOVED BY 10/26/12 WILL CHECK BACK/FOLLOW UP 10/29/12	406 N WASHINGTON AVE	TO LPD	10/04/2012	

CITY OF LUDINGTON
BUILDING DEPARTMENT
CODE ENFORCEMENT REPORT

CATEGORY	ADDRESS	STATUS	DATE FILED	DATE CLOSED
PROP MAIN-STRUCTURE	520 E DOWLAND ST	NOTICE & ORDER SENT	04/28/2009	
04/28/09 COMPLIANT REC'D ABOUT CONDITION OF ROOF. LETTER SENT CERTIFIED R.R. TO OWNER STATING PROBLEMS & ASKING HIM TO CONTACT OUR OFFICE. TR				
4/30/09 REC'D ELECT. R.R.. TR				
5/13/09 ISSUED TICKET #0535				
05/14/09 PM ORDER SENT CERT. R.R. W/45 DAY FOLLOW UP.TR				
5/16/09 REC'D ELECT. R.R. TR				
07/07/09 ISSUED TICKET. MAILED CERT. R.R.. TR				
07/27/09 PRANGER HAS NOT PICKED UP CERT. LETTER. JW WILL TAKE NEW TICKET #0539 TO OCEANA SHERIFF FOR PERSONAL DELIVERY. TR				
07/28/09 REC'D ORIGINAL TICKET BACK UNCLAIMED. TR				
08/11/09 JW CALLED ABOVE #. NOT THE RIGHT JASON R PRANGER. TR				
8/13/09 FOUND ADDRESS IN GA. SENT TICKET CERTIFIED TO GA. TR				
08/25/09 JW TALKED WITH JASON PRANGER. HE WILL MEET WITH JW ON 8-27-09 IN AM. TR				
08/28/09 REC'D LETTER BACK. UNDELIVERABLE AS ADDRESSED. JW TALKED TO JASON TODAY. HE WILL BE IN NEXT WEEK. TR				
09/15/09 JASON HAS NOT BEEN IN TO WITH JW. HE IS STILL IN GEORGIA. TR				
09/30/09 JW UNABLE TO CONTACT JASON. WILL TALK TO ROGER ON WHAT CAN BE DONE. LOCKS HAVE BEEN PUT ON BUILDING SO NO ONE CAN GET IN. KEYS ARE AT LPD AND FIRE DEPT. TR				
10/30/09 STILL NO ACTION AT THIS TIME. TR				
11/06/09 CIVIL INFRACTION CITATION #0542 ISSUED. TR				
11/09/09 ORIGINAL CIVIL INFRACTION MAILED TO ROTHBURY, MI AND GEORGIA ADDRESSES AND POSTED ON 520 E. DOWLAND ST. TR				
11/17/09 BARB PRANGER, JASON'S MOTHER CALLED. JASON IS IN GEORGIA CANNOT TRAVEL HERE BECAUSE OF LACK OF FUNDS. DB TOLD HER WE NEED DIRECTION FOR THE BUILDING AND HE NEEDS TO CALL ASAP. TR				
12/8/09- HAS NOT COMPLIED. FOLLOW UP WITH CALL TO MAGISTRATE 1/5/10 TO SEE IF THERE WAS ANY ACTION ON CIVIL INFRACTION.				
12/21/09 - DEFAULT/MAGISTRATE.				
1/11/10- CIVIL INFRACTION TICKET CARD CAME BACK TO COURT WITH NOTE STATING " JASON DOES NOT LIVE HERE AND I DO NOT HAVE A FORWARDING ADDRESS." -BARB PRANGER				
4/20/10- KH CALLED JASON PRANGER AT 770-480-3037 (USED *67 TO BLOCK OUR NUMBER) LEFT A MESSAGE ASKING HIM TO CALL US ASAP. KH				
6-7-10 CALLED MOTHER L/M TO HAVE JASON CALL ME.				
7/16/10- FOLLOW UP 7/20/10 TO SEE WHAT THE STATUS				
7/20/10- NO CHANGE, IN THE HANDS OF CITY ATTORNEY. 90 DAY FOLLOW UP (10/20/10)PER JERRY.				
8/2/10- NO CHANGE; NO COURT DATE				
10/19/10- JERRY EMAILED RICHARD (ATTORNEY) FOR AN UPDATE				
FOLLOW UP 11/2/10				
11/9/10- UPDATED ADDRESS FOR JASON PRANGER, 951 PINE FOREST DRIVE, MABLETON, GA 30126				
11/10/10- JERRY IS SENDING MORE INFO. TO JASON. FOLLOW UP IN 30 DAYS				
FOLLOW UP 12/14/10- NO CHANGE; JERRY HAS NOT/WILL NOT BE SENDING ANY INFO. WILL FOLLOW UP IN MARCH				
3/1/2011- WILL PUT PACKET TOGETHER FOR MAILING ON MAR8				
3/29/2011- JERRY WILL CALL PRANGER ON APR5				
FOLLOW UP 4/5/2011				
4-4-11- TALKED TO JASON AND HE IS BACK IN AREA AND WILL CALL BE FOR AN APPOINTMENT NEXT WEEK. JW				
4/20/2011- JW MEET WITH PRANGER, TO DISCUSS EXISTING ISSUES AND REPAIR. FOLLOW UP IN 6 WEEKS				
FOLLOW UP 6/2/2011				
JASON CELL 231- 343- 7901 FATHERS # 231- 861-2919				
6/10/11 TALK TO JASON ADDED 30 DAYS TO FOLLOW UP				
FOLLOW UP 7/11/2011				
7/13/2011- JERRY HAS PAPERWORK; SAYS HE IS GOING TO CALL JASON				
FOLLOW UP 7/25/2011				
7-19-2011 TALKED TO JASON WORK TO START TODAY. RECEIVED NEW CELL # HELPER BILLY 231-580-6669				
7/26/2011- JW LEFT MESSAGE FOR BILLY & JASON TO CONTACT HIM				
FOLLOW UP 8/24/2011				
8-25-11 L/M TO CALL ME. 9-1-11 L/M TO CALL ME.				
9-1-11 L/M WITH FATHER TO HAVE JASON CALL ME.				
9-1-11 JASON CALLED BACK HE WILL CALL ED FOR INFO. I TOLD HIM THAT THE WEEDS NEED TO BE CUT AROUND THE BUILDING.				
JASON PRANGER 231-343-7901				
FOLLOW UP 9/9/2011				
JASON IS TO CALL ED				
FOLLOW UP 9/30/2011				
FOLLOW UP 10/6/2011				
10/13/2011- JASON STOPPED IN;CONTACT INFO IS				
667 W. WILKE ROAD				
ROTHBURY MI 49452				
PICKED UP A BUILDING APP				
FOLLOW UP 11/14/2011				
11/21/2011- WORKING WITH RICHARD ON SENDING TKT728; WAITING FOR CLAIRIFICATION ON APPREARANCE DATE				
TICKET MAILED TO ROTHBURY ADDRESS, COPY OF TICKET READY TO POST				
11/22/2011- LPD RECIEVED A CALL FROM SOMEONE STATING THEY ARE J.PRANGERS MOTHER, WERE TOLD THAT JASON WILL NOT BE ABLE TO MAKE HIS COURT APPEARANCE BECAUSE HE IS IN JAIL, OUT OF STATE. GAVE HER PHONE NUMBER AS 231-861-2919				
FOLLOW UP DATE 12/8/2011				
TICKET VOIDED				
FOLLOW UP 1/11/2012				

