

# MASON COUNTY CENTRAL SCHOOLS BOARD OF EDUCATION

## DISTRICT VISION STATEMENT:

*Mason County Central Graduates will have the required skills to Successfully COMPETE in their global environment.*

## DISTRICT MISSION STATEMENT:

*Our actions will inspire and equip students to excel.*

### **Regular Meeting Agenda**

October 22, 2012

- I. CALL TO ORDER: President (7:00 p.m.)
- II. ROLL CALL: President
- III. CONSENT APPROVAL OF AGENDA
- IV. \*CONSENT AGENDA
  - a. Minutes
  - b. Claims
- V. DELEGATIONS, COMMUNICATIONS AND EXPRESSIONS FROM THE PUBLIC (30 minutes maximum; see attached citizen's participation sheet)
- VI. INFORMATIONAL REPORTS
  - a. 2011-12 Annual Audit Report – Dennis, Gartland, and Niergarth, P.C.
  - b. MCCEA Grievance – Jim Stuart
- VII. ADMINISTRATIVE REPORTS
  - a. High School Principal – Brad Jacobs
  - b. Middle School Principal – Mark Olmstead
  - c. Upper Elementary Principal - Kevin Kimes
  - d. Scottville Elementary Principal – Chris Etchison
  - e. Business Manager - Kris Courtland-Willick
  - f. Superintendent – Jeff Mount
- VIII. BOARD REPORTS
  - a. President's Report – Randy Saxton
  - b. Other
- IX. \*ACTION ITEMS
  - a. Approval of WSESD Seat Time Waiver Application– Jeff Mount
  - b. Acceptance of 2011-12 Annual Audit Report – Sherry Wyman
  - c. Appointment of Committee to Hear Expulsion Reinstatement Petition – Jeff Mount
  - d. Action to Accept/Deny MCCEA Level III Grievance – Randy Saxton
- X. ADDITIONAL EXPRESSIONS FROM THE PUBLIC (20 minutes maximum: see attached citizen's participation sheet).
- XI. \*CLOSED SESSION
  - a. Negotiations Discussion
  - b. Superintendent Evaluation
- XII. OTHER
- XIII. ADJOURNMENT

*\* Denotes Action*

## BOARD MEETING PUBLIC PARTICIPATION POLICY

State Law calls for the Board of Education to have the responsibility for making policy decision. Though the seven (7) elected Board members make decisions they, as well as the administration, are interested in receiving input from the public.

Citizens may wish to bring certain matters to the Board's attention and are encouraged to do so by utilizing the public participation opportunities provided during each Board meeting and following the guidelines below. For matters that may require considerable time or that involve a group of persons, it is best to select a spokesperson and then request to be placed on the agenda. Such request must be made in writing to the Board President at least seven (7) days prior to the Board meeting.

\*If you wish to record the proceedings of the meeting you are asked to inform the Board President prior to the start of the meeting. Recording devices should be placed in plain sight.

The following guidelines are in accordance with Board Policy #1370, adopted by the Board in March, 2005.

At each meeting of the Board, the President or the presiding Board officer shall welcome all visitors to the Board meeting.

The Board President shall ask, at the appropriate time, those members of the public attending the Board meeting if any of them have something to bring to the attention of the Board. All those wishing to address the Board shall be subject to the following procedural regulations:

- a. The public participation portion of the meeting shall be limited to one-half hour. An exception can be made so that no one's right to address the Board will be denied.
- b. Each person shall be allowed to speak for up to five minutes, except where the number of speakers exceeds the time limit. In those instances, either the Board President may reduce the five-minute limit to a three-minute limit for each speaker or the Board may waive the one-half hour time limit and establish a longer period.
- c. Each person wishing to address the Board shall identify himself/herself by name and address. If the person is representing an organization or group, the person should indicate whether the comments or presentation represent the official view of the organization or group.
- d. If a delegation is present to address the Board, the delegation may select up to five representatives to speak on its behalf, for a total of not more than 15 minutes.
- e. All written statements should be given to the Board Secretary so that copies may be made available to all Board members. All written statements and documents presented to the Board by an individual or group during the meeting are considered public documents.
- f. Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board member, District employee, or student that are totally unrelated to the administration of the District. If the comments constitute a complaint against a Board member or employee, the Board member or employee has a right to request a closed hearing.
- g. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the superintendent for investigation, study, and recommendation or designated as future agenda items for Board consideration.