CITY OF LUDINGTON
BUILDING DEPARTMENT
CODE ENFORCEMENT REPORT

CATEGORY	ADDRESS	STATUS	DATE FILED	DATE CLOSED
LETTER REQUESTING CONTACT MAILED 2/6/2012- SENT J.W. OUT; NO UPDATE FOLLOW UP 2/13/2012-CANCELLED FOLLOW UP 2/20/2012 MARCH- JASON PICKED UP HIS BUILDING PERMIT :) 3/6/2012 NO CHANGES 90 DAY FOLLOW UP FOLLOW UP 5/7/2012- NO CHANGE FOLLOW UP 7/16/12 FOLLOW UP 3/4/13				

PROP MAIN-STRUCTURE	ADDRESS	STATUS	DATE FILED	DATE CLOSED
06/04/09 TARP & TIRES ON ROOF. PM CODE VOILATION NOTICE SENT CERTIFIED ELECT. R.R. TR 06/09/09 REC'D ELECT. R.R. TR 07/06/09 JW TALKED TO BEN TODAY. IT IS ON HIS LIST. TR 11/05/09 WORKING ON 1ST STREET HOME AT THIS TIME. 6/14/10- FOLLOW UP SCHEDULED FOR 7/14/10 PER JERRY 7/15/10- 90 DAY FOLLOW UP FOLLOW UP SCHEDULED FOR 10/15/10 11/10/10- NO CHANGE FOLLOW UP 12/20/10 1/4/10- NO CHANGE; SPRING FOLLOW UP PER JERRY 4/27/2011- LETTER SENT; 90 DAYS TO MAKE REPAIRS CERT MAIL 7009-2250-0001-1099-7860 FOLLOW UP 7/29/2011 8/3/2011- NO CHANGE 30 DAY FOLLOW UP FOLLOW UP 9/5/2011 9/7/2011- JW EMAILED RICHARD FOLLOW UP 9/12/2011 FOLLOW UP 10/31/2011 30 DAY FOLLOW UP DUE TO COURT DATE FOR 202 1ST STREET FOLLOW UP 11/28/2011 SPRING FOLLOW UP PER JW 3/6/2012- STILL IN COURT WITH ANOTHER KNIZACKY PROPERTY/90 DAY 7/16/2012- JW WILL TALK TO BEN TO GET A PROGRESS REPORT/EXPECTATION FOLLOW UP 8/17/12 8/22/12- JW WILL TALK TO B.KNIZACKY FOLLOW UP 8/29/12 10/29/12	821 S WASHINGTON AVE	NOTICE & ORDER SENT	06/04/2009	

PROP MAIN-STRUCTURE	ADDRESS	STATUS	DATE FILED	DATE CLOSED
4/27/2011- LETTER SENT; 90 DAYS TO COMPLY CERT MAIL: 7009-2250-0001-1099-7860 FOLLOW UP 7/29/2011- CANCELLED 5/17/2011- AMENED DATE LETTER SENT, ALONG WITH NEW NOTICE & ORDER (TO REFELCT AMENDED DATE) CERT MAIL: 7009-2250-0001-1099-7921 ACCEPTED/RECEIVED 6/2/2011 FOLLOW UP 10/27/11; NO CHANGE	819 S WASHINGTON AVE	NOTICE & ORDER SENT	04/27/2011	

CITY OF LUDINGTON
BUILDING DEPARTMENT
CODE ENFORCEMENT REPORT

CATEGORY	ADDRESS	STATUS	DATE FILED	DATE CLOSED
<p>FOLLOW UP 9/1/2011 FOLLOW UP 10/27/2011 10/26/2011- 30 DAY FOLLOW UP 11/28/2011 12/6/2011- SPRING FOLLOW UP PER JW FOLLOW UP 3/8/2012- NO CHANGES FOLLOW UP 90 DAYS FOLLOW UP 5/7/2012 FOLLOW UP 7/16/12 FOLLOW UP 90 DAYS PER JW FOLLOW UP 10/17/12 FOLLOW UP 11/24/12</p>				
PROP MAIN-STRUCTURE	501 FIRST ST C	NOTICE & ORDER SENT	06/08/2012	
<p>PROPERTY HAS BEEN CONDEMNED. NO HEATING SYSTEM. 8/13/12 9/26/12- NEIGHBOR CAME IN TO COMPLAIN ABOUT STATUS OF PROPERTY. HOUSE IN OPEN, ANIMALS ARE GOING IN & OUT. TRASH PILED IN BACK YARD. ALSO NOTICED THAT THE CONDEMED SIGNS HAVE BEEN REMOVED. CONDEMED SIGNS REPOSTED FOLLOW UP 10/15/12 10/18/12- NO CHANGES FOLLOW UP 11/28/12</p>				
PROP MAIN-STRUCTURE	304 E FOSTER ST	NOTICE & ORDER SENT	06/26/2012	
<p>6/27/12- ORDER SENT CERT:7010-1060-0008-08668434 SIGNED FOR/RECIEVED 6/30/12 FOLLOW UP 7/27/12 7/30/12- JW SPOKE TO OWNER:30 DAYS 8/31/12 9/5/12- FOLLOW UP REQUEST SENT FOLLOW UP 9/17/12 10/25/12- FOLLOW UPDATE REQUEST SENT FOLLOW UP 10/31/12 FOLLOW UP 3/6/13</p>				
PROP MAIN-STRUCTURE	205 E MELENDY ST	NOTICE & ORDER SENT	10/24/2012	
<p>SEE EN120391 10/24/12: PM ORDER SENT CERT: 7010-1060-0008-0866-9820 SIGNED FOR/RECIEVED 10/25/12 BY JACKI FRAN FOLLOW UP 12/19/12</p>				
PROP MAIN-STRUCTURE	304 S JAMES ST	COMPLAINT LOGGED	10/25/2012	
<p>10/25/12- NEIGHBOR CALLED REGARDING PIECE OF METAL ROOF, ON LITTLE SHED ADDITION. PIECE HAS BEEN LOOSE AND IS CLANKING ON THE ROOF, ALL HOURS OF THE DAY. NOT CERTAIN HOW SECURE THE PIECE IS MAY BE A HAZARD. 10/31/12- RED TAG ISSUED FOLLOW UP 11/14/12</p>				
PROPERTY MAINT	618 E DOWLAND ST	COMPLAINT LOGGED	07/26/2012	
<p>7/26/12- COMPLAINT DROPPED IN CITY DROP BOX, REGARDING COLLAPSED GARAGE. JW WILL GO INSPECT. 7/30/12- NOTICE/VIOLATION LETTER SENT 8/4/12- RETURNED "REFUSED" 8/6/12- WILL RE-SEND LETTER REG.MAIL FOLLOW UP 10/1/12 CERT MAIL 70101060000208669615 9/17/12- UPDATE REQUEST SENT FOLLOW UP 10/3/12 9/18/12 TICKET ISSUED #0737 SENT WITH COPY OF PM NOTICE (SENT IN JULY) FOLLOW UP 10/17/12 10/29/12 MASGIS'TRATE WILL NOT ACCEPT TICKET WITH 2 NAMES/REWRITE 11/1/12- NEW TICKET ISSUED #738 FOLLOW UP 11/21/12- CHECK PROPERTY. IF APPLICABLE, GET TKT READY FOR PD TO TAKE TO MAGISTRATE ON THURSDAY</p>				

**CITY OF LUDINGTON
BUILDING DEPARTMENT
CODE ENFORCEMENT REPORT**

CATEGORY	ADDRESS	STATUS	DATE FILED	DATE CLOSED
PROPERTY MAINT 10/17/12- FIRE	301 N WILLIAM ST		10/17/2012	
PROPERTY MAINT 10/17/12- FIRE	407 N ROBERT ST		10/17/2012	



JOHN HENDERSON, MAYOR
JOHN E. SHAY, CITY MANAGER
DEBORAH L. LUSKIN, CITY CLERK
LINDA J. ROGERS, CITY TREASURER

CITY OF LUDINGTON

400 SOUTH HARRISON STREET
LUDINGTON, MICHIGAN 49431
PHONE (231) 845-6237
FAX (231) 845-1146

MEMORANDUM

TO: Mayor Henderson and the Ludington City Council
FROM: John Shay, City Manager *B*
DATE: November 5, 2012
RE: Agreement for Weed Control on Lincoln Lake

As you may know, the City had contributed \$10,854 in 2008 and \$10,854 in 2009 towards efforts to control the weeds on Lincoln Lake. Other property owners along Lincoln Lake contributed to this effort. The Lincoln Lake Improvement Board is again requesting the City to contribute towards efforts to control the weeds on Lincoln Lake. The attached agreement stipulates that the City would contribute \$3,000 per year in 2013, 2014 and 2015 as long as the adjacent property owners also contribute.