### Handling of Complaints (Cf. 9450)

Speakers are encouraged to present complaints about a specific employee, board member, or student through proper channels established under Board policy before requesting Board consideration.

## **SUPERINTENDENT'S INFORMATIONAL REPORT MCCS Vol. VII, October 18, 2012**

### **Re: Board Meeting Flyer**

- 1) **\*AGENDA & MINUTES** – Attached for your review is the agenda for the October 22, 2012 Regular Board of Education meeting to be held in the **High School Conference Room**, and minutes of the October 8, 2012 regular board meeting as well as financials for the month.
- 2) **ANNUAL SCHOOL AUDIT** – The Board Finance Committee has reviewed the draft of the 2011-12 district audit with representatives from Dennis, Gartland & Niergarth, P.C. Copies of the draft audit are available for Board Members prior to this Monday's regular board meeting. A representative from Dennis, Gartland & Niergarth will present the audit to the full board for approval at this meeting with any input provided by the Board Finance Committee at Monday's review.
- 3) **MCCEA LEVEL III GRIEVANCE** - During the informational reports, Jim Stuart, MCCEA President, will present a Level III (Board Level) grievance to the full board. Board action will be required to accept or deny the grievance. A grievance is merely an opportunity to get clarification on the application or differing interpretation of contractual language. In this case, it is the interpretation of what exactly a "30 minute duty free lunch" means and how it has been inconsistently applied across the district's buildings/staff. In the past, the High School Staff has been afforded 30 minutes for lunch plus a 5 minute passing time, while in the Middle School, Upper Elementary and Scottville Elementary they have a 30 minute lunch without a passing time. The grievance from the MCCEA high school staff was generated when class time schedules at the high school were adjusted to provide an additional 5 minutes to 3<sup>rd</sup> block class time by eliminating the 5 minute passing time. Or, in simpler terms, going from 35 minutes of lunch time at the high school to 30 minutes. Prior to the move by building administration, the 3<sup>rd</sup> block class time was short changed due to the Tech-Prep and Dual Enrollment students transitioning to and from West Shore Community College during that block.
- 4) **APPOINTMENT OF 2 BOARD REPRESENTATIVES TO SERVE ON AN EXPULSION REINSTATEMENT HEARING COMMITTEE** - The superintendent has received a petition for reinstatement of a student that will have served the 180 day expulsion requirement as required by law for a weapons violation. As prescribed by law, 2 board representatives are required to serve on the hearing committee along with at least one administrator, a teacher in the school, and a parent representative. The parent of the student requests that we consider the petition for reinstatement with the hope that the student in question can begin classes at the start of the second trimester on November 26<sup>th</sup>. We would anticipate the hearing with the student, his parent(s) and the committee to take place between October 23 and November 9<sup>th</sup> with the committee bringing a recommendation to the full board at the November 19<sup>th</sup> board meeting.
- 5) **\*RECOMMENDATION TO APPROVE THE WEST SHORE ESD SEAT TIME WAIVER APPLICATION** - While this is something that has been approved annually by the ISD board on behalf of the local districts, it now requires approval by the local school districts' boards of education each year. Seat time waivers are for those students that have on-line classes. A copy of the waiver is enclosed in your board packet for your review.
- 6) **LEGISLATIVE UPDATES** – During the superintendent's report, the board will hear about a Section 25 FTE Adjustment for student enrollment based on transfers/withdrawals that will virtually make every day, count day. This legislation that stayed under the radar of educator's watchful eyes passed in September and went into effect October 1 of this year. How this will impact our district's budget is still under review. However, with our annual trend of losing students from fall to spring count of each year (the biggest portion being our migrant population), it will most certainly have a negative budgetary impact.
- 7) **CLOSED SESSION-** We will plan to enter closed session during Monday's meeting to consider items for negotiations and Superintendent Evaluation Development.