The Parks Committee is recommending approval of the agreement.

CITY MANAGER'S RECOMMENDATION: Approve the Agreement for Weed Control.

On the Shores of Lake Michigan

Agreement for Weed Control

The City of Ludington, a Michigan Municipal Corporation (“City”) and the Lincoln Lake Improvement Board (“Lake Board”) enter into this Agreement this _____ day of _____, 2012.

Background

The Lake Board was formed by Pere Marquette Charter Township and Hamlin Township pursuant to Part 309 of the Michigan Natural Resources and Environmental Protection Act, being MCL 324.30901 et seq. (the “Act”), to provide for weed control in Lincoln Lake or portions of Lincoln Lake. The City owns property on Lincoln Lake, including Cartier Park. Under Michigan Law, the Parties recognize that government-owned property is not subject to any special assessment, including special assessments of lake boards. However, the City is willing to enter into this Agreement for the purpose of weed control in Lincoln Lake.

Agreement

For and in consideration of their mutual promises, the Parties agree as follows:

1. Annual Payments to Lake Board: The City agrees to pay Three Thousand and 00/100 (\$3,000.00) Dollars per year for each of the calendar years 2013, 2014 and 2015 towards funds to be expended by the Lake Board for weed control in Lincoln Lake, provided however, the City’s annual payment shall not exceed Twenty-Five (25%) Percent of the total amount annually received by the Lake Board from special assessments or from agreements with property owners, including amounts received under this Agreement (exclusive of grants), and in the event that such amount would exceed 25% of that amount, the annual payment made by the City to the Lake Board shall be reduced so that the City’s payment does not exceed 25% of such receipts by the Lake Board. The amounts to be paid by the City shall also be contingent upon the Lake Board placing a special assessment, pursuant to the Act, on the tax rolls for the 2012, 2013 and 2014 winter taxes. In the event that the Lake Board shall fail to place a special assessment on the tax rolls for 2012, no payment shall be due from the City for the year 2013. If the Lake Board fails to have a special assessment in place for 2013 winter taxes, no payment shall be due from the City to the Lake Board for 2014. If the Lake Board fails to have a special assessment in place for 2014 winter taxes, no payment shall be due from the City to the Lake Board for 2015. In the event that a special assessment shall be invalidated by any court or tribunal, such special assessment shall be treated as if not levied for purposes of this Agreement. If special assessments are in place as required by this Agreement,

payments from the City to the Lake Board shall be made on or before June 1st of each 2013, 2014 and 2015.

2. **Grant:** In the event that the Lake Board shall receive a grant for some or all of the work to be performed, and if such grant shall reduce the amount of the special assessment of property owners within the assessment district, the amount to be paid by the City to the Lake Board under this Agreement shall be reduced in the same proportion as the reduction in the special assessments. In the event that such grant money shall be used as enhancements for other portions of the project and does not result in a reduction of special assessments, the amount paid by the City shall not be reduced as a result of such grant. The City encourages the Lake Board to apply for any available grants to help pay for all of the work to be performed.
3. **Compliance with Laws:** The Lake Board agrees to comply with all Federal, State and Local laws and ordinances and to obtain all necessary permits or approvals for work to be performed. Further, the Lake Board agrees not to discriminate against an employee or an applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or matters directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight or marital status. The Lake Board further agrees that all services, programs and activities shall be delivered without discrimination on the basis of disability.
4. **Performance of Work:** The Lake Board agrees to perform the work in such a manner as to not unreasonably interfere with the use of the public and of campers at Cartier Park, and to keep the City reasonably informed of when work will be performed and provide the City with a copy of any studies as well as to provide the City with annual reports of the status of the efforts of the Lake Board to address weed problems in Lincoln Lake. If the Lake Board fails to provide the City with an annual report, then the City may terminate this Agreement upon thirty (30) days notice, during which period of time, the Lake Board may cure the breach and prevent termination of this Agreement.
5. **Limitation to 2013, 2014 and 2015:** Nothing in this Agreement shall obligate the City to make any payments other than those for 2013, 2014 and 2015 in accordance with the terms of this Agreement, nor shall this Agreement imply that the City will extend this Agreement or enter into any similar or other agreement to provide funds for weed control for Lincoln Lake.
6. **Independent Parties:** This Agreement shall not be interpreted to create a joint venture, partnership or similar arrangement, and the Lake Board or any contractors or agents of the Lake Board shall not be deemed contractors or agents of the City.
7. **Default:** In the event of default by either Party, the other Party shall have all remedies available at law or in equity. In addition, if the Lake Board shall be in default, the City may withhold any future payments due under this Agreement until such default is cured.

8. Non-Assignment: This Agreement may not be assigned without the written consent of the other Party.
9. Amendments: This Agreement may be amended only by written amendment, signed by the City and Lake Board.
10. Invalidity: In the event that a court shall determine that any portion of this Agreement is unenforceable or invalid, such provision shall be severed and the remainder of this Agreement shall remain in force.
11. General: This Agreement shall be governed by the laws of the State of Michigan, and shall be binding upon the Parties and their Successors.

City of Ludington

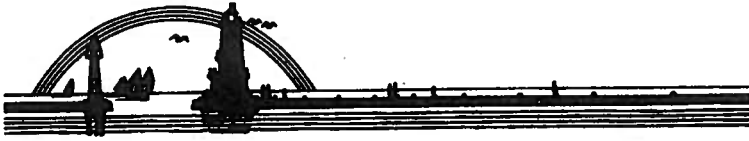
John Shay, City Manager

Deborah Luskin, City Clerk

Lincoln Lake Board

, Chairperson

, Secretary



JOHN HENDERSON, MAYOR
JOHN E. SHAY, CITY MANAGER
DEBORAH L. LUSKIN, CITY CLERK
LINDA J. ROGERS, CITY TREASURER

CITY OF LUDINGTON

400 SOUTH HARRISON STREET
LUDINGTON, MICHIGAN 49431
PHONE (231) 845-6237
FAX (231) 845-1146

MEMORANDUM

TO: Mayor Henderson and the Ludington City Council
FROM: John Shay, City Manager JS
DATE: November 8, 2012
RE: Proposed Dog Park Maintenance Agreement

As you may know, a local group of residents raised funds to construct a new dog park within Cartier Park with the intent of turning the dog park over to the City upon its completion. The group raised enough money to have funds left over to take care of the maintenance of the park. The attached Agreement Regarding Maintenance of Dog Park states that the dog park will be turned over to the City, and the City will use the leftover funds to maintain the dog park. Once those funds run out, it would still be the City's responsibility to maintain the dog park, though I do not expect this to be a significant expense.

CITY MANAGER'S RECOMMENDATION: Approve the Agreement Regarding Maintenance of Dog Park.

On the Shores of Lake Michigan

AGREEMENT REGARDING MAINTENANCE OF DOG PARK

Ludington Dog Park, Inc., a Michigan Non-Profit Corporation, working through the auspices of the Muskegon County Community Foundation, (Foundation), which includes Mason County as part of its service area, has been instrumental in obtaining donations made through the Foundation to place a dog park for the use of the public in Cartier Park in the City of Ludington (City). The parties hereby agree that the dog park constructed in Cartier Park, including the fence, signs, benches, etc. is the property of the City of Ludington. It is the intent of the parties that the remaining funds raised by Ludington Dog Park, Inc. and presently being held by Foundation, will be donated to the City to be used by the City for maintenance of the dog park.

AGREEMENT

The City and Ludington Dog Park, Inc. enter into this agreement as follows:

(1) Ownership of Dog Park. Ludington Dog Park, Inc. assigns and transfers any interest it has in and to the dog park, sign, fence and any other personal property consisting of the dog park to the City. The Ludington Dog Park, Inc. also transfers and assigns to the City any remaining funds it has with the City of Ludington and any remaining funds it has in the Foundation. The City accepts such transfer and assignment of the assets and funds.

(2) Maintenance. The City agrees to use the funds donated to the City by Ludington Dog Park, Inc. to maintain and repair the dog park including but not limited to fence repair, tree maintenance, woodchips, garbage bag removal, etc. in the City's discretion. The funds donated to the City will be used only for the purpose of maintaining the dog park, and, a separate line item shall be created by the City to show how the dog park funds have been used.

(3) Governing Law. This agreement shall be governed by the laws of the State of Michigan.

(4) Binding Effect. This Agreement shall be binding upon the parties and upon their successors and assigns.

This Agreement shall be effective as of November 12, 2012.

City of Ludington

By: _____
John Shay, City Manager

By: _____
Deborah Luskin, City Clerk

Ludington Dog Park, Inc.

By: _____
Joe Maloney, President

By: _____
Thomas A. Carlson, Treasurer



7818 Oak Ct. Birch Run, MI 48415
www.tritofinish.com

LUDINGTON TRIATHLON/DUATHLON PROPOSAL

TRI TO FINISH

Founded in 2011, Tri to Finish was established with a single goal: create higher caliber events in Michigan that utilize best safety practices while giving back to their athletes and the Michigan communities. After our inaugural year in 2012 we are pleased to announce that our goal has been met. However, with an emphasis on continuous improvement we are excited to continue down the path as the premier race management company in 2013. Staying true to our basic principles as an athlete-centered and community-focused company we are excited to bring our new racing perspective to several cities in western Michigan, and in particular the beautiful city of Ludington. We believe that triathlons are events centered on a race, not races that overrun a town and leave before the local community has an opportunity to become involved and benefit from the occasion. Below is an overview of our proposed event in Ludington, emphasizing a partnership with the community and the professionalism we bring to each race.

OVERVIEW OF THE PROPOSED EVENT

DATE JUNE 23, 2013 (Set up will begin on Friday, June 21, 2013.)

• This includes the "transition area". West Ludington Avenue & Stearns Outer Drive between playground & JC Mini-Golf.

START TIME:

- 8:00am-Olympic Triathlon
- 8:03am-Sprint Triathlon
- 8:06am-Duathlon

APPROXIMATE FINISH TIME:

- 12:00pm

DISTANCES:

- Olympic Triathlon (1500m swim, 40km bike, 10km run)
- Sprint Triathlon (750m swim, 20km bike, 5km run)
- Duathlon (5km run, 20km bike, 5km run)

COMMUNITY

A major driving force behind each event is the partner community. Although we are self-sufficient during the event setup, teardown, and day-of logistics; we do rely heavily on the insight of our host cities. Tri To Finish looks at each community, its residents, and professional public services provided as partners. Partners in exposing and welcoming athletes, spectators, and sponsors to an area they may or may not traditionally frequent. These partnerships are the long standing foundations that we work so hard to create in order to foster long term relationships with positive outcomes for all involved. We believe your knowledge and expertise are invaluable to the races success. Financial giving, city integration, and economic growth are at the core of our collaborative efforts.

FINANCIAL GIVING

We understand the importance and necessity of support from the community during the event, in particular with traffic control and volunteers. Although our overarching charity partner is Michigan Adaptive Sports, we support local charities at each event. During 2012 we partnered with: Men 2 Men, The Charlevoix Soccer Team, Covenant Kids, Flint Tennis Club and the Caseville Dance Team. After our initial conversation, the Shoreline Cycling Club was recommended as a charity partner due to their



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recent 501(c)(3) status and common objectives with this event. Based on athlete attendance we would like to donate partial proceeds to Shoreline Cycling Club.

CITY INTEGRATION

Staying with our goal of creating an event centered around a race, we firmly believe in open communication and collaboration between Ludington and Tri To Finish. No one knows the City of Ludington better than its residents, and their input is vital to the success of the event. We do not wish to be another race on the 2013 calendar; rather we strive to create an event that takes into account the happenings of the city on race weekend and constructs a feeling of ownership from your residents. We believe this starts with the delivery of event information to the community. We encourage input before and involvement during the event from the residents of Ludington. Anything to add to the safety and enjoyment of the event is always appreciated.

ECONOMIC BENEFIT

As one of Michigan's top tourist destinations you already know the impact an event such as a triathlon can have on a local economy. However, whenever hosting an event we like to ensure that the local businesses are receiving added commerce during our athlete's visit. For example, we spoke with Jeff at Trailhead Bike Shop. He mentioned that although there already is a triathlon in the area he doubts people know his shop is available for service. Jeff has already agreed to give bike support during our event and we will make it clear that he is our bike sponsor and will receive recognition through social media and the athlete guide we send prior to each event. In addition, we encourage local businesses to provide coupons or other incentives to be included in athlete's registrations to promote the local infrastructure.

VOLUNTEERS

Without question, volunteer support is necessary to execute a triathlon and duathlon. To ensure our volunteers are knowledgeable, enthusiastic and able, we have implemented the following protocol

- Volunteer needs are delivered to the city in advance
- Volunteer position requests are delivered in template format (see attached)
- Lanyards are given to volunteers with responsibilities, emergency contacts, and general race information (see attached)
- Volunteers are given verbal instructions by their course captains on race morning
- Volunteers are transported to and from volunteer post if needed
- Financial donations are made to volunteer organizations

EVENT DESCRIPTION

The Ludington Triathlon and Duathlon will consist of 3 events: an olympic triathlon, a sprint triathlon and a duathlon.

SWIM COURSE (see attached map for visual directions)

The sprint and olympic triathlons will swim in the protected harbor located at the end of W. Ludington Ave. The athletes will follow a triangular swim, keeping the buoys on their right and swimming in a clockwise fashion. Sprint athletes will complete the 750m loop once, while olympic athletes will complete the loop twice. We opt for a two loop swim course to help contain athletes and assist our swim support team as they keep watch. The swim support team will be equipped with kayaks while a motorized marine vehicle will act as the swim headquarters and for easy extraction during an emergency. The swim support team will utilize a system of radios, whistles and hand motions to



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communicate within their group as well as with race directors on shore. We wish to request added support from the local Sheriff's Department and Coast Guard to enhance athlete safety and keep marine traffic to a minimum. A 12ftx12ft inflatable arch will be placed on the beach for the entrance and exit of the water and to provide a visual cue for swimmer sighting. A chute will be utilized as athletes enter and exit the water while volunteers record the number of athletes into the water as compared to those out for an additional safety precaution.

OLYMPIC BIKE COURSE (see attached map for visual directions)

- Our proposed bike course takes athletes north of Ludington on N. Lakeshore Dr. (M116).
- RIGHT to stay on LAKESHORE DR.
- RIGHT on W DECKER RD.
- LEFT on N JEBAWY DR.
- LEFT on SHAGWAY RD.
- LEFT on LINCOLN RD.
- LEFT on W EHLER RD.
- RIGHT on W EHLER RD.
- RIGHT on W DECKER RD.
- RIGHT on N LAKESHORE DR.
- TURNAROUND between SOUTH BAYOU and MIDDLE BAYOU
- CONTINUE SOUTH on N LAKESHORE DR.
- LEFT to stay on N LAKESHORE DR.
- RIGHT into the transition area at the end of W LUDINGTON AVE.

The proposed course is subject to alteration as recommended by the City of Ludington and with further investigation of the area by Tri To Finish. The bike course will be marked by volunteers, course signs, cones as well as temporary spray chalk. The bike course will be outlined with "Bikes On The Road" signage at major intersections. Bike course descriptions will be provided on Tri To Finish's website as well as emailed to athletes several days before the event via MailChimp. A final course instruction will be given at the pre-race meeting the morning of the event. An event vehicle will be on the course to assist with emergencies as well as bike repairs. The course vehicle will radio race directors when last racer is off the bike course. This information will be confirmed by the timing system and relayed to city personnel.

OLYMPIC RUN COURSE (see attached map for visual directions)

- Our proposed run course will take athletes south of town starting SOUTH on S LAKESHORE DR.
- LEFT on W LOOMIS ST.
- RIGHT on S RATH AVE.
- LEFT on E DOWLAND ST.
- RIGHT on S WASHINGTON AVE.
- LEFT on 6TH ST.
- TURNAROUND on 6TH ST.
- Athletes will follow course in reverse to the finish line

The proposed run course is subject to alteration as recommended by the City of Ludington and with further investigation of the area by Tri To Finish. The run course will be marked by volunteers, course signs, cones as well as temporary spray chalk. The run course will be outlined with "Runners On The Road" signage at major intersections. Run course descriptions will be provided on Tri To Finish's website



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as well as emailed to athletes several days before the event via MailChimp. A final course instruction will be given at the pre-race meeting the morning of the event. An event vehicle will be on the course to assist with emergencies as well as to service aid stations. The course vehicle will radio race directors when last racer is off the run course. This information will be confirmed by the timing system and relayed to city personnel.

*Olympic courses are shown in map and detailed above. Sprint and duathlon routes will follow same routes but will be shortened appropriately.

TRANSITION AREA

The transition area will be setup in the parking lot at the end of W. Ludington Ave. Tri To Finish asks that Stearns Dr. be barricaded on either end of W. Ludington Ave. for athlete safety. The transition area will consist of a fenced in bike corral with two entrances labeled by 12ftx6ft solid arches. The parking lot will also hold the finish arch, finish chute, body marking area, bike service center, announcer center, medical center, 35ft inflatable tent, food tent, and massage tent.

AID STATIONS

Aid stations will be placed every 1-1.5 miles on the run course. Aid stations will include water and nutrition. Trash cans will be provided by Tri To Finish and placed near aid stations in the convenient path of the runners. Aid station signs will be provided to prompt runners of ensuing water and nutrition.

POST-EVENT FOOD

Tri To Finish will provide post-event food near the transition area. This includes, but is not limited to, water, fruit, cookies, and pizza.

USAT SANCTIONING AND INSURANCE

Insurance and sanctioning will be provided through USA Triathlon and ESIX. The City of Ludington will be additionally insured through USAT. Proof of insurance will be provided to the City of Ludington.

RACE DIRECTORS

Tri To Finish utilizes a dual race director system. Mike Sanocki and Ben Luster are Certified USAT Race Directors and will oversee the setup, teardown and logistics of the event. The dual race director system provides quicker troubleshooting and better management of the event.

CONTINGENCY PLANS

Tri To Finish will provide two or three contingency plans in case of inclement weather or unforeseen road hazards. Contingency plans will be discussed with the City of Ludington and their EMT and Law Enforcement units prior to the event. Tri To Finish reserves the right to postpone or cancel an event if conditions are deemed unsafe.

TRI TO FINISH ENHANCEMENTS

In our efforts to raise the bar for endurance events in Michigan we have implemented several features to enhance the racer experience.

PROFESSIONAL ANNOUNCER

Our professional announcer, Justin, travels with us to every event. Justin announces the UM-Flint Club Sports and has a natural ability at triathlons. During registration athletes are asked to describe something about themselves. As our athletes cross the finish line or transition to the bike or run course



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our announcer is able to read what they have written, making the experience more personal. Justin interacts with the athletes and spectators allowing the race directors to focus their attention on safety and community logistics.

AID STATION MUSIC

As triathletes ourselves we understand that the run portion of a triathlon/duathlon can get difficult. We have purchased portable speakers to place at each aid station on the run. We play music to help energize our athletes and volunteers.

INTERACTIVE COURSE MAPS

After our courses are finalized we publish them using an interactive software package called One Million Revolutions. One Million Revolutions allows athletes the opportunity to interact with the course and delivers a turn-by-turn analysis.

GOPRO VIDEO

As Ludington is a destination race for most, we will use our GoPro video camera to record the swim, bike and run course before the event. The video footage is then uploaded to our website to give our athletes a first-hand look at the courses. This lowers athlete confusion on race day and increases safety with increased course knowledge.

OVER-THE-TOP FINISH LINES

Every member on the Tri To Finish team has completed an IRONMAN Triathlon. We have experienced the top level of race management at these events and have sought to mimic the IRONMAN finish line experience at our races. To create the IRONMAN experience we have constructed a 12ftX12ft solid steel arch wrapped in Tri To Finish banners and embedded with a clock. The finish chute consists of solid barricades with the Tri To Finish logo and several 16ft wind flags to add emphasis. As previously mentioned, our professional announcer encourages every finisher as they pass under the finish banner and creates excitement from the crowd.

ROLLOVER POLICY

We strive to make our events athlete-centered, and in doing so have implemented a rollover policy. We understand athletes have unforeseen obligations that conflict on race morning. If an athlete cannot participate in an event we simply roll their registration over to another event of their choice.

PRIZE PURSE, FINISHER PHOTOS AND RAFFLE PRIZES

We believe athletes deserve rewards and congratulations for their efforts, regardless of their finishing place. Along with the top finishers receiving cash prizes, all racers will receive a free finisher photo from our professional photographer. Raffle prizes will be announced throughout the event and we ensure that our raffle stockpile is larger than any other event management company's in the state. We believe the last finisher to cross the finish line should get the same experience as the first!

RESTROOMS

If additional restrooms are needed at the transition area Tri To Finish will provide them.



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Thank you for your consideration of our proposed triathlon/duathlon in Ludington. We appreciate you opening your city and inviting us in as guests for this event. We look forward to a great partnership that is mutually beneficial and promotes a healthy lifestyle. Please let us know if you have any additional questions or concerns.

Ben Luster, Mike Sanocki, Mike Murphy
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ATTACHMENTS

SWIM COURSE MAP



BIKE COURSE MAP





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RUN COURSE MAP



VOLUNTEER TEMPLATE (a portion of the Caseville Triathlon Volunteer Template is shown)

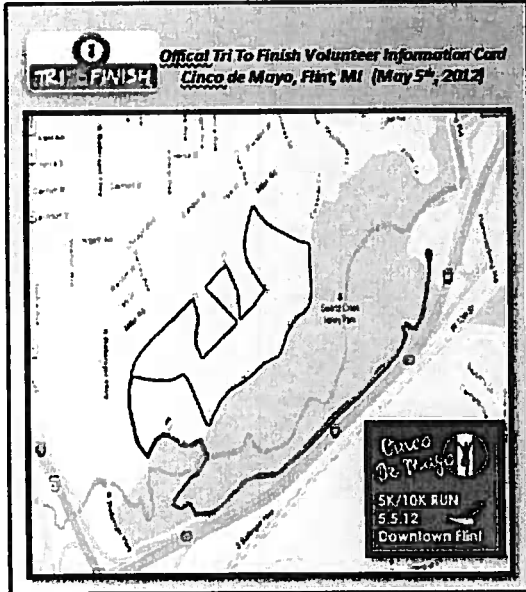
Caseville Triathlon Volunteer Overview

#	Volunteer Title	Volunteer Task	Volunteer Name	Reports To	Volunteer Cell #	Captain Cell #
1	Registration/Finish Line	Check In, Remove Timing Chip		Mike Murphy		
2	Registration/Finish Line	Check In, Remove Timing Chip		Mike Murphy		
3	Registration/Finish Line	Check In, Remove Timing Chip		Mike Murphy		
4	Registration/Finish Line	Check In, Remove Timing Chip		Mike Murphy		
5	Body Marking/Bike Mount			Mike Murphy		
6	Body Marking/Bike Mount	Number on both arm, age and distance on left calf, after body marking move to mount line		Mike Murphy		
7	Body Marking/Bike Mount			Mike Murphy		
8	Transition Guard			Mike Murphy		
9	Transition Guard	Swim in/Run Out/Bike In/Bike Out		Mike Murphy		
10	Transition Guard	Directions, prevent people from getting into transition area before all bikers are in		Mike Murphy		
11	Transition Guard			Mike Murphy		
12	Lifeguard			Carol Luster		
13	Lifeguard			Carol Luster		
14	Lifeguard	Ensure swimmer safety, guide swimmers around buoys, tear down swim course		Carol Luster		
15	Lifeguard			Carol Luster		
16	Lifeguard	Ride on back of Jetski		Carol Luster		
17	Jetski	Drive Jetski		Carol Luster		
18	Swim Counter	Count athletes in/out of water		Carol Luster		
19	Swim Counter	Count athletes in/out of water		Carol Luster		
20	Bike Marshal	Turn Left On Port Austin Rd		Beth Luster		



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LANYARDS (provided to volunteers, example from Cinco de Mayo Run in Flint, MI)



10K Run Start 8AM (Finish Time 9:00AM)
5K Walk Start 8:03AM (Finish Time 8:45AM)
5K Run Start 8:03AM (Finish Time 9:00AM)
Emergency Contacts

NOTE: In the event of medical emergency CALL 911 and explain the emergency and location. BE CALM!

Race Director-
Volunteer Coordinator-
Race Course Host-
Announcer-

5k Runners/Walkers (Pink Route)

Walkers will complete out and back course on golf course with turnaround on Parkside Dr.

10k Runners (Blue Route)

Runners will follow golf course with left on Parkside, right on Westwood, right on Briar Hill, left on Parkside, left on Overhill, left on Hampden, right on Westwood, right on Colchester, left on Hawthorne, left on Oxford, right on Westwood, right on Crooked, left on Hawthorne, left on Parkside, right onto golf course, back to finish line.